



**THE PUBLIC SCHOOLS OF BROOKLINE**  
BROOKLINE, MASSACHUSETTS 02445

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**AGENDA COVER SHEET**

**AGENDA ITEM NO:** 4.b. Updates on FY 2020 and FY 2021 Budgets      **MEETING DATE:** July 7, 2020

ii) Possible Vote on FY 2020 Budget Transfers

**PURPOSE OF AGENDA ITEM:**

The Public Schools of Brookline budget is anticipating continuing to work on balancing a preliminary structural deficit for FY 20 that has grown from \$517,000 as projected as part of the 1st QTR report at the beginning of the year to approximately \$1,2M. Much of the impact and the cause for the projected deficit arise from the recent school closure due to the COVID-19 pandemic. We have experienced a loss of revenue in revolving funds and increased online curriculum, custodial and food service program costs.

**BACKGROUND INFORMATION:**

Update on final (almost) year-end FY 20 Balanced Budget. Inform the Committee, that given the current fiscal constraints, Deputy Supt for Admin and Finance began a review of old grant/special revenue fund accounts where balances remained for more than three years. Having identified accounts, These are funds are under the sole control of the school committee. and that you are requesting that they authorize you to expend such funds as necessary in order to reduce the financial impact to the town appropriated budget.

**ACTION RECOMMENDED:**

Vote to approve transfers to balance the FY 20 budgets using all funding sources in the following priority order. The Reserve Fund will not be used if not needed. If there are other fund balances that are allowed to be carried across fiscal years to FY 21 to assist with projected FY 21 grant deficits this will be executed as well.

- a) Operating Budget (\$1.4M)
- b) Inter-Departmental Transfer from VocTech Tuition & Transportation Account (\$43,159)
- c) FY19 Prior Year Open Encumbrances (fund grant deficits and revolving funds \$66,249.24)
- d) Town Cares Act Funds (\$630,000 est)
- e) School ESSR/Cars Act Funds (FY20 = \$40,000 est)
- f) Prior year (pre FY2015) grant balances (fund grant deficits)
  - i) SEA4 ACADEMIC SUPPORT SERVICES-MCAS - \$ (9,983.84)
  - ii) SED9 ARRA QRIS PROG QUALITY IM \$ (586.49)
  - iii) SEG8 PROJECT HERE SUBSTANCE USE PRE \$ (4,460.29)
- g) \$100,000 Reserve Fund Transfer

**VOTE REQUIRED:**

**Motion #1:** School Committee approves and authorizes Deputy Superintendent for Administration and Finance to transfer and/or expend such funds from as necessary from the School Committee Operating Budget in order to reduce the financial impact of grant, revolving fund or special revenue account deficits at fiscal year close on June 30, 2020.

**Motion #2:** School Committee approves and authorizes Deputy Superintendent for Administration and Finance to transfer and/or expend such funds from dormant grant and revolving fund accounts, as necessary in order to reduce the financial impact to the town appropriated budget for grant, revolving fund or special revenue account deficits at fiscal year close on June 30, 2020.

**STAFF AVAILABLE FOR PRESENTATION:** Mary Ellen Normen, Deputy Superintendent for Administration and Finance