



TOWN of BROOKLINE
Massachusetts

BUILDING DEPARTMENT

Daniel Bennett
Building Commissioner

TO: Selectboard/ School Committee

FROM: Ray Masak, PE Project Manager

**SUBJECT: Brookline High School- Amendment 8
Hill OPM Services (FY 19)**

DATE: July 21, 2021

On the Calendar this week, the Building Department is requesting the approval of an amendment for OPM services for the subject project in the amount of \$100,340.

The appropriation for this amendment was approved by Town Meeting as part of the overall CIP for FY19. The Hill amendment provides for additional site representative services to continue through November 2021. These additional services were part of the warrant article discussion.

The Building Department is available to answer any questions you may have. Thank you for your consideration.

PURCHASE ORDER CHANGE FORM

INVOICE DATE: 19-Jul-21

TO:	Hill International 330 Congress Street Boston MA 02210
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Purchase Order Number	21803106
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Vendor Number	53484
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PAYMENT AMOUNT	\$100,340.00
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BUDGET \$2,704,224.00
 BALANCE \$5,309,739.30

FUND	AGENCY	ORGANIZATION	ACTIVITY	OBJECT
		2594C204		524004

FOR: Brookline High School Expansion - OPM

Amendment	Date	Description
8	7/6/2021	Additional Site Representative Services

AMOUNT
\$100,340.00

BUILDING COMMISSION

APPROVAL OF

Janet Fierman, Chairman

George Cole

Kenneth Kaplan

Karen Breslawski

Nathan E. Peck

SELECT BOARD

APPROVAL OF

Heather Hamilton, Chairman

Raul Fernandez

Bernard Greene

John VanScoyoc

Miriam Aschkenasy

SCHOOL COMMITTEE

Mary Ellen Normen, Assistant Superintendent For Administration and Finance



Hill International, Inc.
75 Second Ave, Suite 300
Needham, MA 02494
Tel: 617-778-0900
www.hillintl.com

July 6, 2021

Mr. Raymond Masak, P.E.
Project Manager
Town of Brookline
333 Washington Street
Brookline, MA 02445

Subject: Brookline High School Expansion Project
Hill International, Inc. – Amendment No. 8

Dear Ray:

As you know, previous Amendment #6 was approved for Site Representative services thru July, 2021. Pursuant to discussions prior to and during the June 8, 2021 Building Commission, we have attached the new Amendment to further extend the duration of Hill's Site Representative services from August thru the end of November, 2021. This Amendment #8 requests approval of \$100,340.00.

We sincerely appreciate the opportunity to continue providing our services to the Town of Brookline as we head into the closing phases of this project. Please do not hesitate to let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andy Felix".

Andy Felix
Project Director

attachments

cc: file: A4-01

DELIVERING THE
INFRASTRUCTURE
OF CHANGE

ATTACHMENT B

CONTRACT FOR PROJECT MANAGEMENT SERVICES

AMENDMENT NO. 8

WHEREAS, the Town of Brookline ("Owner") and Hill International, Inc., (the "Owner's Project Manager") (collectively, the "Parties") entered into a Contract for Project Management Services for the Brookline High School Addition and Renovation Project at 115 Greenough Street and 111 Cypress Street, Brookline, MA (the "Contract"); and

WHEREAS, effective as of July 13, 2021, the Parties wish to amend the Contract, as amended:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Owner's Project Manager to perform services described in previously approved Amendment #5/Exhibit A Scope of Services and per the Workplan attached as Exhibit B, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Owner's Project Manager shall be compensated by the Owner in accordance with the following Fee for Basic Services:

Fee for Basic Services:	Original Contract thru Amendment #7	Amendment #8	Current Contract Total
Schematic Design Phase	\$ 239,994.00	_____	\$ 239,994.00
Design Development Phase	\$ 414,000.00	_____	\$ 414,000.00
Construction Document Phase	\$ 460,000.00	_____	\$ 460,000.00
Bidding Phase	\$ 209,000.00	_____	\$ 209,000.00
Construction Phase	\$ 1,854,977.00	\$100,340.00	\$ 1,955,317.00
Completion Phase	\$ 125,000.00	_____	\$ 125,000.00
Total Fee	\$ 3,302,971.00	\$100,340.00	\$ 3,403,311.00

This Amendment is a result of: Brookline's request for extending the duration of supplemental Site Representative support services for four (4) additional months thru the end of November 2021 as outlined in Exhibit B.

3. The Construction Budget shall be as follows:

Original Budget:	\$137,600,000.00	_____
Amended Budget	\$163,528,691.00	_____

4. The Project Schedule shall be as follows:

Original Schedule:	Substantial Completion 8/30/21	_____
Amended Schedule	Substantial Completion 11/15/21 (subject to change, depending on MBTA support)	_____

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. The Owner's Project Manager will be working in a supporting role to the Town of Brookline to the limit of the fees and effort contained in the attached EXHIBIT B. Scope not included in this amendment remains the responsibility of the Owner.
6. Should the Owner require more services, such matters will be handled under Article 9 of the Agreement.
7. Owner's Project Manager may adjust hours in EXHIBIT B to accommodate the Owner.
8. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner and the Owner's Project Manager have caused this Amendment to be executed by their respective authorized officers.

OWNER

(print name)

(print title)

By _____
(signature)

Date _____

OWNER'S PROJECT MANAGER

Peter Martini
(print name)

First Vice President
(print title)

By _____
P. Martini
(signature)

Date 7/2/21

Brookline HS - Proposed Site Representative temporary supplemental support for ToB - Amendment #8 - EXHIBIT B											
2021											
	Aug	Sep	Oct	Nov	Dec	Projected Hours					
Principal	0	0	0	0	0	0	200	\$	-		
Project Director	0	0	0	0	0	0	190	\$	-		
Sr. Project Manager	0	0	0	0	0	0	178	\$	-		
Site Manager	173	173	173	173	0	0	145	\$	-		
Project Manager	0	0	0	0	0	0	150	\$	-		
Subtotal:	173	173	173	173	0	0		\$	-		
FTE	1.02	1.02	1.02	1.02	0.00						
2021											
	Aug	Sep	Oct	Nov	Dec	Projected					
Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Director	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sr. Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Site Manager	\$25,085	\$25,085	\$25,085	\$25,085	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$25,085	\$25,085	\$25,085	\$25,085	\$0	\$0	\$0	\$0	\$0	\$0	\$0