



THE PUBLIC SCHOOLS OF BROOKLINE

OFFICE OF TEACHING AND LEARNING
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Civil Rights Southern Field Trip
Out-of-State, Overnight Field Trip Application
Alabama, Mississippi and Tennessee
April 16-22, 2022

For review and consideration by the
Brookline School Committee

| Approval Route: | Approved | Denied | *Returned |
|---------------------|-----------|--------|-----------|
| Copies to: | | | |
| TEACHING & LEARNING | <u>LM</u> | _____ | _____ |
| SUPERINTENDENT | _____ | _____ | _____ |
| SCHOOL COMMITTEE | _____ | _____ | _____ |
| MEETING DATE | _____ | _____ | _____ |
| *REASON RETURNED: | _____ | | |

PUBLIC SCHOOLS OF BROOKLINE

APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT FIELD TRIPS

TRIP LOGISTICS:

1. Name of Field Trip: Civil Rights Southern Field Trip (we need a better name and will come up with one soon) _____
2. Educator Requesting Field Trip Approval: Marcie Miller and Mark Wheeler
3. School: Brookline High School Grade Level: 11th and 12th grade
4. Have you reviewed the *School Committee Policy I.3 a. for School Sponsored Field Trips*? yes
5. Have you reviewed the document "*Administrative Procedures for School Sponsored Field Trips*"? yes
6. Have you reviewed the document "*Field Trip Planning Guide*"? yes

These documents can be found in the Staff Portal of the district website (www.brookline.k12.ma.us) in the Office of Teaching and Learning link.

7. What is your destination? Alabama (Birmingham, Selma, Montgomery) Mississippi (Jackson, Money, Glendora, Sumner) and Tennessee (Memphis)
8. What is the date and time you are leaving school? Week of April vacation. As of now we plan to leave Sunday morning April 16th
9. What is the date and time you are returning to school? Saturday night April 22nd
10. Do the dates of the trip conflict with any religious holidays or observances? No
11. How many days will students miss from school? 0
12. How are students being transported (school bus, chartered bus, plane, rail, etc)? Plane and 12 person Van rental which Mark and I will drive

If students are traveling via bus, please complete the Requirements for Field Trip Transportation via Bus form.

13. How many students will be participating in the field trip? Depending on interest we will have 12 or 24 (one van or two)
14. What members of the student body are eligible for the trip? Juniors and Seniors
15. How are students selected to participate in this field trip? application process
16. Where will students be staying? A variety of hotels like the Quality Inn etc. on the outskirts of the towns to keep the costs lower. I have attached a proposed itinerary with hotel names on it.
17. What are the names and cell phone numbers of the primary staff chaperones on the trip?
Marcie Miller
Mark Wheeler
18. Other than those listed in #16 above, what are the names and roles (teacher, parent, etc) of other adult chaperones who will be on the trip? We are not sure as it depends on the number of interested students. If we have more than 12 students we will be bringing Loring Greene from BHS METCO along with us. We have other faculty interested as well depending on our numbers.

PUBLIC SCHOOLS OF BROOKLINE

EDUCATIONAL RELEVANCE

19. What is the purpose of the trip and how does it relate to Brookline's Learning Expectations (K-8) or BHS Course Syllabi? 1. To meet important heroes of the Civil Rights Movement 2. To see museums and historical sites pertaining to the Civil Rights Movement

20. Describe activities planned before the trip to prepare students We will be doing some light curriculum with the students starting in the fall during X blocks to prepare them. As soon as we get approval for this trip, we will begin our recruitment and application process and then jump into the curriculum. Our curriculum will consist of some readings and lessons during X blocks when clubs meet. We will draw directly from our US History units on Civil Rights and focus specifically on the sites we will be visiting. This will not be heavy lifting and will not be a large time commitment outside of school.

21. Describe activities planned after the trip for students to wrap-up/reflect: We would like to have the students complete an action project together to confront current racism here at home.

ACCESSIBILITY AND STUDENT SAFETY

22. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip reflect the diversity of the school population? Please confirm in your answer that students are selected for the trip on a need-blind basis and that the trip will be advertised to students as need-blind, so that it is accessible to all students. We will be meeting with small programs like Malcolm Cawthorne from METCO and Stephanie Hunt from African American Latino Scholars Program as well as other colleagues around the building to help promote and find students who we all think would be interested in this trip. Before Keith Lezama's departure from Brookline, he had stated that METCO had some funds that we could use toward the tuition for interested METCO students, and Malcolm Cawthorne is on board for this as well. The PTO has committed funds for approximately two scholarships.

23. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc. We are hoping that by the nature of the content we will select responsible students who are truly interested in this learning. We will create and sign a behavior contract with the students as well.

24. What is the name and location of the medical facility closest to your destination? There are major hospitals in every major city where we have overnight stays planned.

Baptist Memorial Hospital Memphis Tennessee
Mississippi Baptist Medical Center Jackson Mississippi
Baptist Medical Center South Montgomery Alabama
University of Alabama Birmingham, Birmingham Alabama
Emory Hospital in Atlanta (as we may fly out of Atlanta to keep costs down)

25. Will students be swimming? (please note: if swimming is planned, parents must give explicit written permission for their child to swim; students who do not have this express written permission will not be allowed to swim) No

PUBLIC SCHOOLS OF BROOKLINE

26. If traveling outside of the United States, please attach the appropriate Department of State Advisory Review and Notification and a copy of Consular statement.

FUNDING

27. What is the total cost of the trip **per student**? Please detail the major components of the trip below and provide a total. (*add/edit headings as necessary*) This is approximate as we cannot fully book yet! Please see google doc for all hotel information and budget

Itinerary Link!

| | |
|---------------------------|------------------|
| Lodging | |
| Travel | |
| Meals | |
| Admissions/Tickets | |
| TOTAL per student: | 1500 approximate |

We are budgeting in 1500 per person but will give back to individual students what we do not end up needing based on rising costs of gas.

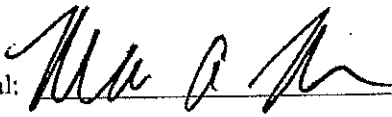
28. How will the field trip be funded? Per student with help of us fundraising, 2 PTO scholarships, METCO scholarships from Malcolm Cawthorne

29. What accommodations are made for students who cannot afford the expenses of this trip? Are partial and/or full scholarships available? See above

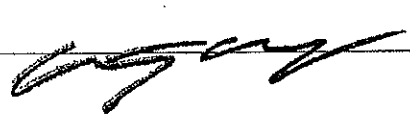
30. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here: We have not planned them yet however we have interest and engagement from the parent community to help fundraise and Marcie has a lot of experience fundraising on the board of the Charlestown Mothers Association. This piece should not be a problem.

If you need any assistance as you complete this application, please contact the Office of Teaching and Learning at 617-730-2432.

Signatures:

Educator Requesting Field Trip Approval: 

Date: 9/12/22

Principal: 

Date: 9/12/22