

Brookline High School Field Trip Application  
Brookline – World Health Summit  
Berlin, Germany October 2017

Table of Contents:

- Statement of Purpose.....1
- Application for Out-of-State Field Trips.....4
- Projected Costs.....10
- Itinerary.....12
- TimeLine.....12
- Student Guidelines and Contracts.....14
- Student Behavior Contract.....15

Additional Documents:

Forms to be completed by parents/students

Prepared by:

Chaperones:

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## STATEMENT OF PURPOSE

### **World Health Summit**

The World Health Summit (WHS) brings together stakeholders and decision-makers from every field in the healthcare spectrum, providing the perfect forum for exchange with experts from academia, industry, politics and civil society. The 2017 meeting will be hosted in Berlin, Germany. Having first started in 2008, the 2017 Summit will be the largest conference yet. This link offers information about the format and content of the previous conferences as well as ongoing updates about the planning of the 2017 conference. The World Health Summit is continuing to update its itinerary at its main website here:

<http://www.worldhealthsummit.org/>

This summit develops the skills of young people through workshops, online learning communities, and high-level networking opportunities in order to increase youth participation in decision-making processes at the global level. Although Brookline High School students will be the only high school students attending, there will be specific programming dedicated to youth in which the Brookline High School students will participate. There will also be a multiple opportunities for young people to network with professionals in the field.

Attending the “World Health Summit in Berlin” directly supports the Mission of the Public Schools of Brookline. The Mission states: “To ensure that every student develops the skills and knowledge to pursue a productive and fulfilling life, to participate thoughtfully in a democracy, and to succeed in a diverse and evolving global society.” The conference also contributes to developing active citizens, both locally and globally while revealing different perspectives and ideas in a global setting, both of which are core values of the Mission. Attendance at the World Health Summit, while meeting hundreds of young people, educated elders, passionate leaders and many more from around the world who are also dedicated to global health and development will clearly develop Brookline High School students’ skills and knowledge to “succeed in a diverse and evolving global society. As the speaker list from the 2017 conference attests, there will be presentations from people across the globe, whether health officials, government officials, or other professionals.

The process of applying and getting accepted to this conference was student led. Students who had previously gone to Denmark for the Women Deliver conference heard about the 2016 World Health Summit and emailed director about attending. Due to the experience of Women Deliver, students looked to extend their experience and knowledge in Berlin. They were accepted to the 2016 and impressed the organizers with their professionalism, enthusiasm, and engagement. All of the other participants were medical school students or older, but Brookline High School students left a lasting impression on the 2016 organizers and received a return invitation for the 2017 summit.

Additionally, the trip also supports the Vision Statement, which reads: “The Public Schools of Brookline Dynamic, Collaborative, Equitable Engaged with the Community Contributing to the World.” Students will learn from experts on a world stage and how they can help contribute to issues in Global Health. The conference has many of the leading International Non-Governmental Organizations, government agencies, such as U.S. Agency for International Development, Department for International Development, The World Health Organization and the European High Commission , and many other development agencies from around the world.

Further, the trip supports the third Strategic Area of Focus, which reads: “Strategic Area of Focus: Thriving in a Complex Global Society -- Goal 3. Prepare students with the intellectual, interpersonal and reflective skills needed to thrive in an increasingly complex and diverse global society. Strategy 3.1: Develop opportunities to enhance the global awareness of every student. Strategy 3.5: Create opportunities for student-led discussion and debate over matters related to moral and ethical global issues. While attending the conference, students will develop considerable global awareness about developments in the healthcare field, in particular throughout the world. Students will also have a chance to discuss with five presidents, two Nobel Laureates, professionals, CEOs and leaders from around the world the moral and ethical issues confronting women, whether with respect to politics, economics, or health care, among other areas. Although all attendees will be deeply dedicated to the cause of Global Health, there is considerable difference of opinion as to how and the moral and ethical challenges to push these ideas forward. The convention will be rich with discussions, debates and keynote speeches.

The trip will involve 16-24 students. There is considerable interest in the global health field that we know of (approximately 60 applications for Women Deliver—conference on women’s health). This will be the third time that we have organized a trip to a development conference like this, and will therefore have experience in conference style, organizing kids, meal planning, etc. Currently, we have Ben Kahrl, BHS Social Studies teacher; Shelley Mains, BHS Librarian; and Katya Babitskaya, BHS ELL teacher.

The goals for the trip are two-fold. Students will have a chance to meet and network with younger activists and older experienced activists from all over the globe. This World Health Summit has an opportunity for students, referred to as “New Voices in Global Health”. Their goal is to “promote the active participation of young scientists in the World Health Summit”. The organizers have actually encouraged the students to participate by submitting a 500 word abstract on specific topics relating to world health. If admitted, there will be large deduction in costs as well. The students will then have to create a poster and present to small groups of people from organizations. There is a particular emphasis on young people at this conference, as evidenced by this group and the opportunities for young presented at the the summit.

Secondly, the students will have a chance to attend a wide variety of activities. This will include activities that are specifically geared for youth during the conference. Students can also visit and talk to visiting organizations: Sanofi, Bayer, SAP, Abbvie, Aeras and the Novartis Foundation

Finally, students will be able to attend plenary sessions, similar to those offered in 2015 and 2016 (which are listed in the link below).

Previous plenary sessions:

<https://www.registration-whs.com/Program/WHS2016>

<https://www.registration-whs.com/Program/WHS2015>

**The Itinerary will consist of the following:**

Friday October 13th depart Logan Airport around 9 PM

Saturday October 14th - land in Berlin at 6pm. Go to hotel for rest.

The Summit will take place from October 15th to the 17th.

October 19th - flight home at 12:10pm

Highlights of the Conference include the following:

- 1) Attending sessions where they will be able to hear a variety of speakers from around the world speak about specific health challenges around the world. (Here is a more complete list of the 2016 sessions: (the list for 2017 has not yet been published) <https://www.registration-whs.com/Program/WHS2016>)
- 2) Networking with other young people, organizations, and experienced workers from around the globe.
- 3) Implicitly and explicitly exploring careers in global health and development.

## **APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT TRIPS**

### **TRIP LOGISTICS:**

1. **Name of Field Trip:** Brookline World Health Summit 2017 International Conference
2. **Educators Requesting Field Trip Approval:** Ben Kahrl, Shelley Mains, Katya Babitskaya
- 2b. **Students Requesting Field Trip Approval:** --
3. **School:** Brookline High School      **Grade Level:** 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>
4. **Have you reviewed the new School Committee Policy I 3 a. for Field Trips?** Yes
5. **Have you reviewed the document, *Administrative Procedures for School Sponsored Field Trips*?** Yes
6. **What is your destination?** Berlin, Germany
7. **What is the date you are leaving Brookline?** Friday Oct 13, 2017 evening.
8. **What is the date you are returning to Brookline?** Thursday, October 19, 2017  
(anticipated afternoon return)
9. **Do the dates of the trip conflict with any religious holidays or observances?** No
10. **How many days will students miss from school?** Four
11. **How are students being transported?**
  - a. from Boston to Berlin: airplane
  - b. in Berlin: foot and public transportation (Subway)
  - c. Berlin to Boston: airplane
12. **How many students will be participating in the field trip?** 16-24 students
13. **What members of the student body are eligible for the trip?** Any 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students who have demonstrated an interest in international affairs and development through coursework (specifically, but not limited to Global Leadership), Global leadership club membership, previous travel, or extensive volunteer experience.
14. **How are students selected to participate in this field trip?** Students will be selected based on the following criteria:
  - Strong academic record (good study habits, participation, attendance)
  - Interest in global health and international aid work
  - Ability to serve as an ambassador from Brookline and the United States
  - Sensitivity to other people and cultures
  - Previous experiences away from home
  - Successful completion of the application
  - participation in global leadership club
  - Interview with sponsoring teacher and parents
  - Perceived potential for personal growth
15. **Where will students be staying?**  
At a hotel in Berlin, within walking distance of conference. This hotel is connected to the conference. <http://www.motel-one.com/en/hotels/berlin/hotel-berlin-spittelmarkt/>

**16. What are the names and cell phone numbers of the primary staff chaperones on the trip?**

Ben Kahrl	Shelley Mains	Katya Babitskaya
Ben (508) 717-2302	(617) 680-4559	(617) 894-6200

17. All of our chaperones have experience with international travel, and have either led student groups and/or participated in exchange trips in the past. They will be supervising the students and available to them on a 24-hour basis.

A. Benjamin Kahrl, Shelley Mains, and Katya Babitskaya

While in Germany, the teacher-chaperones will be using their American cell phones for easy parent contact.

***EDUCATIONAL RELEVANCE:***

**19. What is the purpose of the trip and how does it relate to the Brookline High School Course Syllabi?**

The purpose of the trip is to help students understand the issue of World Development, World Health, and how they correlate and affect all people on a global scale. It is also to witness one of the larger conferences in the world concerning that issue, to be able to network with other young people who are active in the field from countries across the globe, and to gain an exposure to many of both the Governments and the International Non-Governmental Organizations that are active in the field. Students will also gain an understanding of the vast movement surrounding the Sustainable Development Goals (SDGs) with the United Nations, the work to ensure that everyone has access to health, diseases are kept under control, and what medicine, research and organizations must do in order to achieve those goals. Health in both developing and developed countries will influence development efforts for the next 5 years (2016-2021), when the 3 billion young people under the age of 30 in the world today will be coming of age. Finally, they will have a chance to hear specifics about the work and investigate possible careers in the field.

This issues relate *directly* to the curriculum of Global Leadership, which will be the primary, though not exclusive, source for students who will participate. Global Leadership, as the name suggests, works at helping students both understand and experience the skills of being a global leader. During the third term, students specifically study the challenges of global health and the work that international non-governmental organizations do, in combination with local and national governments, as well as the United Nations, to help solve some of these health challenges.

**20. Describe activities planned before the trip to prepare students:**

Students will meet regularly throughout the end of the 2016-2017 year and in the beginning of the 2017-2018 year (typically during X-Block or Z-block, and also with parents on one evening in early September) to prepare the students for the trip and especially the conference. Here they will become familiar with the ground rules and expectations, the trip itinerary, and their responsibilities as participants in the conference. They will also hear from students who participated in the 2016 WHS to get advice on how to approach it as a high school student. This will also include regular contact with the World Health Summit staff, whether by email, phone, or Skype.

As the event draws closer, we will also discuss potential schedules for the students and what plenary sessions, booths, and other Conference events they might want to attend and for which they should be briefed. These briefings will consist of visits with the Harvard members, World Health Summit staff members (via Skype), and possibly members of (WHO).

Students participating in the conference will be responsible attending orientation meetings and Skype conferences in the fall leading up to the conference. They will also be responsible for completing any academic work that they miss while at the conference and will be responsible for presenting those assignments to their teachers within two weeks after their return. Students will have constant access to internet services, so may well be able to complete, and possibly submit, assignments remotely.

**21. Describe activities planned after the trip to wrap-up/reflect:**

Students who participate will be asked to discuss the conference with the Global Leadership class. Further, we will work to coordinate with the Sagamore for a possible article or use of social media during and after the event.

The Global Leadership Club will continue their studies in international affairs, including the Global Concerns Classroom program that focuses specifically on health issues. In addition, students will be looking to apply some skills we learned at the conference to our own community. Students will continue advocacy for world health in the Brookline community.

In addition, students participating in the trip will look to continue to be in contact with professionals students meet at the conference to continue to learn and potentially collaborate, similar to what students did after the Women Deliver conference. We will also look to connect to

organizations we meet in order to potentially find some internship opportunities and for continued partnership with Global Leadership.

**ACCESSIBILITY AND STUDENT SAFETY:**

**22. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip are representative of the school population?**

Once the School Committee has approved the trip, we will make a concerted effort to encourage participation from a broad spectrum of BHS students so that the group reflects the make-up of the larger student body. We will make every effort to accommodate any physical and emotional disabilities that students may have. The World Health Summit is wheelchair accessible, and the transportation we plan to utilize (plane, tour bus and public transportation) are generally handicap accessible.

This trip is open to all 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students, though preference will be given to students who are current or former members of the Global Leadership and Social Justice classes or who have participated in a significant way with the Brookline High School Amnesty International chapter, Global Leadership club, or other club activity focused on international rights and / or development issues. The trip and the conference will be widely advertised in Global Leadership and Social Justice classes, various service oriented clubs, as well as through programs such as Steps to Success and African-American/Latino Scholars. In announcing the trip, we will be sure that students know about available scholarships so that they understand that the cost of the trip should not deter them from applying to participate.

This trip will have a **Needs Blind** admissions process whereby applications for financial aid are submitted separate from regular applications and will not be revealed until after selections are made. The financial aid process will award students a percentage of his or her trip that will be covered and we will ensure that percentage is paid for by school fund raising activities.

**22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc?**

At all times all three adults will be on duty as chaperones. The adults know the students well based on classroom contact and/or previous group-building exercises. These chaperones will be with our student group 24-hours a day in Berlin, and staying in the same hotel at night. We will meet with parents during the planning portion of the exchange to outline our behavior expectations, and all students who participate will sign behavior contracts. Berlin is generally

exceedingly safe for visitors. We will follow any State Department advisories in the unlikely event any are issued.

**23. What is the name and location of the medical facility closest to your destination?**

Berlin:

Meoclinic <http://www.meoclinic.de/en/>

Friedrichstraße 71, 10117 Berlin, Germany

Emergency Information about the hospital is available here:

<http://www.meoclinic.de/en/meoclinic/international-patients/>

**24. Will students be swimming? No**

**25. If travelling outside of the United States, please attach the appropriate Department of State notices and advisories.**

There are currently no State Department travel alerts or travel warnings for Germany. We will continually monitor the State Department website in the unlikely event of changing conditions. The United States Embassy is located at: Pariser Platz 2, 10117 Berlin, Germany Switchboard: +49 30 83050, Open 24 hours (<https://de.usembassy.gov/>).

***FUNDING:***

**26. What is the cost of the trip?**

The projected cost is **\$1800** per student. This cost includes: round trip airfare on scheduled airlines, conference admission fee, transportation to and from the airport, most meals during the time:

For a detailed budget, please refer to the budget document.

**27. How will the field trip be funded?**

The trip will be funded by the families of participants. As described in #28 and #29 below, we will actively engage in fundraising efforts to raise money for scholarships, and students will be encouraged to assist their family by contributing to the cost through their own work. We have currently secured enough donations for at least one full scholarship.

**28. What accommodations are made for students who cannot afford the expenses of the trip? Are partial and/or full scholarships available?**

Yes, scholarships will be available. We will work to raise money for at least one full scholarship, which will be divided amongst those students who have financial need, to help ensure that all students who want to go can afford to. Further, we will work with the administration to publicize

the trip through various avenues, including international service clubs, METCO, and Steps to Success, among other places.

Furthermore, we will let students know that scholarships are available and that all scholarship requests will remain confidential. Students may complete a separate scholarship application that will in no way restrict their selection to participate. If additional funds are needed, additional fundraisers will be planned to supplement them. Acceptance to the trip will be determined separately from scholarship awards so as not to influence selection process.

**29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here.**

A number of fundraising opportunities will take place, including bake sales, Go-Fund-Me efforts on the Internet, as well as a dinner. Students will also go to local organizations such as the Rotary Club to investigate opportunities there as well. Families will have the option of contributing financially to a travel scholarship fund. We will also solicit individual donors who have expressed an interest in supporting student exploration of the development world. A committee of students and parents will be formed to assist in fundraising efforts. All students involved are expected to participate actively in all fundraising activities. We are also looking to use fundraising toolkits and guides (from websites like <http://www.global-changemakers.net> ) to create a more effective fundraising strategy.

**Other relevant information for the World Health Summit 2017:**

**Emergency Numbers in Berlin:**

- U.S. citizens visiting Germany should note that the emergency number for the German police, rescue, and fire departments is 112.
- US Embassy Phone Numbers:
- If you are an U.S. citizen with an emergency requiring Embassy assistance, please contact the U.S. Embassy in Berlin at the following telephone numbers:
- National Police Headquarters.
  - <https://www.berlin.de/polizei/allgemeine-seiten/artikel.103548.en.php>
  - **Tel. (030) 4664-0**
  - Secure e-mail: [downloadable certificate](#)

**Submitted by:**

Educators: Benjamin Kahrl, Shelley Mains, Katya Babitskaya

Signatures : \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Social Studies Curr. Coordinator: Gary Shiffman

\_\_\_\_\_

Date: \_\_\_\_\_

Headmaster: Anthony Meyer

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

**PROJECTED COSTS**

**Costs are based on 16 participants and 3 chaperones.**

Estimated Cost per Student: approximately \$1835

Please see below.

<u>ITEM</u>	<u>INDIVIDUAL COST</u>	<u>TOTAL COST FOR GROUP</u>
<u>TRANSPORTATION</u>		
<u>FLIGHT - BOSTON-TCG-BOSTON</u>	<u>775</u>	<u>14725</u>
<u>BUS TRANSPORTATION TO AND FROM AIRPORT</u>	<u>15</u>	<u>285</u>
<u>LODGING</u>		
<u>FIVE NIGHTS, 11 ROOMS</u>	<u>140</u>	<u>7700</u>
<u>ENTRY FEE</u>	<u>74</u>	<u>1406</u>
<u>FOOD</u>		
<u>BREAKFAST</u>	<u>INCLUDED IN HOTEL FEE</u>	
<u>LUNCH - 4 DAYS / 12.50 EACH</u>	<u>50</u>	<u>950</u>
<u>DINNER 5 DAYS / 28 EACH</u>	<u>140</u>	<u>2660</u>
		<u>27726</u>
	<u>COST PER STUDENT</u>	<u>1733</u>
<u>SCHOLARSHIP CONTRIBUTION</u>	<u>65</u>	<u>1798</u>

**SUMMARY ITINERARY****BERLIN**

<b><u>Dates</u></b>	<b><u>Itinerary</u></b>	<b><u>Details</u></b>
Fri. 13th	Depart Boston Logan around 8 pm at night	Students meet at airport at 5:30pm
Sat. Oct 14th	Arrive in Berlin, Germany	Take shuttle to the hotel. Relax and get acclimated. Go out for dinner nearby. Register for the World Health Summit. Meet with World Health Summit staff member.
Sun. Oct 15	Begin the Conference.	Opening plenary session for everyone and opening workshops.
Sun. Oct 15- Tues, Oct 17	Attend Conference Sessions.	Attend specific conference sessions, visit display booths, and participate in conference activities. Potentially present abstract project ideas.
Wed Oct 18	See the city.	Visit various historical sites and explore Berlin. Students may also attend services for Yom Kippur
Thurs. Oct 19	Fly home from Berlin to Boston.	

**PROPOSED TIMELINE****APPLICATION & RECRUITMENT TIMELINE 2016-2017**

December 2016	Teacher and Parent chaperones meet to prepare documents
December 2016	Proposal presented to Headmaster, Superintendent, School Committee
February 2017	Review applications. Student Application Deadline. Applications will include signed relevant documents so that they are prepared if the student is accepted. Review applications, interview as needed. Interview and accept students for the remaining spots.
March / April 2017	Notify students/families of acceptance. Work with admittees on possible fundraising opportunities and also possibly assist organizers of the conference in any way possible.
April 2017	Accept \$1000 deposit from accepted students.
May 2017	Second Payment due (\$835.00) Any remaining documents that are necessary collected here.
X Blocks May and Sept.	Organizational Meetings: fundraising, trip information.
Sept. (early)	Parent Meeting #1 - an evening in the second full week of September.
Oct. 13th	Departure for Berlin

### Student Guidelines and Contracts

Students participating in the 2017 World Health Summit to Berlin, Germany will abide by Brookline High School rules and regulations as stated in the Handbook, as well as those enumerated in this document.

1. Students and parents/guardians will agree to and sign the rules explained in the STUDENT BEHAVIOR CONTRACT (see attached).
2. Students and parents/guardians will agree to and sign the information and rules explained in the HEALTH INFORMATION SHEET FOR FIELD TRIPS (see attached). Students on medication must be able to self-medicate or give early notification if a parent/guardian must accompany the trip.
3. Parents/guardians must agree to and sign the information explained in the PERMISSION AND RELEASE FORM FOR BERLIN TRIP (see attached).
4. Students must be in good academic standing to participate in the program.
5. Students must be aware of and follow airport and terminal procedures.
6. Students are responsible for their own spending money. The chaperones will be responsible for the group expenses.
7. Students are responsible for acquiring or renewing their own passports. They must make five copies of their passport and give them to Mr. Kahrl or Mrs. Downey.
8. Students must honor all deadlines and attend all student and parent/student meetings. If this is not possible, they must see Mr. Kahrl in advance to receive the information.
9. Students and parents are aware that each deposit for the trip and final payment is non-refundable once it is made as

In addition, the student and his/her parent are advised that School Committee and the Superintendent may cancel a trip at any time, including up to the day of departure, if that is deemed necessary for student safety.

I, (print student name) \_\_\_\_\_, have read the packet and agree to the information listed above.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, (print parent name) \_\_\_\_\_, have read the packet agree to the information above.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## STUDENT BEHAVIOR CONTRACT

## CODE OF CONDUCT:

1. I agree that while I am traveling with the Brookline High School Exchange Trip to Berlin, I will not use or possess non-prescription drugs, tobacco or alcohol. If at any Conference sponsored event where alcohol is present, I will not consume any and will be accompanied by a chaperone at all times.
2. I agree to and will abide by the curfew. At the appointed time, I will go to my room and observe quiet. Bed checks will occur after curfew to ensure that the students are where they are supposed to be.
3. I agree to uphold all laws and regulations as dictated by local, State and Federal governments (i.e. under age drinking, assault, shoplifting, etc.). I agree to respect the property of others and to pay for any losses and/or damages for which I am found responsible.
4. I agree never to leave the hotel without permission from my chaperone. Should I be granted permission to leave, I will be accompanied by other members of my group.
5. I understand the responsibilities of traveling in a group and will respect meeting times and places.
6. I understand that I am under the direct responsibility and authority of the assigned chaperones, and I will follow and abide by any rules and/or decisions made by these persons.

I am signing this Contract, and hereby giving my word of honor that I will follow the above Code of Conduct while traveling in Berlin with Brookline High School from October 13th to 19<sup>th</sup>, 2019. As a representative of Brookline High School, I understand that my behavior is critical to the success of the trip and as a precedent for future exchanges. Any violation of these rules will result in disciplinary action (i.e. being sent back to the United States at my parent's expense, or being suspended from a performance or activity).

Student's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the above contract signed by my child.

Parent / Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_