

Staffing for Comparable Districts - FY20 Budget Books/District Organizational Charts

	Enrollment and Staffing					
	Brookline	Arlington	Cambridge	Lexington	Needham	Newton
Total Enrollment 2019-20 (#)	7777	6047	7091	7190	5706	12779
Teachers 2019-20 (#)	645	421	677	615	407	1073
Students with disabilities (#)	1268 16%	961 16%	1567 22%	1035 14%	987 17%	2300 18%
English Learner students (#)	856 11%	290 5%	532 8%	633 9%	171 3%	767 6%
	FTE (#)					
	Brookline	Arlington	Cambridge	Lexington	Needham	Newton
<b>Teaching and Learning</b>	<b>27</b>	<b>35.5</b>	<b>17</b>	<b>18.4</b>	<b>14</b>	<b>25.8</b>
Deputy/Assistant Superintendent	1	1	1	1	1	1
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	9	4	2	3.9	5	8.5
High School Curriculum Coordinators or Department Chairs	10	18.5	8	7.5	4	10.3
Program Directors (Technology, METCO, Professional Development, Data, etc.)	7	12	6	6	4	6
<b>English Learner Education</b>	<b>3</b>	<b>6</b>	<b>3</b>	<b>1.8</b>	<b>1</b>	<b>2.9</b>
Director	1	1	1	1	1	1
Assistant Director	0					0.1
Other roles	2	5	2	0.8		1.8
<b>Finance and Administration</b>	<b>5</b>	<b>23.75</b>	<b>17.5</b>	<b>12</b>	<b>14</b>	<b>12.5</b>
Deputy/Assistant Superintendent	1	1	1	2	2	1
Payroll	1		5.1	1	2	
Accounts Payable/Receivable	1		1	2	4	1
Clerks	1	1	6.4	4	6	5.5
Other roles	1	21.75	4	3		5
<b>Human Resources</b>	<b>5</b>	<b>37.5</b>	<b>9</b>	<b>11.6</b>	<b>5</b>	<b>8</b>
Director or Assistant Superintendent	1	3	1	1	2	1
Other roles	4	34.5	8	10.6	3	7
<b>Operations</b>	<b>3.5</b>	<b>6.75</b>	<b>5.5</b>	<b>5</b>	<b>1</b>	<b>5</b>
Director, Assistant Director	1	1	1	2	1	1
Other roles	2.5	5.75	4.5	3		4
<b>Food Service</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>1</b>
Director, Assistant Director	2	1	1	1	1	1
Other roles	1	5			3	
<b>Transportation</b>	<b>1</b>	<b>13</b>	<b>1</b>	<b>1.37</b>	<b>2</b>	<b>2</b>
Director, Assistant Director	1	2	1		1	1
Other roles	0	11		1.37	1	1
<b>Office of Student Services</b>	<b>8</b>	<b>9.6</b>	<b>9</b>	<b>17.1</b>	<b>7</b>	<b>11.5</b>
Deputy/Assistant Superintendent	1	1	2	2	2	4
Special Education Directors or Coordinators (elementary, middle, high)	4	6	6	11	2	6
Out of District Coordinator	1	1	1	1.5	1	
Head of Nursing/Health Services	1	0.6		1	1	
Director of Guidance/Clinical Services	1	1		1.6	1	1.5

\*Arlington has positions in their budget book with role "Professional" in Human Resources and Finance/Administration which make up the majority of the larger FTE counts

District	Brookline	
Source: FY20 Budget Book	<a href="#">FY20 PSB Budget Book</a>	
Fiscal Year	FY20	
Number of Students 2019-20		7777
Number of Teachers 2019-20		645
Students with disabilities (#)		1268
English Learner students (#)		856

	FTE (#)	Notes
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	9	WL, ELA, Sci, Wellness, Math, SOC, PA, ECS, Visual Arts
High School Curriculum Coordinators or Department Chairs	10	PPS, ACE, ELA, Math, Occ Ed, Science, SO, SWS, Winthrop, WL Did not include Clerks
Program Directors (Technology, METCO, Professional Development, Data, etc)	7	Director of Professional Development, Director of Data Analysis & Information Management, Senior Director, METCO, Director of Ed Tech, Senior Director of Programs, Director of Adult and Community Ed
<b>English Learner Education</b>		
Director	1	
Assistant Director	0	
Other roles	2	Secretary, EL Assessment Specialist
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	1	
Payroll	1	
Accounts Payable/Receivable	1	
Clerks	1	
Other roles	1	Budget Analyst
<b>Human Resources</b>		
Director or Assistant Superintendent	1	
Other roles	4	Data Analyst, Generalist, Secretarial Staff, HR Manager
<b>Operations</b>		
Director, Assistant Director	1	
Other roles	2.5	Project Manager, Assistant Manager, Clerk
<b>Food Service</b>		
Director, Assistant Director	2	Director, Assistant Director
Other roles	1	Clerk
<b>Transportation</b>		
Director, Assistant Director	1	Transportation Coordinator
Other roles	0	
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	1	
Special Education Directors or Coordinators (elementary, middle, high)	4	BHS Director, K-8 Director (2), System Director
Out of District Coordinator	1	
Head of Nursing/Health Services	1	
Director of Guidance/Clinical Services	1	

<b>District:</b>	Arlington	<b>Supplemental Resource:</b>
<b>Source:</b>	<a href="#">Arlington FY20 Budget</a>	<a href="#">"Unit B" Contract</a>
<b>Fiscal Year:</b>	FY20	<a href="#">Organizational Chart - Sup. Office</a>
<b>Number of Students 2019-20</b>	6047	<a href="#">Organization Chart - Teaching &amp; Learning</a>
<b>Number of Teachers 2019-20</b>	421	<a href="#">Teaching and Learning Director Chart</a>
<b>Students with disabilities (#)</b>	961	<a href="#">Staff Directory</a>
<b>English Learner students (#)</b>	290	
	<b>FTE (#)</b>	<b>Notes</b>
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	4	Directors (3), Coordinator (1)
High School Curriculum Coordinators or Department Chairs	18.5	18.5 (9.5 Curriculum Specialists and 9 Supervisors)
Program Directors (Technology, METCO, Professional Development)	12	1 METCO, Information Services Management has 1 Asst. Superintendent, 2 Coordinators, 1 Executive Director Planning and Evaluation (1.0), 1 Assistant Director of Assessment; 1 Director and 1 Supervisor in Career, Technical and Adult Education ; 1 Supervisor and 1 Coordinator in Department of Equity and Excellence; 1 Assistant Superintendent and 1 Director in Department of School and Community Relations;
<b>English Learner Education</b>		
Director	1	
Assistant Director		
Other roles	5	Clerk, Supervisor, Teacher Specialists (3)
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	1	Assistant Superintendent
Accounts Payable/Receivable		
Clerks	1	
Other roles	21.75	Director Finance (2), Assistant Director Finance (2), Professional Finance (10.75), Finance Analyst (2), Purchasing Director, Assistant Purchasing Director, Professional Purchasing, Clerk, Office of Administrative Services (4)
<b>Human Resources</b>		
Director or Assistant Superintendent	3	Assistant Superintendent, Director (2)
Payroll	5	Supervisor, Professional (4)
Employee Assistance Program	5.5	5.5 Employee Assistance Program,
Other roles	24	2 Supervisor, 2 Coordinator, 2 Analyst, 15 Professional, 2 Clerical, 1 Employee Benefits
<b>Operations</b>		
Director, Assistant Director	1	Assistant Superintendent
Other roles	5.75	Coordinator (2), Professional, Specialist, Clerk (1.75)
<b>Food Service</b>		
Director, Assistant Director	1	Director
Other roles	5	Management Staff (4), Clerk (1)
<b>Transportation</b>		
Director, Assistant Director	2	
Other roles	11	Manager, Coordinator (3), Specialist (2), Dispatcher (2), Clerk (3)
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	1	
Special Education Directors or Coordinators (elementary, middle, high school)	6	
Out of District Coordinator	1	
Head of Nursing/Health Services	0.6	
Director of Guidance/Clinical Services	1	

<b>District:</b>	Cambridge	
<b>Source:</b>	<a href="#">Cambridge FY20 Budget</a>	
<b>Fiscal Year:</b>	FY20	
<b>Number of Students 2019-20</b>		7091
<b>Number of Teachers 2019-20</b>		677
	<b>FTE (#)</b>	<b>Notes</b>
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	Deputy Superintendent Teaching and Learning
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	2	Assistant Superintendent for Elementary Schools, Assistant Superintendent Curriculum
High School Curriculum Coordinators or Department Chairs	8	All Coordinators are K-12 (ELA, History, Math, Health Wellness, Science, Visual/Performing Arts, Library/Media), WL
Program Directors (Technology, METCO, Professional Development, Data, etc)	6	Director of Research, Assessment and Evaluation, Assistant Director of Research, Assessment and Evaluation, Program Manager for Educator Development, Program Development/Grants Specialist, District Design and Innovation Coach, Assistant Director of Ed Tech
<b>English Learner Education</b>		
Director	1	Program Coordinator
Assistant Director		
Other roles	2	Language Assessment Specialist, Clerk
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	1	CFO
Payroll	5.1	Payroll Mgr, Payroll Clerk, Payroll Systems Support Specialist,
Accounts Payable/Receivable	1	Purchasing/AP manager,
Clerks	6.4	
Other roles	4	AP Coord/ Buyer, Senior Budget Analyst, Assistant Director Budget and Finance
<b>Human Resources</b>		
Director or Assistant Superintendent	1	Executive Director
Other roles	8	HR Manager, Clerk (4), Secretary to Senior Admin, HRIS Data Coord, Program Manager for Diversity Development
<b>Operations</b>		
Director, Assistant Director	1	COO
Other roles	4.5	Clerk, Aide-8 Reflection and recovery, Conflict Mediator, Mailroom Assistant, Operations Assistant
<b>Food Service</b>		
Director, Assistant Director	1	Director
Other roles		
<b>Transportation</b>		
Director, Assistant Director	1	Supervisor
Other roles		
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	2	Assistant Superintendent Student Services, Director of Student Services
Special Education Directors or Coordinators (elementary, middle, high)	6	Coordinator for Upper and High School, Student Support Specialist, Specialist, Coordinator for Inclusive Education, IEP Specialist, Reintegration Specialist, Coordinator for Special Start, Related Services and School Entry
Out of District Coordinator	1	Compliance/Out of District Coordinator
Head of Nursing/Health Services		
Director of Guidance/Clinical Services		

<b>District:</b>	Lexington
<b>Source:</b>	<a href="#">Lexington Budget</a>
<b>Fiscal Year:</b>	FY20
<b>Number of Students 2019-20</b>	7190
<b>Number of Teachers 2019-20</b>	615

	<b>FTE (#)</b>	<b>Notes</b>
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	Assistant Superintendent Curriculum and Instruction
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	3.9	Performing Arts (.8), Technical Director (1), Wellness (.8), Assistant Wellness (.5), Visual Arts (.8)
High School Curriculum Coordinators or Department Chairs	7.5	English, Math, WL, SC, SO (Looks as if these are K-12 positions as each are listed as 1.5 FTE)
Program Directors (Technology, METCO, Professional Development, Data, etc)	6	Director Planning & Assessment, Coord. of Prof. Learning, Assistant Database Administrator (2), Digital Learning Director (1), METCO Director
<b>English Learner Education</b>		
Director	1	EL Director
Assistant Director		
Other roles	0.8	Secretary/Coordinator
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	2	Superintendent & Assistant Superintendent
Payroll	1	Payroll specialist
Accounts Payable/Receivable	2	Accounts payable clerk (2)
Clerks	4	Finance Clerk (1), Admin Assist (2), Exec Asst (1)
Other roles	3	Financial analyst, Proc and Ops Manager, Reg and Enroll Specialist, Special Revenue Fund Manager
<b>Human Resources</b>		
Director or Assistant Superintendent	1	Director
Other roles	10.6	Receptionist, Secretary, Admin Assist, Database Administrator, Employee Wellness (.6), Specialist (2), Office Manager, Assist Database manager (2), Substitute Assignment Monitor (1)
<b>Operations</b>		
Director, Assistant Director	2	Director of Public Facilities (1), Assistant Director (1)
Other roles	3	Project Manager, Assistant Project Manager, Office Manager
<b>Food Service</b>		
Director, Assistant Director	1	Lexington uses Whitsons. They do have someone on their website (with a Whitson email address listed as the Director.
Other roles		
<b>Transportation</b>		
Director, Assistant Director		
Other roles	1.37	Coordinator (.75), Executive Assistant (.62)
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	2	Director, Assistant Director
Special Education Directors or Coordinators (elementary, middle, high)	11	Evaluation Team Supervisor System (2), Each School Also has a Eval Team Supervisor (8), High School Supervisor (1)
Out of District Coordinator	1.5	Out of District Coordinator (1), Transition Coordinator (.5)
Head of Nursing/Health Services	1	Director of Health Services
Director of Guidance/Clinical Services	1.6	Director Counseling (.75), Assist Director Counseling (.25), BCBA Coordinator (.6)

<b>District:</b>	Needham	
<b>Source:</b>	<a href="#">Needham Budget</a>	
<b>Fiscal Year:</b>	FY20	
<b>Number of Students 2019-20</b>		5706
<b>Number of Teachers 2019-20</b>		407

	<b>FTE (#)</b>	<b>Notes</b>
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	Assistant Superintendent
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	5	Fine Arts, Wellness, Science, World Language, Elem Curriculum Specialist
High School Curriculum Coordinators or Department Chairs	4	English, History, Math, Science
Program Directors (Technology, METCO, Professional Development, Data, etc)	4	Director of Media and Digital Learning (2), METCO Director, Dir of Planning, Communications and Community Education
<b>English Learner Education</b>		
Director	1	Director (1)
Assistant Director		
Other roles		Each school has their own contact
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	2	Assistant Superintendent, Assistant Director
Payroll	2	Payroll Supervisor, Payroll Coordinator
Accounts Payable/Receivable	4	Lead Accountant, Accounting Specialist (4)
Clerks	5.89	Clerical (5.89)
Other roles		
<b>Human Resources</b>		
Director or Assistant Superintendent	2	Director, Assistant Director
Other roles	3	Human Resource Specialist, Admin Assistant (2),
<b>Operations</b>		
Director, Assistant Director	1	School Business Operations Coordinator
Other roles		
<b>Food Service</b>		
Director, Assistant Director	1	Director of Nutrition Service
Other roles	3	Clerk (2), Outreach Coordinator
<b>Transportation</b>		
Director, Assistant Director	1	Director
Other roles	1	Clerk
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	2	Assistant Superintendent, Executive Directory
Special Education Directors or Coordinators (elementary, middle, high)	2	K-8 Director, High Sch Director,
Out of District Coordinator	1	Out of District Coordinator
Head of Nursing/Health Services	1	Director of School Health Service
Director of Guidance/Clinical Services	1	Director of Guidance

<b>District:</b>	Newton	
<b>Source:</b>	<a href="#">Newton FY20 Budget Document</a>	
<b>Fiscal Year:</b>	FY20	
<b>Number of Students 2019-20</b>	12,779	
<b>Number of Teachers 2019-20</b>	1073	
	<b>FTE (#)</b>	<b>Notes</b>
<b>Teaching and Learning</b>		
Deputy/Asst Superintendent	1	Assistant Superintendent Teaching and Learning
Curriculum Coordinators (K-8 and K-12 subject area coordinators)	8.5	Coordinators
High School Curriculum Coordinators or Department Chairs	10.3	Department Heads
Program Directors (Technology, METCO, Professional Development, Data, etc)	6	Director of Info Technology, Data & Assessment Specialist, District Student Data Manager, Assistant Superintendent for Elem Education, Assistant Superintendent for Secondary Education and Special Programs, High School Data Analyst, Director Career and Tech Ed
<b>English Learner Education</b>		
Director	1	
Assistant Director	0.1	
Other roles	1.8	Social worker, secretarial positions
<b>Finance and Administration</b>		
Deputy/Asst Superintendent	1	Chief Financial Officer
Payroll		
Accounts Payable/Receivable	1	Purchasing Director
Clerks	5.5	
Other roles	5	Administrative Salaries
<b>Human Resources</b>		
Director or Assistant Superintendent	1	
Other roles	7	Administrative and secretarial positions
<b>Operations</b>		
Director, Assistant Director	1	Director of Facilities
Other roles	4	Administrative Salaries, Facility Operations Manager, Secretarial Salaries
<b>Food Service</b>		
Director, Assistant Director	1	Newton uses Whitsons. They do have someone on their website (with a Whitson email address listed as the Director.
Other roles		
<b>Transportation</b>		
Director, Assistant Director	1	Administrative Salaries
Other roles	1	Secretarial Salaries
<b>Office of Student Services</b>		
Deputy/Asst Superintendent	4	Assistant Superintendent for Student Services, Special Education Department Heads (1.5), Assistant Special Education Department Heads (1.5)
Special Education Directors or Coordinators (elementary, middle, high)	6	Administrative Salaries
Out of District Coordinator		
Head of Nursing/Health Services		
Director of Guidance/Clinical Services	1.5	