

**CONTRACT FOR PROJECT MANAGEMENT SERVICES  
AMENDMENT NO. 2**

**WHEREAS**, the Town of Brookline (“Owner”) and LEFTFIELD, LLC, (the “Owner’s Project Manager”) (collectively, the “Parties”) entered into a Contract for OPM Services for the John R. Pierce Elementary School Project (Project Number 201800460040) on November 10, 2020, “Contract”; and

**WHEREAS**, the scope of this work is summarized in the attached BBP Invoice No. 85293, dated December 28, 2021, for printing for Printing Services as outlined.

**WHEREAS**, Contract amendment No. 1 was approved by the Town of Brookline on October 12, 2021; and

**WHEREAS**, effective as of January 11, 2022, the parties wish to amend the contract, as amended:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Owner’s Project Manager to perform printing services for the amount of \$1,084.04, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Owner’s Project Manager shall be compensated by the Owner in accordance with the Fee for Basic Services shown below:

<b>Fee for Basic Services</b>	<b>Original Contract</b>	<b>Previous Amendments</b>	<b>Amount of This Amendment</b>	<b>After This Amendment</b>
Feasibility Study/Schematic Design Phase:	\$325,000	\$ 19,8000	\$ 1,084.04	\$ 345,884.04
Design Development Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Documents Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Bidding Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Construction Phase:	\$ 0	\$ 0	\$ 0	\$ 0
Completion Phase:	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Fee</b>	<b>\$325,000</b>	<b>\$ 19,800</b>	<b>\$ 1,084.04</b>	<b>\$ 345,884.04</b>

This Amendment is for printing services for the Preferred Schematic Report Submission.

3. The Construction Budget shall be as follows:

Original Budget: \$ TBD

Amended Budget: \_\_\_\_\_

4. The Project Schedule shall be as follows:

Original Schedule: (Building; Site) Schematic Design Completion – 6/22/2022

Amended Schedule: Schematic Design Completion – 8/31/2022

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner, with the prior approval of the Town of Brookline, and the Owner's Project Manager have caused this Amendment to be executed by their respective authorized officers.

**OWNER:**  
TOWN OF BROOKLINE

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

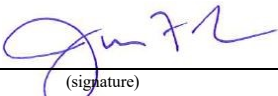
By: \_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

**OWNER'S PROJECT MANAGER:**  
LEFTFIELD, LLC

James F. Rogers, Jr.  
(print name)

Principal  
(print title)

By:   
(signature)

Date: January 11, 2022



January 11, 2022

Mr. Tony Guigli  
Project Manager  
Building Department  
333 Washington Street  
Brookline, MA 02445

Re: John R. Pierce School Project  
Fee Proposal for Printing Services - OPM Contract Amendment No. 2

Dear Mr. Guigli,

Attached is the cost for printing services for the John R. Pierce School Preferred Schematic Report PSR Submission. MSBA requested a hard copy of the PSR. This work was performed by BBP and paid by LeftField.

**Fee**

In accordance with Article 10 - Reimbursable Expenses of the OPM Contract, the services associated with this proposal are to be invoiced on a lump sum basis, plus 10%, as specified in Article 10, Paragraph 10.1.

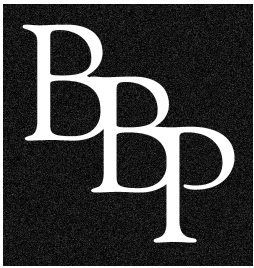
BBP (Invoice attached)	\$ 985.49
<u>LeftField 10% Administration Fee</u>	<u>\$ 98.55</u>
<b>Total</b>	<b>\$ 1,084.04</b>

Should you have any questions regarding this proposal, please contact me.

Sincerely,

Lynn Stapleton, AIA, LEED AP B D + C

Cc: Jim Rogers, LeftField, LLC  
Jennifer Carlson, LeftField, LLC  
Margaret Clark, Miller Dyer Spears



Invoice	
<b>No: 85293</b>	<b>Date: 12/28/21</b>

Sally Rogers  
 Leftfield, LLC  
 17 Highfield Lane  
 Norwell MA 02061

SHIP TO:  
 Emma Parish  
 Massachusetts School Building Authority  
 40 Broad Street  
 Suite 500  
 Boston MA 02109

Courier Service 12/28/2021 2 pm

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship By
8067	Jennifer Carlson	774.262.9448		Juni Gonzalez	House	Courier Service
Quantity	Description					Price
1	(1) Pierce Preferred Schematic Report; 4/4; Size: 8.5 x 11 & 11 x 17; 3396 pages; 3 Volumes in 3 Hole Binders; Drilling					913.40
<p><i>From the BBP team, we appreciate your business and thank you for putting your trust in us. We hope to continue to serve you in the future.</i></p> <p><i>We accept all major credit cards, checks and ACH payments.</i></p>						Subtotal 913.40 Shipping 15.00 Postage 0.00 Tax 57.09 <b>TOTAL 985.49</b> Paid 0.00 <b>BALANCE 985.49</b> Terms Net 30 Days

10% LeftField: \$ 98.55  
 Total: \$1,084.04