



THE PUBLIC SCHOOLS OF BROOKLINE
BROOKLINE, MASSACHUSETTS 02445

LINUS J. GUILLORY JR., PhD
SUPERINTENDENT OF SCHOOLS

Request for Grant Acceptance

May 17, 2023

Motion: School Committee Accepts the grant award as determined by the awarding authority for the grants listed below:

Source	Grant/Point Person/Purpose	Award	Account #/Name
State	<p>Project HERE</p> <p>Point Person: Carlyn Zaniboni Uyenoyama/Maria Letasz/ Kelley Durgin</p> <p>Project HERE is a collaboration between the MA Office of the Attorney General and the Town of Brookline to support substance use prevention education in the middle school grades. This is a continuation of grant work that began in 2018. Additional funding became available in 2023.</p> <p>Through integrated in-classroom and digital learning experiences, Project Here equips teachers with resources to educate young people about the risks and consequences of using and experimenting with substances, empowers them to help others, and gives them the tools they need to make healthy decisions.</p> <p>Use of evidence based curricula (Michigan Model) by counselors and teachers and training/collaboration with community partners (DPH, BPD etc.) is supported with this grant.</p> <p>Grant Implementation</p> <ul style="list-style-type: none">• Michigan Model for Health Grade 6 materials , including support materials• Michigan Model for Health Grade 7 and 8 materials , including support materials• Michigan Model for Health Curriculum training for teachers, counselors, and community partners <p>Goal 1: Every Student Achieving Goal 2: Every Student Invested in Learning Goal 3: Every Student Prepared for Change and Challenge Goal 4: Every Educator Growing Professionally</p>	\$17,440.00	TBD

State	<p>318 - METCO Supplemental Special Education Grant</p> <p>Point Person: Malcolm Cawthorne/Kelley Durgin</p> <p>The purpose of this competitive grant program is to provide supplemental support to METCO districts serving Boston or Springfield resident students with more intensive special education needs.</p> <p>The priority of this fund source is to provide supplemental support to METCO districts serving Boston or Springfield resident students with more intensive special education needs, which will typically include specialized transportation and/or one-on-one support in the student's IEP.</p> <p>91 Brookline students in the METCO program received special education services in FY22. Paraprofessional salaries are the highest overall expense related to special education services for students in METCO. The district will use the 318 Supplemental grant funds to offset paraprofessional staff costs associated with METCO students.</p> <p>Goal 1: Every Student Achieving Goal 2: Every Student Prepared for Change and Challenge</p>	\$86,370.00	TBD
State	<p>FY2023 Fund Code 311- Supporting Students' Social Emotional Learning, Behavioral & Mental Health, and Wellness – Continuation (SEL & Mental Health Grant)</p> <p>Point Person: Matthew DuBois/Tham Tran</p> <p>This grant is providing additional funds related to the pre-existing FY 23 Supporting SEL, Behavioral & Mental Health, and Wellness grant. These funds will be used to help support SEL programming across the district. Specifically, this grant will be used to fund a contract with Cartwheel Care (which provides students with rapid access to mental health services) and to provide middle school advisories with resources and materials to support SEL skill development.</p>	\$39,350.00	TBD



ANDREA JOY CAMPBELL
ATTORNEY GENERAL

ATTACHMENT A
SCOPE OF SERVICES
BETWEEN THE MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL
AND TOWN OF BROOKLINE

1 INTRODUCTION

This Scope of Services (SOS) is between the Massachusetts Office of the Attorney General ("AGO") and Town of Brookline (Grantee) and is in regard to the **Project Here Substance Use Prevention Curriculum Continued Funding Opportunity FY2023-2024 RFP (RFP)**.

The entire agreement between the parties (the "Contract") consists of the following documents in the following order of precedence:

1. The Commonwealth Standard Terms and Conditions;
2. The Commonwealth Standard Form Contract;
3. This SOS (Attachment A)
4. All requirements listed in the **RFP**; and
5. All statements of activities to be conducted in Grantee's response to the **RFP**.

2 OVERVIEW, EFFECTIVE DATE, AND TERM

This Contract's term (the "Term") begins on **January 1, 2023** (the "Effective Date") and shall terminate on **June 30, 2024** ("Termination Date").

3 AMOUNT OF AWARD AND CONDITIONS

The amount of this award is **\$17,440.00 which reflects the total award amount** subject to the provisions set forth in this Contract, including but not limited to the following conditions:

- Completion of Contract materials by **February 28, 2023**. Digital Contract materials may be accepted in lieu of ink-signed paper materials if submitted by email in one or more of the following formats:
 - Scan of a wet ink signed document
 - Digital document with an uploaded picture of a hand-drawn signature (not an auto-generated signature)
 - Digital document with a signature drawn by a computer mouse
- Paper Contract materials shall be sent to Nathan Gardner, One Ashburton Place, 20th Floor, Boston, MA 02108. Digital Contract materials submitted in lieu of paper Contract materials shall be sent to AGOGGrants@mass.gov.
- Grantee will comply with the RFP's Curriculum Implementation Guidelines.
- Grantee shall maintain compliance, if applicable, with the statutory requirements set forth in G.L. ch. 12, secs. 8E and 8F, and G.L. ch. 68, sec. 19, including initial registration and filing of annual financial reports with the AGO's Non-Profit Organizations/Public Charities Division. Award will not be disbursed if Grantee is not in compliance.
- Any funds unexpended by the termination date shall be remitted to the AGO within 45 days.
- The AGO will monitor the Grantee to ensure that the requirements and objectives of the grant are met.



ANDREA JOY CAMPBELL
ATTORNEY GENERAL

ATTACHMENT A
SCOPE OF SERVICES
BETWEEN THE MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL
AND TOWN OF BROOKLINE

- Grantee acknowledges that all documentation submitted to the AGO is subject to the Massachusetts Public Records Law, M.G.L. c. 66, § 10, and to M.G.L. c. 4, § 7, cl. 26.
- Grantee shall submit semiannual financial and programmatic reports. Semiannual reports will be due on July 31, 2023 and January 31, 2024. A final report will be due on July 31, 2024.
- The AGO reserves the right to revoke grant award if Grantee fails to meet grant objectives and/or requirements.
- The AGO may request programmatic documentation or financial records related to programming funded under this Contract at any time in its sole discretion.
- Any proposed changes to program budget or activities shall be submitted in writing and approved in advance by the AGO. Grantee shall request budgetary or programmatic changes by emailing AGOGGrants@mass.gov.
- Grantees will receive the full amount of their award within 45 days of contract execution.
- Grantee attributes the AGO as a funding source or partial funding source for any materials funded by the AGO. Suggested wording for print: "Funding provided by a grant received from the Massachusetts Attorney General's Office."
- Grantee consents to place their primary contact on the AGO's email distribution list for grant news and updates. To withdraw consent, Grantee may email a request to AGOGGrants@mass.gov with a subject line of "Withdraw Email List Consent."
- Please keep the AGO apprised of any upcoming events, including virtual events, that AGO staff could attend by emailing AGOGGrants@mass.gov.

4 BUDGET AND USE OF AWARD

Expense Categories	Amount
Curriculum Materials	\$7,820.00
Training	\$6,620.00
Substitute Teachers	\$2,200.00
Community Partner Stipend	\$800.00
Total Award Amount	\$17,400.00



ANDREA JOY CAMPBELL
ATTORNEY GENERAL

ATTACHMENT A SCOPE OF SERVICES

BETWEEN THE MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL
AND TOWN OF BROOKLINE

The amount allocated for curriculum materials and training may only be used to purchase curriculum materials and training for the Michigan Model of Health curriculum. Specifically, funds may only be used to purchase:

Michigan Model for Health:

- Michigan Model for Health Grade 6 materials, including support materials
- Michigan Model for Health Middle School Curriculum (Grades 7-8) materials, including support materials
- Michigan Model for Health Curriculum training (contact the Out of State National Trainer to set up training. As of the start of the grant, the Out of State National Trainer for Massachusetts is Patricia Degon, who can be contacted at pdegon2014@gmail.com or (774) 696-1714.)

Funds may not be spent on materials for grades K-5 or 9-12, including the Grade K-12 or Grade K-6 Digital Bundles.

Grantee is required to:

- Implement, at minimum, Michigan Model for Health Grade 6 in grade 6, Michigan Model for Health Middle School Curriculum (Grades 7-8) in grade 7, or Michigan Model for Health Middle School Curriculum (Grades 7-8) in grade 8.
- All educators must complete Michigan Model for Health Curriculum training for Grade 6 and/or Grades 7-8. Past trainings will satisfy this requirement.
- Integrate resources from the Project Here Online Toolkit and/or Project Here Games into programming (see www.projectherema.org).

Grantee shall implement the Michigan Model for Health with fidelity. Implementation with fidelity includes teaching evidence-based grade-specific curricula to their corresponding grade or grades. Michigan Model for Health Grade 6 is only intended for use and is only evidence-based if used in grade 6. Michigan Model for Health Middle School Curriculum (Grades 7-8) is only intended for use and is only evidence-based if used in grades 7 and/or 8. Implementation with fidelity also includes teaching the full curriculum according to the prescribed scope, sequence, and timeline required by the curriculum guidelines during the Contract Term. Grantee implementation of programming in grades other than 6, 7, and/or 8 will not be eligible for funding under this Contract.

Michigan Model for Health Grade 6 is only intended for use, and is only evidence-based, if used in grade 6. Michigan Model for Health Middle School Curriculum (Grades 7-8) is only intended for use, and is only evidence-based, if used in grades 7 and/or 8. Grantee implementation of programming in grades other than 6, 7, and/or 8 will not be eligible for funding under this Contract.

Brookline Continued Project Here Work

*Project Here Substance Use Prevention
Curriculum - Continued Funding Opportunity
FY2023-2024*

Public Schools of Brookline

Dr. Linus Guillory
333 Washington Street
Brookline, MA 02445

O: 6177302332

Mrs. Carlyn Zaniboni Uyenoyama

333 Washington Street
Brookline, MA 02445

Carlyn_Uyenoyama@psbma.org
O: 6177135291
M: 6178514505

Application Form

Introduction

Document Upload Notice

This application allows for the submission of both optional and required documents. Required and optional document uploads are noted as such throughout the application.

If you are having trouble uploading your documents or receive an error message that your upload exceeds the file size maximum, please email AGOGrants@mass.gov for assistance.

We recommend uploading your forms as soon as possible. If you are submitting your application close to the deadline and are having difficulty with file uploads, please submit your application without the uploads at issue and contact AGOGrants@mass.gov immediately to coordinate an alternate means of submission. If you do not submit a required document and do not notify the AGO of a document upload issue, it will negatively impact the review of your application. Applications will not be accepted after the deadline due to document upload issues.

Dollar Amount Instruction

For questions that require you to input a dollar amount, please do not enter the "\$" symbol.

Project Name*

Please input the name of your grant project.

Brookline Continued Project Here Work

Applicant Information

Grant Point of Contact*

If awarded a grant, the AGO will require you to maintain a point of contact for your award. Please designate a grant award point of contact below and provide the following contact information:

- Point of contact name
- Title
- Organization
- Email address
- Phone number

Mrs. Carlyn Uyenoyama
Carlyn_Uyenoyama@psbma.org
333 Washington Street
Brookline, MA 02445
6177135291

Service Area by County*

Please indicate which Massachusetts county or counties fall within the service area for your grant application. This may differ from your organization's overall service area. You may select more than one county if applicable.

Norfolk

Applicant Type

Applicant Type*

Please select your applicant type:

School District (all or multiple middle schools in a district)

Previous Funding Status

Previous Funding Status*

Has your organization previously received funding through Project Here's Substance Use Prevention Curriculum Grant?

Yes

Previous Applicant - Funding Received - Curriculum Type

Previously Funded Curriculum*

What curriculum did your organization receive funding for through your previous Project Here Substance Use Prevention Curriculum Grant?

Michigan Model for Health

Previous Applicant - Funding Received - Current Implementation

Funding Received - Curriculum Implementation*

Is the curriculum previously funded through the Project Here Substance Use Prevention Curriculum Grant still being implemented today?

Yes

Continued Implementation

Continued Implementation Grade Levels*

In what grade levels are you currently implementing the curriculum previously funded by the Project Here Substance Use Prevention Curriculum Grant?

Grade 7

Grade 8

Previous Applicant - Funding Received - Other Programming

Funding Received - Other Programming*

Does your organization currently offer any *other* substance use prevention curricula for middle school students?

No

Grant-Funded Curriculum - Grades

Grant-Funded Curriculum - Grades*

In what grades will you implement the evidence-based curriculum for which you are applying for funding (either Botvin LifeSkills, Michigan Model for Health, or Positive Action)? Please select all that apply.

Grade 6

Grade 7

Grade 8

Grant-Funded Curriculum - Grade 6 Total

Grant-Funded Curriculum - Grade 6 Total*

Approximately how many students in Grade 6 will receive the evidence-based curriculum?

480

Grant-Funded Curriculum - Grade 7 Total

Grant-Funded Curriculum - Grade 7 Total*

Approximately how many students in Grade 7 will receive the evidence-based curriculum?

525

Grant-Funded Curriculum - Grade 8 Total

Grant-Funded Curriculum - Grade 8 Total*

Approximately how many students in Grade 8 will receive the evidence-based curriculum?

570

Community Partner(s)

Community Partner(s)*

Do you have community partner(s) you will work with to implement the grant-funded curriculum? (Please note that this is optional and not a requirement of the grant.)

Yes

Community Partner - Yes

Community Partner(s)*

Please identify the partner(s) and describe the role(s) the partner(s) will play. (Please note that this is optional and not a requirement of the grant.)

Brookline Department of Public Health- Prevention and Awareness Implementation- Substance Abuse
Prevention Peer Leader Programming
Brookline Police Department -Prevention and Awareness Implementation

Common Application

Applicant Need*

How will the evidence-based curriculum you are applying for meet the needs of and/or benefit your school or district?

We will implement an updated training for Guidance Counselors and Health Teachers to review the updated curricula.

We will purchase digital curriculum for additional staff at the digital licenses are personnel based not school based.

We will do the Comprehensive Training for the new staff and community partners that includes supporting parent/caregiver education.

Challenges/Barriers*

What challenges or barriers to implementation do you anticipate, if any?

-Scheduling and training time for the educators due to substitute shortage and release time.

Implementation Plan*

Please provide a plan for implementing your evidence-based curriculum. Please include the following in your response:

- A timeline
- Classes in which the curriculum will be implemented
- Amount of class time devoted to the curriculum
- Staff responsible for implementing the curriculum and their qualifications to implement a substance use prevention curriculum
- Anticipated dates for trainings and, if relevant to your curriculum, names of trainings that will be attended
- Staff who will attend the trainings

Curriculum implemented in health classes and advisory by trained educators and clinicians.

Class time and unit is part of the health Scope and Sequence.

-Training dates are TBD

-Varied staff will attend trainings (teachers, counselors, community partners)

Curriculum Implementation Fidelity*

How will you ensure that your school(s) implement the evidenced-based curriculum with fidelity?

-Department meetings, staff supervision and evaluation.

Project Here Resources*

How will you use resources from the Project Here Online Toolkit (www.projectherema.org/toolkit) and/or Project Here Games (www.projecthergames.org) to enhance the evidenced-based evidence-based curriculum? Please provide at least two examples.

-Health classrooms will use the Project Hear Toolkit /Project Here Games as part of the unit.

Sustaining Implementation*

What is your plan for sustaining curriculum implementation (e.g., continued training and use of materials) after the grant period has concluded?

Continued staff training and use of digital.

Implementation Certification*

If my organization is awarded grant funding, it will adhere to the requirements in the Project Here Curriculum Implementation Guidelines. The Project Here Curriculum Implementation Guidelines can be found at <https://www.mass.gov/grant-opportunities>.

Yes, I certify.

Budget

Please complete the line item budget entries below. Only the cost categories listed below are eligible for grant funding.

Please enter a dollar amount for each line item request. If you are not requesting funds for a particular line item, please enter 0.

If you are requesting funds for a line item, please provide a narrative justification in the following box. Each narrative should briefly explain the need for the expense within your grant-funded program and all calculations that justify the dollar amount should be written out.

Curriculum Materials - Request*

\$7,820.00

Curriculum Materials - Justification

Please provide narrative justification for your organization's request for curriculum materials. If you are not requesting funding under this category, please skip this justification.

- Digital Subscriptions will help with implementation.
- Support material kits.

Training Accompanying the Selected Curriculum - Request*

\$6,620.00

Training Accompanying the Selected Curriculum - Justification

Please provide narrative justification for your organization's request for training to accompany the selected curriculum. If you are not requesting funding under this category, please skip this justification.

\$4335- Comprehensive training for new teachers, clinicians and community partners.

\$2285- Refresher training

Substitute Teacher/Travel Costs Related to Training - Request*

When staff attend trainings for the evidence-based curriculum, costs may be budgeted to cover substitute teachers and travel costs for staff to attend the trainings.

\$2,200.00

Substitute Teacher/Travel Costs Related to Training - Justification

Please provide narrative justification for your organization's request for substitute teacher and/or travel costs related to staff attending trainings for the evidence-based curriculum. If you are not requesting funding under this category, please skip this justification.

-Substitutes for the two trainings

Printing Costs - Request*

\$0.00

Print Costs - Justification

Please provide narrative justification for your organization's request for printing costs. If you are not requesting funding under this category, please skip this justification.

Community Prevention Partner Stipend - Request*

Request may not total more than 5% of your total budget request.

\$800.00

Community Prevention Partner Stipend - Justification

Please provide narrative justification for your organization's request for community prevent partner stipends. If you are not requesting funding under this category, please skip this justification.

-DPH Prevention partner work

Grant Administration - Request*

Total administration costs may not exceed 10% of your total budget request.

\$0.00

Grant Administration - Justification

Please provide narrative justification for your organization's request for grant administration costs. If you are not requesting funding under this category, please skip this justification.

Total Grant Amount Requested*

Please enter your total grant request. Total grant request must equal the sum of all line item requests.

\$17,440.00

Non-Supplantation Certification*

I certify that if a grant award is received, it will not supplant currently funded programming.

Yes, I certify.

Required Documents

This application requires the submission of the following documents:

- Request for taxpayer identification number and certification (W-9)
- Electronic funds transfer sign-up form and voided check

The W-9 and EFT forms can be found at: <https://www.mass.gov/service-details/grant-forms-and-documents>.

Please attach the requested documents below.

Required Upload - W-9

Please attach your organization's W-9.

Town of Brookline W-9.pdf

Required Upload - EFT

Please attach your electronic funds transfer form. A voided check is required. Please attach both documents as one file.

EFT Request.pdf

File Attachment Summary

Applicant File Uploads

- Town of Brookline W-9.pdf
- EFT Request.pdf

Fwd: Congratulations! The Public Schools of Brookline Has Been Awarded an FY23 METCO Supplemental Special Education Grant

1 message

Kelley Durgin <kelley_durgin@psbma.org>
To: Donna Chisholm <donna_chisholm@psbma.org>

Thu, Apr 6, 2023 at 9:32 AM

Kelley Durgin
Office of Teaching and Learning
Public Schools of Brookline
Office: 617-730-2435
Fax: 617-264-6451

----- Forwarded message -----

From: **Lam, Sylvia (DOE)** <sylvia.lam@state.ma.us>
Date: Mon, Mar 13, 2023 at 4:23 PM
Subject: Congratulations! The Public Schools of Brookline Has Been Awarded an FY23 METCO Supplemental Special Education Grant
To: linus_guillory@psbma.org <linus_guillory@psbma.org>
Cc: malcolm_cawthorne@psbma.org <malcolm_cawthorne@psbma.org>, kelley_durgin@psbma.org <kelley_durgin@psbma.org>, lesley_ryan_miller@psbma.org <lesley_ryan_miller@psbma.org>, Fernandes, Darcy (DESE) <darcy.fernandes@state.ma.us>, Washington, Eric M (DOE) <eric.m.washington@state.ma.us>

Dear Superintendent Guillory:

We are pleased to notify you that The Public Schools of Brookline has been awarded an FY23 METCO Supplemental Special Education Grant of \$86,370!

As a friendly reminder, grant funds may be used for special education costs for Boston and Springfield resident students participating in the METCO program that are not otherwise covered or reimbursed by other federal or state restricted sources. Funds do not have to be attributed to specific individual students with intensive needs.

There are a few time sensitive next steps in the grant process to be completed by **Friday, March 24, 2023. Please see the step-by-step instructions for entering the revised workbooks into Edgrants below.**

Information for Applicants:

1. You must have EdGrants user credentials before you can submit the application in EdGrants. If you need user credentials, please review User Security Controls. This is where you can obtain a User Request Form and who needs to send the requests.
2. **Log in to EdGrants Front Office**
3. **Register and create the project in EdGrants** to upload the Application Submission.
4. **Click Funding Opportunity Registrations** find the funding opportunity and click the register button to register for the funding opportunity. The Funding Opportunity Name in EdGrants is: **DESE - FY23 Fund Code 318 - METCO Supplemental Special Education Grant (State) COMP**
5. Please submit your grant by the 3/24/2023 registration date

6. **Click Projects** to create and name your project. Use the filter to find the Funding Opportunity and click the add project icon to create and name the project. Please use the following naming convention in EdGrants: FY23 FC318 (Applicant Name).
7. **Click Submissions to enter your Application Submission in EdGrants.** All required forms posted in the RFP must be uploaded to EdGrants in the **Attachments List**. This includes a signed PDF of the Part I. The budget will be entered directly into EdGrants on the **Budget Entry** formlet.

For more detailed guidance on uploading the grant application and other EdGrants information, please review the How to Apply documents posted here. This document walks you through step by step as to how to complete Application submission in EdGrants. If you have any issues with EdGrants, please call into the Grants main line at (781) 338-6595.

As a reminder, the project duration for this grant is June 30, 2023. The final drawdown period for all FY23 grants will be in July.

Best,

The DESE METCO Team



FY23 FC318 Part I Signature Cover Page.docx

25K

FY2023: METCO Supplemental Special Education Grant

Fund Code: 318

Purpose:

The purpose of this competitive grant program is to provide supplemental support to METCO districts serving Boston or Springfield resident students with more intensive special education needs. The METCO program expands educational opportunities, increases diversity, and reduces racial isolation by permitting students in Boston and Springfield to attend public schools in other communities that have agreed to participate. Please note that this is a pilot program, and the Department will be seeking feedback about if/how to continue this program in future years.

Priorities:

The priority of this fund source is to provide supplemental support to METCO districts serving Boston or Springfield resident students with more intensive special education needs, which will typically include specialized transportation and/or one-on-one support in the student's IEP.

Eligibility:

School districts currently participating in the METCO program who can provide individualized special education cost data for Boston or Springfield resident students with more intensive special education needs served in FY2022 are eligible to apply for supplemental special education support in FY2023 through this grant program. If you have questions about whether or not your district is eligible to apply, please contact the Department for clarification prior to submitting an application.

Participating METCO districts are Arlington, Bedford, Belmont, Braintree, Brookline, Cohasset, Concord, Concord-Carlisle, Dover, Dover-Sherborn, East Longmeadow, Foxborough, Hampden-Wilbraham, Hingham, Lexington, Lincoln, Lincoln-Sudbury, Longmeadow, Lynnfield, Marblehead, Melrose, Natick, Needham, Newton, Reading, Scituate, Sharon, Sherborn, Southwick-Tolland-Granville, Springfield, Sudbury, Swampscott, Wakefield, Walpole, Wayland, Wellesley, Weston, and Westwood.

Funding Type:

State

Funding:

Approximately \$350,309 is available for this grant program. Districts may apply for up to the full \$350,309, but please note that grant award amounts may be prorated depending on the number and size of qualified applications submitted.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Funds may be used for special education costs for Boston and Springfield resident students participating in the METCO program that are not otherwise covered or reimbursed by other federal or state restricted sources. Funds do not have to be attributed to specific individual students with intensive needs.

Project Duration:

Upon Approval – 6/30/23

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Non-Clerical Paraprofessionals/Instructional Assistants	Special Ed Paraprofessionals	3	0.9	<input type="checkbox"/>	\$86,370	METCO Supplemental Special Education Grant (318)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$86,370	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Applicant: Brookline

Project: FY23 318 METCO Supplemental 0046

0046

318-777673-2023-0046

Sub-Total

\$0

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$86,370

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	3	0.90		\$86,370
Sub-Total				\$86,370

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	0		\$0
Sub-Total			\$0

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$0

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$0

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$86,370
Total Funds Requested: \$86,370
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Supporting Students' Social Emotional Learning, Behavioral & Mental Health, and Wellness — Continuation (SEL & Mental Health Grant)

Fund Codes: 613/332/311

Purpose:

Research has shown that students' well-being is critically important to their academic and overall success. The events of the past two years (including the COVID-19 pandemic and our country's reckoning with racial injustice) have in many ways heightened the importance of student, staff, and family social-emotional and behavioral health well-being.

The purpose of this state and federally-funded continuation grant program is to adapt, expand, or strengthen multi-tiered systems of support to respond to the social-emotional and behavioral health needs of students, families and educators and to build strong partnerships with community-based mental health agencies and/or providers.

This grant aims to build capacity of school districts, charter schools, and educational collaboratives to do the following:

- develop comprehensive, integrated multi-tiered systems for student, family, and educator social-emotional and/or mental health supports; and
- build sustainable infrastructure to facilitate integrated coordination between school students, families, school staff, and community-based services and/or providers.

Priorities:

Through this grant initiative, participating districts are asked to prioritize the following areas as they relate to social-emotional and behavioral health for students, staff, and families. Applicants are expected to propose activities that align with the priorities below and build upon those described in and/or were implemented as part of Fiscal Year (FY) 2022 grant activities, in order to

demonstrate sustainability and scalability efforts for building a comprehensive mental health system.

- **Racial equity and cultural responsiveness:** Ensure that the approach to teaching, modeling, and integrating social-emotional learning is done from a culturally responsive lens. This includes providing professional development and coaching to staff on culturally responsive social-emotional and/or mental health practices; conducting culturally responsive, universal mental health screening and developing systems to respond to student needs in a racially equitable manner; strengthening systems to solicit student and family leadership and feedback that is fully representative of the school community and empowers voices that have been historically marginalized; and engaging students and families to ensure that social-emotional learning efforts reflect the school community's values and center racial equity. This also includes approaching this work from a community lens and not just a school perspective.
- **Universal Mental Health and Social Emotional Screening Systems:** Ensure screenings are conducted to identify tier I, II, or III needs that are matched with strategic supports, and to create policies and protocols that are embedded in school culture and climate practices for sustainability and scalability efforts.
- **Evidence-based interventions and supports:** Ensure schools utilize evidenced-based social-emotional and behavioral health interventions and supports, and that staff receive the necessary professional development and coaching to implement them with fidelity. This could include a range of efforts that include but are not limited to tier 1 (universal) supports implemented by classroom teachers and tier 2/3 (supplemental, small group, and more intensive) interventions implemented by student support staff/clinicians.
- **Sustainable Systems & Partnerships:** Establish and/or strengthen sustainable systems and multi-year partnerships (including students, family, community-based services and/or providers, and professional development providers, etc.).

Eligibility:

Recipients of Fiscal Year (FY) 2022 Fund Codes 613-311-332 Supporting SEL & Mental Health Grant grants are eligible to apply.

- **Eligibility Amounts and Fund Code:** Applicants should reference this file for the amount for which they are eligible and the fund code to use for the application. Amounts were determined based on FY2022 grant awards and were adjusted to reflect anticipated available funding and FY2023 grant priorities.

Funding Type:

Fund Code 311 and 613 — State

Fund Code 332 — Federal (CFDA 84.425 ESSER — Federal Coronavirus Relief Programs — Federal Grant Programs)

Funding:

A total of approximately \$8,200,000 is available through this grant. The grant has been divided into several distinct but related categories. Applicants may apply for one or both grant categories.

Applicants' requests for funding should be commensurate with the scope of activities proposed.

All grant participants will be expected to participate in two networking meetings that will be facilitated by the Department (DESE) during the course of the grant.

Note: Efforts proposed through this grant must be supplementary and complementary to (and not supplant) what is funded through other grants/contracts.

Category A — Coordinate Services through Multi-Tiered Systems of Support

- redesign student support staffing models to support a more proactive and deliberate multi-tiered approach to social-emotional learning and behavioral health and wellness;
- create a comprehensive approach to tier 1 social-emotional learning and behavioral health;
- provide robust, evidence-based tier 2 and tier 3 supports and interventions;
- ensure all social-emotional learning and behavioral health practices, policies, and supports across all three tiers are culturally-responsive and equitable;
- develop effective planning and feedback structures with students, families, and caregivers to ensure that social emotional learning efforts reflect the school community's values and priorities;

- ensure the necessary systems are put in place to monitor implementation and sustain/scale successful practices and policies;
- provide on-going professional development (including coaching) for staff members to enhance culturally-responsive tier 1 social-emotional learning for students, and recognize and respond to mental and behavioral health challenges that may arise;
- participate in free Department-sponsored professional development (PD) to support school staff in identifying and supporting students in need of social emotional, behavioral, and/or mental health services; and
- offer other activities aligned with the priorities of the grant.

Category B — Create and sustain partnerships with Community-Based agencies to increase Access to Services

- work with community-based providers to identify options for increased collaboration, provision of mental health/behavioral health services on site (at school) and/or in the community;
- build infrastructure for cross-system coordination to improve integration of behavioral and mental health supports for continuity of care for children, youth and families to ensure seamless transitions between schools and communities;
- design or implement improvements to data systems and software applications to facilitate mapping of school and community-based resources, making referrals, tracking students' use of services, monitoring the impact of services, and identify implications for future services (subject to compliance with all applicable state and federal laws regarding data security and privacy);
- implement strategies and partnerships to foster sustained behavioral and mental health supports for students and families; these strategies should be aligned with locally-created action plans that extend beyond the grant period (e.g., funding startup costs for the initial offering of services on-site to students eligible for the Children's Behavioral Health Initiative or MassHealth, commercial insurance providers, or other sources that extend beyond the grant period);
- develop comprehensive systems of care through written policies and practices that are sustainable and scalable; and
- create multi-year partnership agreements with community-based and other partner organizations to support systemic approaches to address social-emotional and behavioral health needs for staff, students, and families.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding is to become available, it will be distributed under the same guideline as listed in the initial RFP document.

Fund Use:

These funds must be used in ways that are aligned to the grant purpose and priorities described above and that have reasonable likelihood of being sustained (and/or having impact) beyond the grant period.

Fund use may include, but is not limited to:

- Contracting with partners who provide one or more of the following services:
 - evidence-based universal mental health screening tools, data analysis, and support;
 - the design and implementation of integrated student support systems to assess the strengths and needs of all students and develop academic and social-emotional plans for students;
 - develop and support bridge programs for school re-entry after prolonged absences to promote healing, wellness, and academic success;
 - other services aligned with the priorities of this grant.
- Professional development and coaching for staff (educators, student support staff, administrators, etc.);
- Salaries for employees or contracted staff who will be directly supporting strategies outlined in the plan;
- Stipends to support planning, meetings, travel, or local professional development (including DESE-sponsored opportunities);
- Relevant resources and/or materials;
- Contracted services with community-based partners; and
- Partnership coordination activities.

Applicants funded through FC 311 and 613 (state): MTRS is **Not** an allowable expense.

Applicants funded through FC 332 (federal): MTRS **Must** be budgeted for all active staff who are part of the state retirement system whose salaries are paid from this grant.

Project Duration: Upon Approval (no earlier than July 1, 2022) – June 30, 2023

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Contracted Service Providers - Other Student Services	Cartwheel Care	24050	Flat	\$24,050	Supporting SEL, Behavioral & Mental Health, and Wellness (311)

Contracted Service Providers - Other Student Services	Wayfinder SEL	15300	Flat	\$15,300	Supporting SEL, Behavioral & Mental Health, and Wellness (311)
Sub-Total				\$39,350	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Applicant: Brookline
Project: FY23 FC311 Brookline

0046
311-776147-2023-0046

Sub-Total		\$0	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$39,350

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	0		\$0
Sub-Total			\$0

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$39,350

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$0

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$39,350
Total Funds Requested: \$39,350
MTRS Applicable Amount: \$0
Balance Remaining: \$0