## ATTACHMENT F

## CONTRACT FOR DESIGNER SERVICES

AMENDMENT NO. 31 $\qquad$
WHEREAS, the Town of Brookline $\qquad$ ("Owner") and
William Rawn Associates, Architects Inc.__, (the "Designer") (collectively, the "Parties") entered into a Contract for Designer Services for the _Brookline High School
Expansion $\qquad$ Project (Purchase Order \# 21803108) at the
Brookline High $\qquad$ School on $\qquad$ July 6 ,
2018
"Contract"; and
WHEREAS, effective as of $\qquad$ April 5, 2023 the Parties wish to amend the Contract:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Designer to perform services for the Design Development Phase, the Construction Phases, and the Final Completion Phase of the Project, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Designer shall be compensated by the Owner in accordance with the following Fee for Basic Services:

| Fee for Basic Services: | Original Contract* | After this Amendment: |
| :---: | :---: | :---: |
|  |  | Amendment fee: \$8,885.00 |
| Feasibility Study Phase | \$ | \$ |
| Schematic Design Phase | \$ | \$ |
| Design Development Phase | \$ | \$ |
| Construction Document Phase | \$ | \$ |
| Bidding Phase | \$ | \$ |
| Construction Phase | \$ | \$ |
| Completion Phase | \$ | \$ |
| *Includes previous Amendments |  |  |
| Total Fee | \$15,800,448.00 | \$15,809,333.00 |

This Amendment is a result of:

1. Tappan Streetscape construction change from Summer 2022 to Summer 2023
2. The Construction Budget shall be as follows:

| Original Budget: | $\$ n / \mathrm{a}$ |
| :--- | :--- |
| Amended Budget | $\$ n / a$ |

4. The Project Schedule shall be as follows:

Original Schedule:
Amended Schedule
$\qquad$
\$n/a
5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Authority, and the Designer have caused this Amendment to be executed by their respective authorized officers.

## OWNER

|  | (print name) |
| :--- | :--- |
| By $\quad$ (print title) |  |
| Date $\quad$ (signature $)$ |  |

## DESIGNER

## Andrew Jonic

(print name)
Associate Principal
By

(signature)
Date 4/5/23

# WILLIAM RAWN ASSOCIATES | Architects, Inc. 

Tony Guigli<br>Project Administrator<br>Town of Brookline Building Department<br>Brookline Town Hall<br>333 Washington Street<br>Brookline, MA 02445

April 4, 2023

Project Name: Brookline High School Expansion Project

## Re: Contract Amendment \#31 - Tappan Streetscape Reimbursement for Town Prints \& Construction Phasing Drawings

Dear Tony,
Prior to issuance of the Tappan Streetscape Bid Documents, the Town of Brookline requested a change to the construction schedule to increase the likelihood bids for the project would be submitted. The construction schedule duration has changed from 3 months (June, July, August) to 4.5 months (Mid-April, May, June, July, and August). Our team's Construction Administration fee, approved by the Commission in Contract Amendment \#30 is a Not to Exceed fee (NTE) based on a 3-month schedule. Invoices associated with CA \#30 will be billed on an hourly basis. Per our agreement with the Commission, we will assess our remaining fees prior to the June Building Commission meeting. It is not clear at this time if we will submit a request for additional services due to the additional 1.5 months of construction.

Our traffic engineer, HSH , is responsible for the construction phasing drawings included in the bid documents. The Phasing drawings were revised based on the new 4.5 month construction schedule timeline. This Contract Amendment proposal is for HSH's additional effort to meet with DPW and the High School on two occasions and to update the phasing plans.

## Scope \#1: Work performed by HSH to revise the Construction Phasing Drawings

The phasing drawings were modified to start construction in April, rather than after the school year ends in June. HSH's proposal includes drafting and meeting time required to update the bid documents. Please see HSH's attached proposal for more information.

HSH Traffic Engineer: \$6,344
WRA 10\% Admin.: \$634
Subtotal: \$6,978

## Reimbursable Expenses per Article 9.1.2:

The Department of Public Works requested multiple pre-bid photocopies of draft documents for review and comment. Per Article 9.1.2 we have included the printing and delivery costs for prints above and beyond the (2 sets) noted in the contract.

- December 8, 2022: (3) Drawing sets \& (3) Spec Manuals for the Town $\$ 112.04$
- December 23, 2022: (2) Drawing sets for Tony Gigli \& Rob King $\quad \$ 259.08$-(in contract)
- January 14, 2023: (2) Drawing sets for Rob King \$182.41
- January 20, 2023 (8) Drawing sets for Rob Kefalas: \$738.01
- March 18, 2023 (10) Drawing sets for Rob Kefalas: $\$ 701.12$

| Subtotal: | $\$ 1,733.58$ |
| :--- | ---: |
| $10 \%:$ | $\$ 173.00$ |
| Total: | $\$ 1,907.00$ |

## ARTICLE 9: REIMBURSABLE EXPENSES

9.1 For coordination and responsibility for the services, materials and costs described in 9.1.1 through 9.1.6, the Designer shall be reimbursed its actual costs and those of its Subconsultants, supported by invoices or receipts, plus 10\%. Exhibit A identifies a Reimbursables amount as part of the Total Fee. The following are reimbursable expenses, when authorized by the Owner:
9.1.1 The actual cost to the Designer for Subconsultants and for additional tests under 4.11 provided, however, that reimbursement for such costs shall not be made unless the rates of compensation, the total estimated cost of the services and the scope of work for said services shall have been previously approved in writing by the Owner. See Exhibit A for assumed testing scope included in the Reimbursable Amount. Scope beyond those amounts would be treated as an additional service fee.
9.1.2 The cost of printing more than nine (9) sets of design submittals for a CM at Risk project, or more than eight (8) sets of design submittals for a project pursuant to G.L.c. 149 , or more than two electronic versions thereof per design submission deliverable phase or sub-phase.

## CA \#31 Fee Summary

1. Scope 1 HSH Phasing Drawings: $\$ 6,978.00$
2. Reimbursable Expenses: Streetscape Prints $\$ 1,907.00$
3. CA \#31 Total: $\$ 8,885.00$

Regards,


Andy Jonic, AIA
Associate Principal
William Rawn Associates, Architects Inc.
Attachments: Proposals

March 9, 2023

Mr. Andrew Jonic
Senior Associate
William Rawn Associates, Architects Inc.
10 Post Office Square, Suite 1010
Boston, MA 02109

## Re: Brookline High School Expansion, Brookline, Massachusetts Traffic Engineering and Design Consulting Services - Change Order

## Dear Andrew:

Howard Stein Hudson (HSH) is pleased to continue supporting William Rawn Associates (WRA) with traffic engineering services related to the Brookline High School (BHS) expansion (the "Project"). As we understand it, the Project's offsite construction remains ongoing through the summer of 2023. As discussed, HSH has prepared a request for additional fees to address the Town of Brookline construction schedule timeline and to update construction phasing drawings. This letter proposal outlines both the additional traffic engineering consulting services provided for the Project by HSH to date and the anticipated levels of effort for the following ongoing and new tasks.

- Task 1 - Tappan Street Bike Lane (complete)
- Task 2 - Tappan Street Parking Stripping (complete)
- Task 3 - Traffic Signal Design (complete)
- Task 4 - Construction Phase Services (ongoing)
- Task 5 - Meeting and Agency Coordination (ongoing)
- Task 6 - Construction Staging Updates (new task)

The section that follows presents a status of work completed to date for the tasks within each of the above Phases, along with additional efforts and fees requested as appropriate by task.

## Scope and Status of Existing Services

## Task 1. Tappan Street Bike Lane

This task is complete. No additional fee requested.

## Task 2. Tappan Street Parking Stripping

This task is complete. No additional fee requested.

## Task 3. Traffic Signal Design

This task is complete. No additional fee requested.

## Task 4. Construction Phase Services

As requested, HSH has modified the expected construction phase services to cover an extended construction period. Per the Town of Brookline direction, construction will begin in April and extend through the end of August 2023, an addition of two months to the original three-month construction schedule.

HSH has been requested to identify construction phase services previously rendered for the traffic signal scope of work that had previously been segmented into a separate construction bid document package and completed during Summer 2022. HSH completed $\$ 500$ in labor during this period.

HSH proposes a total Not To Exceed allowance of $\$ 10,000$ for the remainder of this Task; this includes an additional allowance of $\$ 1,300$ in addition to the $\$ 8,700$ of fees previously approved.

## Task 5. Meeting and Agency Coordination

(

## Fee for Services

As noted by task in the following table, in support of past and prior work under, we are requesting an additional lump sum of $\$ 6,344$ and anditionallowne of $\$ 1,300$, totaling $\$ 7,644$, bringing
the $\$ 72,144$. Fees will be billed on a Time and Materials basis and in accordance with the attached fee schedule. Materials or reimbursable (direct) expenses will be billed at cost. Reimbursable expenses do not include permit filing fees.

| Task | Contract <br> CA \#18 <br> Budget | Additional fixed fee request for work through 3/6/2023 | Total for work through 3/6/2023 | Additional Allowance Request | Contract Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Task 1 - Tappan Street Bike Lanes | \$7,750 | \$0 | \$7,750 | \$0 | \$7,750 |
| Task 2 - Tappan Street Parking Striping | \$4,750 | \$0 | \$4,750 | \$0 | \$4,750 |
| Task 3 - Traffic Signal Design | \$8,500 | \$0 | \$8,500 | \$0 | \$8,500 |
| Task 4 - Construction Phase Services | \$8,700 | \$0 | \$8,700 | -\$1,300 | \$10,000 |
| Task 5 - Meeting Attendance/Agency Coordination | \$34,300 | \$0 | \$34,300 | \$0 | \$34,300 |
| Task 6 - Construction Staging Updates | - | \$6,344 | $\$ 6,344$ | \$0 | \$6,344 |
| Expenses | \$500 | \$0 | \$500 | \$0 | \$500 |
| TOTAL CONTRACT | \$64,500 | \$6,344 | \$70,844 | -\$1,300 | \$72,144 |

Materials or reimbursable (direct) expenses will be billed at cost plus ten percent. Materials or_ reimbursable expenses are actual expenditures made by HSH in the interest of the project and include but are not limited to printing, photocopying, delivery charges, postage, research materials, local transportation, and any other expenses incurred in the interest of the project. Reimbursable expenses do not include permit filing fees.

Meetings are budgeted as outlined above; additional meetings, if required, will be billed at the hourly rates shown in the attached rate schedule. Additional team and agency meetings generally cost between $\$ 500$ and $\$ 750$ per meeting, depending on the duration of each meeting and the staffing required. Additional community meetings range higher at up to $\$ 1,250$ per meeting depending on the need to provide supporting materials/graphics and the overall length of the meeting and any
possible team preparation. All additional meetings will be invoiced on a time and materials basis based solely on hours expended as well as any travel costs.

While HSH feels the scope of work and associated fee provided in this proposal is appropriate for this type and size of development in this location and that it will be acceptable to reviewing agencies, should the scope of work change either by request of the Client, reviewing agencies, or the community, HSH will provide an additional services request for advance review and approval by the Client.

## Terms

Payment of Services: The project work is billable monthly on a time and materials basis, such that if the hours are not spent, you will not be billed. Invoices are due within thirty (30) days of receipt, regardless of whether approvals are granted. Interest of one and one-half percent (1.5\%) will be charged per month on unpaid bills after ninety (90) days. If the scope should significantly change or if the schedule is extended past June 30, 2023, we will revise the budget accordingly and resubmit it for your approval. HSH does not accept payment in cash. Payment by check or Automated Clearing House (ACH) is preferred.

Termination: Consultant services may be terminated by either party with or without cause upon 10 days advance written notice. Regardless of which party shall affect termination, Client shall, within 30 calendar days of termination, pay HSH for services rendered and all costs incurred up to the time of termination, as well as those costs associated with the termination itself, if any, in accordance with HSH's then-prevailing labor rates. Upon termination of services and full payment of consultant fees, HSH will release all work product related to this contract.

Indemnification: Client and HSH will indemnify and each hold harmless each other's employees, officers, directors, and subconsultants from and against all claims and actions, including reasonable attorney fees, arising out of or related to damages or injuries to persons or property related or connected to acts of each other or their employees, officers, directors, subconsultants or agents.

Insurance: During the period that services are performed under this Agreement, HSH will maintain the following insurance: (1) Workers Compensation coverage in accordance with the laws of the Commonwealth of Massachusetts; (2) Commercial General Liability with a limit of $\$ 1,000,000$ per occurrence and a $\$ 2,000,000$ general aggregate; (3) Non-owned and Hired Automobile Liability coverage with a combined single limit of $\$ 1,000,000$ and (4) Professional Liability coverage with a $\$ 5,000,000$ aggregate limit (claims made basis). Client agrees that HSH will not be liable for any loss, damage, or liability arising out of this Agreement beyond the limits of available insurance coverage.

Permits/Licenses/Approvals: HSH is committed to providing technical support to facilitate project progress and approval. However, there are often circumstances beyond HSH's control and responsibility that may affect a project's ability to obtain permits/licenses or necessary written approvals. Therefore, unless indicated within this proposal, HSH does not guarantee our ability to obtain any project permits/licenses or approvals from any agency having jurisdiction over the project.

## Approval

Should this proposal be acceptable to you, this letter can serve as a contract by an authorized signature below and returning a copy to us. Should our understanding of the project be incorrect or incomplete, or should you have any revisions or changes, please contact me directly and we will incorporate them as directed. Thank you for your continuing confidence in HSH; we look forward to working with you.


Thomas A. Stokes, P.E.
President and CEO

## Approved for the following:

- Total Contract fee approved in the amount of $\$ 72,144$.


## William Rawn Associates

By:
Date:

## Hourly Billing Rates through June 30, 2023

| Project Role | Hourly Rate |
| :--- | :---: |
| Co-op/Administrative Assistant | $\$ 85-\$ 140$ |
| Graphics/Production | $\$ 100-\$ 165$ |
| Junior Engineer/Planner | $\$ 105-\$ 170$ |
| Engineer/Planner | $\$ 135-\$ 210$ |
| Senior Engineer/Planner | $\$ 175-\$ 275$ |
| Principal/Senior Advisor | $\$ 210-\$ 395$ |

Rates subject to annual adjustment on July 1, 2023.
all sign legenos, borders, and mounting shall ee in accordance wit the nutco and massoot revisions.
3. Temporary constructon signing and all other traffic control dences shall ge in place prior to the start of any work.



7. the frist ten reflectorzzed phastic drums of a taper shall be mounted wit seauental fiashing loghts.
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o. Maximum spacing of teaffic denices in a tafer (orums or cones) is equal in feet to the speed limt in mph
10. MINMUM LANE WDTH IS TO BE 11 FEET (3.3m) UNLESS OTHERWSE SHown
12. Refer to sheit 3 general notes for adotional notes regaroing temporary traffic control plans.







ROAD TYPE $\qquad$ Distance between sing
 ASED ON: TABLE EG 1 witc latest EDTIO

TAPER LENGTH CRITERAA FOR TEMPORARY TRAFFIC CONTROL ZONES

| TYPE OF TAPER | TAPER Length |
| :---: | :---: |
| MERGING TAPER | ATLEASTL |
| SHIFTING TAPER | AT LLAAST 0.5L |
| SHOULDER TAPER | At LEASt 0.33L |
| ONE-LANE, TWo-WAA TRAFFIC TAPER | 50 FEET MNMMUM, 100 FEET MAXMUM |
| Downstream taper | 50 FEET MNMMM, 100 FEET MAXMUM | DOWNTTREAM TAPER 50 FEET MNIMUM, 100 FEET MAXMUM NoTE USE TAELE EC.4 SHown EELOW To CALCULATE

Formulas for determing taper lengths

| SPEED LIMT (s) |  |
| :---: | :---: |
| 40 MPH OR LEss | $\mathrm{L}=\frac{\mathrm{WS}^{2}}{60}$ |
| 45 MPH OR MORE | $\mathrm{L}=\mathrm{ws}$ | source: Table

$w=$ WITH OF OFFSET N FEET

workzone distances



CONTRACT DOCUMENT SET


TEMPORARY TRAFFIC



отеs:




7. Watr fiow int but re vite siall













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| m+9 | ${ }^{30}$ | ${ }^{24}$ | 4 | SANOATCD Detall |  |  | 2 |  |  | 5.00 | 10.00 |
| masb | ${ }^{30}$ | ${ }^{24}$ | $\xrightarrow{\text { onturum }}$ |  |  |  | 2 |  |  | 5.00 | 10.00 |
| masbl | ${ }^{30}$ | ${ }^{24}$ | 0 |  |  |  | 2 |  |  | 5.00 | 800 |
| Masbr | ${ }^{30}$ | ${ }^{24}$ | $\xrightarrow{\text { ofture }}$ |  |  |  | ${ }^{3}$ |  |  | 500 | 1500 |
| m49L | ${ }^{30}$ | ${ }^{24}$ | $\stackrel{\square}{5}$ |  |  |  | 2 |  |  | 5.00 | 10.00 |
| masp | ${ }^{30}$ | ${ }^{24}$ | $\xrightarrow{\text { berum }}$ |  |  |  | 1 |  |  | 5.00 | 5.00 |
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| R7-1R | ${ }^{12}$ | ${ }^{18}$ | com |  |  |  | 4 |  |  | 1.50 | ${ }_{6}^{600}$ |
| R9.9 | ${ }^{24}$ | ${ }^{12}$ |  |  |  |  | ${ }^{6}$ |  |  | 200 | ${ }^{12,00}$ |
|  | ${ }^{24}$ | ${ }^{12}$ | cosimel |  |  |  | ${ }^{4}$ |  |  | 200 | ${ }_{8.00}$ |
| R9.10mod | ${ }^{24}$ | ${ }^{12}$ |  |  |  |  | 2 |  |  | 200 | 4.00 |
| Re91aR | ${ }^{24}$ | ${ }^{12}$ |  |  |  |  | 1 |  |  | 200 | 200 |
| R9.11 | ${ }^{24}$ | ${ }^{18}$ |  |  |  |  | 1 |  |  | 300 | ${ }^{300}$ |
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| W1-2 | ${ }^{36}$ | ${ }^{36}$ | $\langle\hat{k}\rangle$ |  |  |  | 5 |  |  | ${ }^{9.00}$ | 45.00 |
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| W6-7pR | ${ }^{24}$ | ${ }^{12}$ | ( |  | , |  | ${ }^{3}$ | , |  | 200 | ${ }^{6.00}$ |



## Andrew Jonic

| From: | Andrew Jonic |
| :--- | :--- |
| Sent: | Thursday, December 8, 2022 12:54 PM |
| To: | Chris Berry |
| Subject: | FW: Brookline Expansion Project - Tappan Streetscape Bid Documents - Final Draft |

Chris,

Please make the following prints and have them delivered to:
https://williamrawnassociates.box.com/s/57fr1ut7c6otnhq3b93oisxowlo8rn8g
Tony Guigli
Project Administrator
333 Washington Street
Third Floor
Brookline, MA
(1) Half size - drawings
(1) Set of single sided specifications

## Rob King

Engineering / Transportation Director
333 Washington Street
Third Floor
Brookline, MA
(1) Half size - drawings
(1) Set of single sided specifications

## Rob Kefalas

Town of Brookline Engineering Division
333 Washington Street
Third Floor
Brookline, MA
(1) Full size - drawings
(1) Set of single sided specifications

Project \#21706

Thank you,

## Andrew Jonic AIA

Associate Principal
C. 617.548.4275

WILLIAM RAWN ASSOCIATES I Architects Inc
27 School Street
Second Floor
Boston, MA 02108
t. 617.423.3470
www.rawnarch.com

## INVOICE

ANDREW T. JOHNSON CO., INC.


15 TREMONT PLACE BOSTON MA 02108
(617) 742-1610 - Phone
(617) 523-0719 - Fax

Bill To:
WILLIAM RAWN ASSOC. ARCH., INC. 27 SCHOOL STREET, 2ND FL BOSTON MA 02108

## Ship To:

WILLIAM RAWN ASSOC. ARCH., INC. ANDY JONIC
clo ANDREW T. JOHNSON CO., INC. 15 TREMONT PLACE


## Andrew Jonic

| From: | Andrew Jonic |
| :--- | :--- |
| Sent: | Saturday, January 14, 2023 12:00 PM |
| To: | Chris Berry |
| Cc: | Robert Kefalas |
| Subject: | FW: BHS Expansion Tappan Streetscape Improvements |

Chris,

Please make the following prints of the Streetscape drawings and send to:

Quantity (1) Full size - drawings (paper cover and back sheet - card stock binding)
Quantity (1) Half size - drawings

## Rob King

Engineering / Transportation Director
333 Washington Street
Third Floor
Brookline, MA

Project \#21706
https://williamrawnassociates.box.com/s/quvpo8q393g4etz8z0gsxwjvkyxgyu39

Please expedite printing and delivery. Town Hall is closed on Monday, so please deliver as early as possible on Tuesday.

Thank you,

Andy

## Andrew Jonic AIA

Associate Principal
c. 617.548.4275

WILLIAM RAWN ASSOCIATES | Architects Inc.
27 School Street
Second Floor
Boston, MA 02108
t. 617.423.3470
www.rawnarch.com

From: Andrew Jonic
Sent: Saturday, January 14, 2023 10:10 AM
To: Robert Kefalas [rkefalas@brooklinema.gov](mailto:rkefalas@brooklinema.gov)
Cc: Robert King [rking@brooklinema.gov](mailto:rking@brooklinema.gov); Tony Guigli [tguigli@brooklinema.gov](mailto:tguigli@brooklinema.gov); Ralph Tella [RTella@lordenv.com](mailto:RTella@lordenv.com);
Ammar Dieb [adieb@uec-env.com](mailto:adieb@uec-env.com); Josh@lemonbrooke.com; Christian Boran [cboran@lemonbrooke.com](mailto:cboran@lemonbrooke.com); lan

ANDREW T. JOHNSON CO., INC. 15 TREMONT PLACE


Bill To:
WILLIAM RAWN ASSOC. ARCH., INC.
27 SCHOOL STREET, 2ND FL
BOSTON MA 02108

## Ship To:

BROOKLINE TOWN HAL
ROB KING/ENGINEERING/TRANSPORTAT 333 WASHINGTON STREET BROOKLINE MA 02445


From:

## Sent:

To:
Subject:

Andrew Jonic
Friday, January 20, 2023 11:06 AM
Chris Berry
RE: BHS Expansion Tappan Streetscape Improvements - Final Bid documents prints

Thanks Chris. I thought ATJs might be using an out of house delivery service.
Andy

## Andrew Jonic AIA

Associate Principal
c. 617.548.4275

WILLIAM RAWN ASSOCIATES | Architects Inr.
27 School Street
Second Floor
Boston, MA 02108
t. 617.423.3470
www.rawnarch.com

From: Chris Berry [chrisberry@andrewtjohnson.com](mailto:chrisberry@andrewtjohnson.com)
Sent: Friday, January 20, 2023 10:59 AM
To: Andrew Jonic [AJonic@rawnarch.com](mailto:AJonic@rawnarch.com)
Subject: RE: BHS Expansion Tappan Streetscape Improvements - Final Bid documents prints
[External]

Hi Andy , I can only use my courier
I was suggesting maybe you had someone
I will cancel other deliveries so I can get this done \& it will be delivered by us later in the afternoon Thx Have a Great Day

CB

From: Andrew Jonic [AJonic@rawnarch.com](mailto:AJonic@rawnarch.com)
Sent: Friday, January 20, 2023 10:35 AM
To: Chris Berry [chrisberry@andrewtjohnson.com](mailto:chrisberry@andrewtjohnson.com)
Cc: Robert Kefalas [rkefalas@brooklinema.gov](mailto:rkefalas@brooklinema.gov)
Subject: BHS Expansion Tappan Streetscape Improvements - Final Bid documents prints

Hi Chris,
Please make the following prints and deliver to Rob Kefalas today.

Quantity: 8
Size: Full Size Prints


Bill To:
WILLIAM RAN ASSOC. ARCH., INC. 27 SCHOOL STREET, 2ND FL BOSTON MA 02108

## Ship To:

TOWN OF BROOKLINE ROB KEFALAS 333 WASHINGTON STREET BROOKLINE MA 02445


| From: | Andrew Jonic |
| :--- | :--- |
| Sent: | Friday, March 18, 2022 9:04 AM |
| To: | Chris Berry; Patty McCarthy |
| Cc: | Colleen de Matta |
| Subject: | RE: BHS Expansion - Streetscape bid drawings and Specification cover page (signed) |

Hi Chris,
Please make the following prints of the Streetscape bid drawings for the Town of Brookline. You can download the drawings here:
https://williamrawnassociates.box.com/s/m1cyvl6fpend7hsqh7ncmaiwuhcc0360

- (3) half size sets
- (7) full size sets
- Collar bind
- Please send the final invoice to Patty and to me. We will get re-imbursed for some of this order.
- Project \#: 21076.56

Thank you,

Andy

Andrew Jonic AIA
Senior Associate
c. 617.548.4275

WILLIAM RAWN ASSOCIATES I Architects Inc.
27 School Street
Second Floor
Boston, MA 02108
t. 617.423.3470
www.rawnarch.com

From: Robert Kefalas [rkefalas@brooklinema.gov](mailto:rkefalas@brooklinema.gov)
Sent: Thursday, March 17, 2022 11:35 AM
To: Andrew Jonic [AJonic@rawnarch.com](mailto:AJonic@rawnarch.com)
Cc: Colleen de Matta [CdeMatta@rawnarch.com](mailto:CdeMatta@rawnarch.com); Robert King [rking@brooklinema.gov](mailto:rking@brooklinema.gov); Tony Guigli [tguigli@brooklinema.gov](mailto:tguigli@brooklinema.gov); Ray Masak [rmasak@brooklinema.gov](mailto:rmasak@brooklinema.gov)
Subject: RE: BHS Expansion - Streetscape bid drawings and Specification cover page (signed)
[External]

Indy-
le need 3 half sets and 7 full sets of the drawings printed and delivered to Brookline Town Hall $/ 4^{\text {th }}$ floor Eng Div.

## INVOICE

ANDREW T. JOHNSON CO., INC. 15 TREMONT PLACE BOSTON MA 02108
(617) 742-1610 - Phone
(617) 523-0719 - Fax

## Bill To:

WILLIAM RAWN ASSOC. ARCH., INC.
27 SCHOOL STREET, 2ND FL
BOSTON MA 02108

Ship To:
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