



The Public Schools of Brookline
Town Hall
333 Washington Street, 5th Floor
Brookline, Massachusetts 02445

To: Capital Subcommittee
From: Susan K. Givens, Ed.D.
Re: Capital Plan Update & Mini CIP Recommendation for FY24
Date: August 21, 2023

Since our last meeting, I was able to meet with the building principals to review the items on the Capital Plan and update the list of capital projects based on their knowledge of work performed this past year in their building. Principals that were familiar with their building added some new items to the list. New principals reviewed the list and are familiar with the items that received priority ratings during last year's capital review cycle. The document has been shared with our school and Town facilities team so they can remove any projects that were completed and add new items that they feel are missing from the plan.

By next summer, we will need to vacate the space we are leasing on Clark Road and relocate approximately 40 staff members. There are three Town owned locations (Baldwin, Driscoll, and the High School) where some space is available that together, with some modifications, can accommodate all or most these staff members. Before planning any further, we need to confirm with the Town that Baldwin is available for our use. If so, the space will need to be renovated to make it suitable for our needs and to comply with current code. The renovations are estimated to be around \$600,000. There is likely to be some resources available to complete some of the work this year (roughly \$200,000 -250,000). We would need to seek the additional funds through the CIP mini grant process to complete the renovations for a summer move in.

In addition, the Building Department will need to prepare the Old Lincoln School and the Newbury College site to temporarily accommodate Pierce school staff and students for the next several years. There is funding in the building project to pay for these alterations and work can begin this fall to ensure an orderly transition this summer.

Last but not least, the new Driscoll school will be ready for occupancy this fall. The school operations and Town building department teams are actively planning and coordinating this move with the building principal. In short, our first priority this year will be to prepare the buildings and spaces for occupancy and plan and coordinate for a smooth transition of staff and students at Driscoll, Pierce, and Clark Road.

There are several other priorities that we would like to move forward for consideration as part of the FY24 Mini CIP process. These include:

- 1) Perform an ADA Tennis Court Feasibility Study at the Baker School (this may be a DPW project);
- 2) Update flooring and paint five additional classrooms at the Baker School;
- 3) Replace signage to reflect the new school name (if approved in November) and update the phone/intercom system at Heath (this may be an IT project);
- 4) Replace stair treads/flooring and paint stairwells and 10 classrooms at Lawrence;
- 5) Update flooring, paint, and mill work in the library, 2nd floor and 3rd floor at Lincoln and move shelving from Pierce school;
- 6) Replace or repair the curtain, lighting, and sound system in the Multipurpose Room at Runkle;
- 7) Add carpet tiles in grade 4 and 5 classrooms at Ridley to make the space more auditory friendly;
- 8) Replace Cafeteria tables and add tap/FOB accessibility system to elevators in Greenough campus at the HS; and
- 9) Add outlets and data drops on the 4th and 5th floor and replace the furniture in the SC room at Town Hall.

There was a lot of work completed this summer and it would not have happened without advanced planning and superb execution. On behalf of the staff and students, we owe our school and Town facilities staff a big THANK

YOU for their efforts throughout the year and especially, this summer. Bravo, Brookline Building and Operations Team!