

Heath School
Room Shuffle Plan

June 1st, 2016

To begin, thank you for your willingness to shuffle your learning spaces. By making a few moves we are able to make room for a new teacher AND keep our Computer Lab (now our Learning Lab) an active, engaging space in the school.

The Moves:

- The current 4D/5P classroom will move to Room 212 (currently LLC)
- The current LLC will move across the hall to Room 211 (the entire suite of rooms, including the micro-hallway)
- Eleanor, Matt, and Tanya will move to the Learning Lab
- Guidance will move to the New Conference Room
- Cecilia Costanzo will move to Driscoll

Possible moves:

- *The table in the New Conference Room will move to the Staff Lounge/copy machine area, creating a meeting and collaboration space*
- *The copy machines will move out into the open area just inside of the Staff Lounge*

Construction, Space Modifications, and Furniture:

- One small portion of the wall between the Learning Lab and the current Guidance office will be removed to increase flow between the spaces
- SMART boards will be added to some rooms
- Room 211 will get a new whiteboard
- New furniture has been purchased for the new 6th grade room and the Learning Lab. We will have plenty of good furniture around to replace any damaged furniture.

Materials:

- We have collected plenty of boxes for your use and, if we run out, will gather more.
- We have ample packing tape.
 - Please pack boxes so that they are not too heavy.

Deadlines:

Please have rooms packed no later than July 11th. All boxes should be appropriately labeled with the room they are going to.

A crew from Brookline will be in over the summer to move the boxes, take down the wall, install boards, etc.

Time to Pack:

Each teacher will receive 12 additional work hours (6 hours at the end of the year, prior to July 11th, and 6 hours before SY17 begins; paid at the hourly workshop rate), *except* Ivy Delaney/Rachel Perrella and John Miner/David Chaet, who will split the hours (6 each).