

Brookline High School Field Trip Application  
Brookline-Angers Exchange 2017-2018

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Forms to be completed by parents/students

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Scott Butchart, French Teacher, Dean of Students, Chaperone

Agnès Albérola, World Language Curriculum Coordinator

## STATEMENT OF PURPOSE

French-American Exchange between Angers and Brookline  
October 7-18, 2017 (French students in Brookline)  
February 15, 2017 – March 3, 2018 (BHS students in France)

Brookline High School (BHS) students and teachers are continuing an exchange program with a French *lycée* in Angers, France. This bi-annual exchange was new to Brookline in 2010 when we completed an incredibly successful exchange, and it has been run three times total (again in 2012, 2014 and 2016).

The French-Angers Exchange directly responds to the third goal of the Strategic Plan of the Public Schools of Brookline, which commits us to equipping students with the intellectual and social skills necessary to thrive in an increasingly complex and diverse global society. In accordance with Strategy 3.1, we will “develop opportunities to enhance the global awareness of every student.”

The exchange will include approximately 27 BHS students. For the first part of the exchange, Brookline High School families will host the French students and their English teachers in October of 2017. For the second part of the exchange, Brookline High School students will be hosted by the Angers high school students’ families. They will also spend five days in Paris, and then three days discovering Normandy. The eligible students study French, and are interested in French culture, art, architecture, or history. BHS French teachers Andrew Kimball and Laura Gurry, as well as BHS History (SWS) teacher Jen Martin; Dean of Students and French teacher Scott Butchart will help chaperone.

The goals of this trip are to experience life as a member of a French family, to speak and interact in French, to visit Paris and Angers, to eat food typical of these regions, and to expand students’ knowledge of French culture.

Highlights of the itinerary will include:

### Angers and its surroundings:

- Life in the host family
- Classes taken at the French lycée
- Visits of the Loire valley and the Atlantic coast

### Paris and its surroundings (Following list not exhaustive)

- Notre Dame Cathedral
- The Arc de Triomphe
- The Eiffel Tower
- The Louvre, Orsay, and Quai Branly (non-Western art) Museums
- The Seine River, by boat

### Normandy

- The abbey at Mt. St. Michel
- The Museum of Fine Arts, Rouen
- The Bayeux Tapestry
- A visit of the D-Day beaches and the Battle of Normandy museum in Caen

It is worth noting that this year for the first time, we will be planning our trip with the help of ACIS (a Boston-based student travel company). We find this to be necessary in an increasingly complex political climate that may affect international travel abroad. For instance, they will provide Brookline families with additional resources in the event of an emergency, optional supplements on trip insurance, additional financial aid and organizational help to the teacher chaperones.

## APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT TRIPS

### **TRIP LOGISTICS:**

1. **Name of Field Trip:** French-American Exchange between Angers and Brookline
2. **Educators Requesting Field Trip Approval:**  
Andrew Kimball, Jen Martin, Laura Gurry
3. **School:** Brookline High School                      **Grade Level:** 11<sup>th</sup> and 12<sup>th</sup>
4. **Have you reviewed the new School Committee Policy I 3 a. for Field Trips?** Yes
5. **Have you reviewed the document, *Administrative Procedures for School Sponsored Field Trips*?** Yes
6. **What is your destination?** Angers, Caen and Paris, France
7. **What is the date you are leaving Brookline?** Thursday, Feb. 15, 2018  
(anticipated evening departure)
8. **What is the date you are returning to Brookline?** Saturday, March 3, 2018  
(anticipated afternoon return)
9. **Do the dates of the trip conflict with any religious holidays or observances?** No
10. **How many days will students miss from school?** Six
11. **How are students being transported?**
  - a. from Boston to Paris: airplane
  - b. in Paris: foot and public transportation (subway)
  - c. from Paris to Angers: coach bus
  - d. Excursions from Angers: coach bus
  - e. Angers to CDG Airport: coach bus
  - f. in and around Normandy: coach bus
  - h. Paris-Boston: airplane
12. **How many students will be participating in the field trip?** +/- 27 students
13. **What members of the student body are eligible for the trip?** All 11<sup>th</sup> and 12<sup>th</sup> grade students who study French and in French 2 or higher are invited to participate.
14. **How are students selected to participate in this field trip?** Students will be selected based on the following criteria:
  - Strong academic record (good study habits, participation, attendance)
  - Interest in learning the French language, history and culture
  - Ability to serve as an ambassador from Brookline and the United States
  - Sensitivity to other people and cultures
  - Maturity level
  - Successful completion of the application
  - Perceived potential for personal growth
15. **Where will students be staying?**

while in Angers, students will be staying with host families in the small city of Angers, France. In Normandy, we will be in a hostel run by the national hostelling association. Finally, while in Paris, students and chaperones will be staying in MIJE, International Student Residence in 4-bed dormitories which are centrally located in the Marais.  
Afterwards,
16. **What are the names and cell phone numbers of the primary staff chaperones on the trip?** All of our chaperones have native or native-like fluency in French, have experience with international travel, and have led student groups and/or exchange trips in the past. They will be supervising the students and available to them on a 24-hour basis.
  - a. Andrew Kimball, BHS French Teacher, 617-595-6711
  - b. Jen Martin, BHS Soc. St. Teacher, 617-642-2416
  - c. Laura Gurry, BHS French Teacher, 617-721-2238

While in France, the teacher-chaperones will be using their American cell phones for easy parent contact.

**17. Other than those listed above, what are the names of other adult chaperones on the trip?**

Scott Butchart, BHS Dean of Students, French Teacher

We also have three contacts who are available to us throughout the trip:

Beatrice Ernot  
beatrice.ernot@laposte.net  
011.33.2.41.68.16.26

Sophie Daudin  
sophiethomas@free.fr

Christine Eychenne

***EDUCATIONAL RELEVANCE:***

**18. What is the purpose of the trip and how does it relate to the Brookline High School Course Syllabi?**

The purpose of this trip is to create an opportunity for BHS students to further build their language skills developed in the classroom, in addition to learning the skill of adapting to a new culture, essentially executing their role as a new global citizen. A secondary goal is to build a reciprocal relationship between Brookline and Angers, and well as among the community of French students at BHS. The French students will spend two weeks in October in host families. Our students will join them as guests for ten days in February. Goals include increasing the linguistic proficiency and cultural understanding of our students of French. The exchange will also foster deep and lasting connections between our Brookline students and students of Angers High School in France. Students will live with host French families, interact with French people, attend a French High School, and explore Angers and the surrounding Anjou region. In addition, five days will be spent in Paris visiting cultural sites. Throughout the trip, the students will have a rich and unique immersive experience. They will be asked to keep a journal, make presentations to French classes about their own culture, and share their experience upon return. During the exchange in Angers, the students will shadow their peer host through their morning classes at the high school. Most afternoons will be dedicated to exploring the city, and participating in local excursions to better understand this particular region of France. (see complete description attached) While in Paris, students will discover the major sites, including guided tours of museums. Students will also get a more personal feel of the city through spontaneous interactions and walking tours. This exchange directly complements our French program at Brookline High School. Our goals for students of French at BHS are that they develop as fully as possible their communicative competence and familiarize themselves with another culture.

**19. Describe activities planned before the trip to prepare students:**

Students will meet regularly during the first semester (typically during X-Block) to prepare the students for the hosting and travel experience. Here they will become familiar with the ground rules and expectations, the trip itinerary, and their responsibilities as hosts and guests. They will each research and present one of the sites we will visit. Correspondence between exchange students will be ongoing. This will encourage real ownership of this trip. Students should also be prepared to make a presentation to their host school concerning the town of Brookline, Boston, New England or another area of interest to them.

We also plan to have a few team-building activities in September in advance of the French students' arrival. In the past, this has taken place at the Brookline Teen Center.

Students participating in the exchange will be responsible for completing academic assignments while participating in the exchange and will be responsible for presenting those assignments to their teachers within two weeks after their return. While in Angers, we have a wing of their library reserved for us, which the teachers will run as a sort of Tutorial in which we monitor and help kids stay focused on keeping current with their other courses, perhaps even facilitating communication between student and BHS teachers.

**20. Describe activities planned after the trip to wrap-up/reflect:**

Upon return, students will share their experience at a French-American Exchange Celebration (pot-luck dinner, slide show). Families, BHS educators, school administrators and School Committee members will be invited. Students will be encouraged to pursue connections with their French peer in the following months.

By the spring of 2016, this forum may have evolved to resemble a sort of conference where all student trips share with one another to parents, other students and the Brookline community.

**ACCESSIBILITY AND STUDENT SAFETY:**

**21. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip are representative of the school population?**

This trip is open to all 11<sup>th</sup> and 12<sup>th</sup> grade students of French at BHS, taking French 2 or higher. The exchange will be widely advertised in class by teachers of French, as well as through programs such as Steps to Success and African-American/Latino Scholars. In announcing the trip, we will be sure that students know about available financial aid (see #28) so that they understand that the cost of the trip should not deter them from applying to participate. Historically, each trip has had at least three STS students accepted who received financial aid.

In 2010, on our first exchange, we had 22 students participate. Among the participants, 15 were White (68.2%), 6 were Hispanic/Latino (27.3%), and 1 was Asian (4.5%). Of the 22 students who participated, 10 had a home language other than English. The 2012, 2014 and 2016 groups represented a similar demographic. There is no reason to believe our 2018 group would be any different.

Once the School Committee has approved the trip, we will make a concerted effort to encourage participation from a broad spectrum of BHS students so that the group reflects the makeup of the larger student body. We will make every effort to accommodate any physical and emotional disabilities that students may have. Most of the museums and tourist sites that we plan to visit are wheelchair accessible and offer audio tours, and the transportation we plan to utilize (plane, tour bus and public transportation) are generally handicap accessible.

**22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc?**

At all times three faculty members will be on duty as chaperones. In all cases, at least one chaperone will have served as a past trip leader. The adults know the students well based on classroom contact and/or previous group-building exercises. These chaperones will be with our student group 24-hours a day in Paris and Normandy, and available by telephone while in homestays. We will meet with parents during the planning portion of the exchange to outline our behavior expectations, and all students who participate will sign behavior contracts. France is the most visited country in the world and generally exceedingly safe for visitors. We will follow any State Department advisories in the unlikely event any are issued.

**23. What is the name and location of the medical facility closest to your destination?**

Angers: Hôpital Local SAINT-NICOLAS  
14, rue de l'Abbaye 49016 ANGERS

Paris: Hôpital St. Vincent de Paul  
82, avenue Denfert-Rochereau 75014 01.40.48.81.11  
Bayeux: Centre Hospitalier Universitaire de Caen  
53 Boulevard de la Charité 14000 Caen, France 02 31 06 31 06

**24. Will students be swimming? No**

**25. If travelling outside of the United States, please attach the appropriate Department of State notices and advisories.** There are currently no State Department travel alerts or travel warnings for France. We will continually monitor the State Department website in the unlikely event of changing conditions. The United States Embassy is located at: 2 Avenue Gabriel, Paris 8 (tel. [33] (1) 4312-2222).

***FUNDING:***

**26. What is the cost of the trip?**

The projected cost is \$3,100 per student. This cost includes: round trip airfare on scheduled airlines, tour buses / airport transfers, and miscellaneous administrative expenses as well as the following:

In Angers:

- accommodations in French homes
- breakfast, lunch (provided at school) and dinner daily
- excursions in the surrounding areas

In Paris:

- accommodations in MIJE in the Marais
- breakfast **and** lunch or dinner at MIJE
- museum entries
- transportation (metro tickets)

In Normandy

- entry fees
- transportation
- accommodation
- breakfast, lunch and dinner at the youth hostel

For a detailed budget, please refer to the budget document.

**27. How will the field trip be funded?**

The trip will be funded by the families of participants. As described in #28 and #29 below, we will actively engage in fundraising efforts to raise money for financial aid, and students will be encouraged to assist their family by contributing to the cost through their own work.

**28. What accommodations are made for students who cannot afford the expenses of the trip? Are partial and/or full financial aid available?** Yes, fin will be available. As we did for the last exchange trips, we will advertise throughout the school: at Advisory Meetings, in French classes, during "InfoTime" and to students in BHS programs such as Steps to Success, METCO, and African American/Latino Scholars. In all of our outreach efforts we will include language that makes it clear that all students are encouraged to apply regardless of financial ability. Furthermore, we will let students know that financial aid are available and that all financial aid requests will remain confidential. Students may complete a separate financial aid application that

will in no way restrict their selection to participate. The equivalent of two full tuitions will be divided among students in need. If additional funds are needed, additional fundraisers will be planned to supplement them. Scott Butchart, Chair of the Brookline High School Scholarship Committee, has agreed to help us review financial aid applications, determine financial needs, and explore additional possibilities for funding. Acceptance to the exchange will be determined separately from financial aid awards so as not to influence selection process.

In the past, we have not had to deny anyone admission based on financial need.

**29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here.**

A number of fundraising opportunities will take place, including bake sales, France-themed t-shirt sales and other events (movie nights, etc). Families will have the option of contributing financially to a travel financial aid fund. We will also solicit corporate/private donations from local French businesses and US companies. A committee of students and parents will be formed to assist in fundraising efforts. All students involved are expected to participate actively in all fundraising activities.

**Other relevant information for the Brookline-Angers Exchange:**

**Emergency Numbers in Angers:**

- SAMU : 15
- Police secours : 17
- Pompiers : 18
- Pharmacie de garde : La nuit, jusqu'à 22h, appelez le commissariat central au 02 41 57 52 00.
- Après 22h se munir d'une pièce d'identité et d'une ordonnance
- Grande Pharmacie : 3 Bd Gaston Ramon Carrefour St Serge - 49100 Angers - 02 41 43 50 01
- Médecin de garde : 02 41 33 16 33
- Maison médicale de garde : 02 41 32 54 49
- Urgences : 02 41 35 37 12
- Clinique de la main : 02 41 86 86 41
- Centre Antipoison : 02 41 48 21 21
- Urgence dentiste (le week-end) : 02 41 87 22 53

Centre Hospitalier Universitaire d'Angers: <http://www.chu-angers.fr/>

- Hôpital Local SAINT-NICOLAS
- 14, rue de l'Abbaye 49016 ANGERS
- Tel : 02 41 73 41 00 Fax : 02 41 73 43 00
- [hopital-local@hlmr-stnicolas-angers.fr](mailto:hopital-local@hlmr-stnicolas-angers.fr)

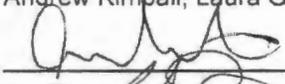
**Emergency numbers in Paris:**

The clinic of the American Hospital of Paris provides a medical and surgical emergency service 24 hours a day, 7 days a week. Patients are looked after by a bilingual team (French-English). These practitioners can call on specialists, accredited by the hospital, who are on call in more than twenty medical and surgical fields. There is always a cardiologist and intensive care doctor on duty at the American Hospital.

- American Hospital of Paris - 63 boulevard Victor Hugo - 92200 Neuilly-sur-Seine  
Telephone: 33 (0)1 46 41 25 25 - Fax: 33 (0)1 46 24 49 38  
<https://www.american-hospital.org/index.php?L=3>
- Hôpital Saint-Vincent de Paul  
82 avenue Denfert Rochereau  
75014 Paris  
Phone: 011.33.01.40.48.81.11

**Submitted by:**

Educators: Andrew Kimball, Laura Gurry and Jen Martin, BHS

Signatures :   
  


Date: 4/13/17

Date: 4/13/17

Date: 4/13/17

World Language Curriculum Coordinator: Agnes Alberola

  
\_\_\_\_\_

Date: 4/13/17

Headmaster: Anthony Meyer



Signature : \_\_\_\_\_

Date: 4/13/17

## PROPOSED TIMELINE

### APPLICATION & RECRUITMENT TIMELINE 2017-2018

Sept.-Oct.	Teacher chaperones meet to prepare documents
Nov.-Feb.	Work with representative at ACIS to plan budget and itinerary
March	Teachers meet to prepare relevant documents
mid-April	X-block meeting of interested students: Q and A (panel of past participants) Applications available
May 5, 2017	Student Application Deadline Review applications, interview as needed
May 19,	Notify students/families of acceptance Accepted student bonding activity at BTC
May 31, 2017	Parent Meeting #1 Deposit due
June	Pairing of exchange students: Brookline-Angers
2x monthly throughout 1st semester	X Block Meetings
fall	families pay ACIS, in installments as necessary
X Blocks	Organizational Meetings: fund-raising, trip information, planning French students' visit
Oct. 7 <sup>th</sup> -18 <sup>th</sup>	French Students Visit
early December	Full payment due (remaining \$850)
Back-to-school in January	All documents due: passports, proof of medical insurance, etc.
mid-January	Final Parent/Guardian & Student meeting
Feb 15 <sup>th</sup> – March 3 <sup>rd</sup>	Trip to France

## Student Guidelines and Contracts

Students participating in the 2012 Brookline-Angers Exchange Trip to Angers and Paris, France will abide by Brookline High School rules and regulations as stated in the Handbook, as well as those enumerated in this document.

1. Students and parents/guardians will agree to and sign the rules explained in the STUDENT BEHAVIOR CONTRACT (see attached).
2. Students and parents/guardians will agree to and sign the information and rules explained in the HEALTH INFORMATION SHEET FOR FIELD TRIPS (see attached). Students on medication must be able to self-medicate or give early notification if a parent/guardian must accompany the trip.
3. Parents/guardians must agree to and sign the information explained in the PERMISSION AND RELEASE FORM FOR PARIS TRIP (see attached).
4. Students must be in good academic standing to participate in the program.
5. Students must be aware of and follow airport and terminal procedures.
6. Students are responsible for their own spending money. The chaperones will be responsible for the group expenses.
7. Students are responsible for acquiring or renewing their own passports. They must make five copies of their passport and give them to Ms. Albérola, Ms. Gurry or Mr. Kimball.
8. Students must honor all deadlines and attend all student and parent/student meetings. If this is not possible, they must see Ms. Albérola, Ms. Gurry or Mr. Kimball in advance to receive the information.

In addition, the student and his/her parent are advised that School Committee and the Superintendent may cancel a trip at any time, including up to the day of departure, if that it deemed necessary for student safety.

I, (print student name) \_\_\_\_\_, have read the packet and agree to the information listed above.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, (print parent name) \_\_\_\_\_, have read the packet agree to the information above.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## STUDENT BEHAVIOR CONTRACT

### CODE OF CONDUCT:

1. I agree that while I am traveling with the Brookline High School Exchange Trip to Angers and Paris, France, I will not use or possess non-prescription drugs, tobacco or alcohol, nor will I be present while someone else is using or possessing non-prescription drugs, tobacco, or alcohol.
2. I agree to and will abide by the curfew. At the appointed time, I will go to my room and observe quiet. Bed checks will occur after curfew to ensure that the students are where they are supposed to be.
3. I agree to uphold all laws and regulations as dictated by local, State and Federal governments (i.e. under age drinking, assault, shoplifting). I agree to respect the property of others and to pay for any losses and/or damages for which I am found responsible.
4. I agree never to leave the hotel without permission from my chaperone. Should I be granted permission to leave, I will be accompanied by other members of my group.
5. I understand the responsibilities of traveling in a group and will respect meeting times and places.
6. I understand that I am under the direct responsibility and authority of the assigned chaperones, and I will follow and abide by any rules and/or decisions made by these persons.

I am signing this Contract, and hereby giving my word of honor that I will follow the above Code of Conduct while traveling in France with Brookline High School from February 18<sup>th</sup> – March 2<sup>nd</sup>, 2012. As a representative of Brookline High School, I understand that my behavior is critical to the success of the trip and as a precedent for future exchanges. **Any violation of these rules will result in disciplinary action (i.e. being sent back to the United States at my parent's expense, or being suspended from a performance or activity).**

Student's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the above contract signed by my child.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **APPENDIX I.1 : PARENT TESTIMONIALS AND FEEDBACK**

A majority (65%) of parents surveyed were in favor of extending the trip's length as well as its cost.

A majority (73%) of parents would support their Senior missing two weeks of school.

A majority (92%) felt that the 2013-2014 price (dollars) per trip length (days) ratio was fair. In 2015-2016 we're proposing an even more favorable ratio. The cost break-downs are \$160/day (2014) compared to \$119/day (2016).

When asked about the task of catching up on missed work, parent responses included ...

"Not a big deal." (x2)

"It was fine, neither 'not a bid deal' nor 'overwhelming. I'd say manageable. It was unfortunate that SAT's were the first weekend back.

"Not overwhelming.....but being a senior made a big difference in the degree of stress."

"Pretty manageable."

"Seemed OK."

"The benefits of going to France far outweighed any academic challenges. Teachers have been helpful in allowing extra time to catch up."

## **APPENDIX I.2 : STUDENT TESTIMONIALS AND FEEDBACK**

A majority (100%) of Seniors and a majority (88%) of Juniors would have liked to spend three weeks in France instead of two, even considering the added concerns of more work to make up.

"Although one would miss more school, it would be totally worth it for the experience. I don't think we were there long enough."

"21 is a huge number. I would not be concerned about missing 8 class [sessions per course]."

"Every second it was so worth it and I would have liked staying in Angers fro the extra week."

"Knowing what I know now I certainly would have juped at the opportunity, I'm not sure how you'll sell it to future classes though."

A majority (80%) of students report that Paris would have been a more enjoyable experience with more time so that students could visit sites more leisurely, see more sites, and have more time to rest. Students self-reported moderate or great linguistic and cultural improvement in the following areas:

- fluency/pace of speech – 87%
- pronunciation/accent – 88%
- vocabulary building – 70%
- grammar – 43%
- cultural awareness – 93%
- confidence – 87%

Students self-reported that a third week in France would have helped increase their French skills in the following areas.

- fluency/pace of speech – 68%
- pronunciation/accent – 62%
- vocabulary building – 81%
- grammar – 37%
- cultural awareness – 50%
- confidence – 75%