



**Hill International, Inc.**  
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January 4, 2022

Mr. Raymond Masak, P.E.  
Project Manager  
Town of Brookline  
333 Washington Street  
Brookline, MA 02445

**Subject: Brookline High School Expansion Project  
Hill International, Inc. – Amendment No. 9**

Dear Mr. Masak:

As you know, previous Amendment #8 was approved for extended site representative services through November 2021. Additionally, we were able to maintain our site representative through December 2021 within this amendment. As of December 31, 2021, there remains a balance of \$115,101.00 for January and February 2022 completion phase services.

Attached is the new Amendment #9 further extending the duration of our team's services as directed by the Town, amending January and February 2022 projections, and extending services from March through the end of November 2022. This Amendment #9 requests approval of **\$125,835.00** to cover extended project completion as well as additional services for the Quad and 3<sup>rd</sup> Floor Renovations in the Main Building planned for Summer 2022.

We sincerely appreciate the opportunity to continue providing our services to the Town of Brookline.

Please do not hesitate to let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ian Parks".

Ian Parks  
Project Executive

attachments

cc: file: A4-01

**DELIVERING THE  
INFRASTRUCTURE  
OF CHANGE**

**ATTACHMENT B**

**CONTRACT FOR PROJECT MANAGEMENT SERVICES**

**AMENDMENT NO. 9**

**WHEREAS**, the Town of Brookline (“Owner”) and Hill International, Inc., (the “Owner’s Project Manager”) (collectively, the “Parties”) entered into a Contract for Project Management Services for the Brookline High School Addition and Renovation Project at 115 Greenough Street and 111 Cypress Street, Brookline, MA (the “Contract”); and

**WHEREAS**, effective as of January 1, 2022, the Parties wish to amend the Contract, as amended:

**NOW, THEREFORE**, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes the Owner’s Project Manager to perform services described in previously approved Amendment #5/Exhibit A Scope of Services and per the Workplan attached as Exhibit B, pursuant to the terms and conditions set forth in the Contract, as amended.
2. For the performance of services required under the Contract, as amended, the Owner’s Project Manager shall be compensated by the Owner in accordance with the following Fee for Basic Services:

<b>Fee for Basic Services:</b>	Original Contract thru Amendment #8	Amendment #9	Current Contract Total
Schematic Design Phase	<u>\$ 239,994.00</u>	<u>                    </u>	<u>\$ 239,994.00</u>
Design Development Phase	<u>\$ 414,000.00</u>	<u>                    </u>	<u>\$ 414,000.00</u>
Construction Document Phase	<u>\$ 460,000.00</u>	<u>                    </u>	<u>\$ 460,000.00</u>
Bidding Phase	<u>\$ 209,000.00</u>	<u>                    </u>	<u>\$ 209,000.00</u>
Construction Phase	<u>\$ 1,955,317.00</u>	<u>                    </u>	<u>\$ 1,955,317.00</u>
Completion Phase	<u>\$ 125,000.00</u>	<u>                    </u>	<u>\$ 125,000.00</u>
Extended Completion Phase / Summer 2022 Work	<u>\$ 0.00</u>	<u>\$125,835.00</u>	<u>\$125,835.00</u>
<b>Total Fee</b>	<u>\$ 3,403,311.00</u>	<u>\$125,835.00</u>	<u>\$ 3,529,146.00</u>

This Amendment is a result of: Brookline’s request for extended OPM support for project completion/close-out as well as additional OPM services related to the Quad and 3<sup>rd</sup> Floor Renovations (Main Building) for nine (9) additional months thru the end of November 2022 as outlined in Exhibit B.

3. The Construction Budget shall be as follows:

Original Budget:	\$137,600,000.00_____
Amended Budget	\$163,528,691.00_____

4. The Project Schedule shall be as follows:

Original Schedule:	Substantial Completion 8/30/21_____
Amended Schedule	Substantial Completion <u>1/7/22</u> _____

5. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract, as amended. The Owner's Project Manager will be working in a supporting role to the Town of Brookline to the limit of the fees and effort contained in the attached EXHIBIT B and as directed by the Town of Brookline. Scope not included in this amendment remains the responsibility of the Owner.
6. Should the Owner require more services, such matters will be handled under Article 9 of the Agreement.
7. Owner's Project Manager may adjust hours in EXHIBIT B to accommodate the Owner.
8. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract, as amended, shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract, as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Owner and the Owner's Project Manager have caused this Amendment to be executed by their respective authorized officers.

**OWNER**

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

By \_\_\_\_\_  
(signature)

Date \_\_\_\_\_

**OWNER'S PROJECT MANAGER**

\_\_\_\_ Peter Martini \_\_\_\_\_  
(print name)

\_\_\_\_ First Vice President \_\_\_\_\_  
(print title)

By Peter Martini \_\_\_\_\_  
(signature)

Date 1/6/22

Brookline HS - Additional PM support for project close-out and additional work for Quad and 3rd Floor Renovations for ToB - Amendment #9 - EXHIBIT B																	
2022																	
Amended Project Close-Out & Additional Services																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec					
													Projected Hours	Hourly Rate	Projected Cost		
Principal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	200	\$	-
Project Director	0	0	0	0	0	0	0	0	0	0	0	0	0	0	190	\$	-
Sr. Project Manager - Paul Kalous	40	40	0	0	0	0	0	0	0	0	0	0	0	80	178	\$	14,240
Sr. Project Manager - Ian Parks	96	96	80	80	80	60	40	20	10	10	10			582	178	\$	103,596
Site Manager - Ed Pezzulo	40	0	0	0	0	0	0	0	0	0	0	0	0	40	145	\$	5,800
Project Manager - Andy Vo	96	96	80	80	70	70	70	70	70	50	30	0		782	150	\$	117,300
<b>Subtotal:</b>	272	232	160	160	150	130	110	90	80	60	40	0		1484		\$	240,936
<b>FTE</b>	1.60	1.36	0.94	0.94	0.88	0.76	0.65	0.53	0.47	0.35	0.24	0.00					
2022																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec					
													Projected Cost	\$	240,936		
Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Remaining Balance as of 12/31/21	\$	115,101	
Project Director	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>Amendment #9</b>		<b>\$125,835</b>	
Sr. Project Manager - Paul Kalous	\$7,120	\$7,120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Sr. Project Manager - Ian Parks	\$17,088	\$17,088	\$14,240	\$14,240	\$14,240	\$10,680	\$7,120	\$3,560	\$1,780	\$1,780	\$1,780	\$0	\$0				
Site Manager - Ed Pezzulo	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Project Manager - Andy Vo	\$14,400	\$14,400	\$12,000	\$12,000	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$7,500	\$4,500	\$0	\$0				
<b>TOTAL:</b>	\$44,408	\$38,608	\$26,240	\$26,240	\$24,740	\$21,180	\$17,620	\$14,060	\$12,280	\$9,280	\$6,280	\$0	\$0	Projected	\$240,936		