



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO
Steve Poftak, General Manager

massDOT
Massachusetts Department of Transportation

By Certified Mail # 7016214000039792113 / 7016214000039792120
Copies sent by Email

March 5, 2019

Andy Felix, Project Director
Hill International, Inc.
75 Second Ave., Ste. 300
Needham, MA 02494

Ray Masak, Project Manager
Brookline Town Hall
333 Washington Street
Brookline, MA 02455

Douglas M. McGarrah
Foley Hoag LLP
Seaport West
1555 Seaport Boulevard
Boston, MA 02210

Re: Funding/Replenishment Request – Town of Brookline Force Account Agreement

Dear Mr. Felix:

Reference is made to that certain MBTA Real Estate Department Expense Reimbursement Agreement by and between the MBTA and the Town of Brookline dated July 17, 2018.

Pursuant to this agreement, the MBTA hereby requests the Town of Brookline to fund/replenish the MBTA force account with an additional \$25,000.00, to cover recently incurred attorneys' fees associated with the project, for a new total of \$50,000.00. Upon receipt of this request, please forward a check in the amount of \$50,000.00, made payable to "Massachusetts Bay Transportation Authority", to Andrew Knowlton, Greystone, 20 Park Plaza, Suite 1120, Boston, MA 02116. Invoice summaries of the above referenced attorneys' fees are enclosed herewith.

Should you have any questions, please contact Andrew Knowlton at 617.316.1669 or Andrew.Knowlton@greyco.com.

Sincerely,

David Lepore
Deputy Chief Real Estate Officer, MBTA

cc: Michael DiPietro – Town of Brookline, Comptroller

MBTA
LAW FIRM INVOICE COVER SHEET

LAW FIRM NAME:	Sherin and Lodgen LLP						
RESPONSIBLE LAW FIRM ATTORNEY:	Peter Friedenberg						
MATTER NAME:	Brookline Hills						
TOTAL ESTIMATED BUDGET FOR ENTIRE TASK ORDER	\$75,000						
TOTAL ESTIMATED BUDGET FOR CURRENT FISCAL YEAR:	\$75,000						
INVOICE PERIOD:	October 1 – October 31, 2018						
INVOICE AMOUNT (INCLUDING DISBURSEMENTS):	\$22,572.00						
TOTAL AMOUNT BILLED ON TASK ORDER (INCLUDING THIS INVOICE):	\$22,572.00						
ATTORNEYS/PARALEGALS INCLUDED IN THIS INVOICE	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Billing Rate</u></th> </tr> </thead> <tbody> <tr> <td>Peter Friedenberg</td> <td>\$460</td> </tr> <tr> <td>Andrew Royce</td> <td>\$425</td> </tr> </tbody> </table>	<u>Name</u>	<u>Billing Rate</u>	Peter Friedenberg	\$460	Andrew Royce	\$425
<u>Name</u>	<u>Billing Rate</u>						
Peter Friedenberg	\$460						
Andrew Royce	\$425						
SERVICES RENDERED BY EACH ATTORNEY/PARALEGAL AND ASSOCIATED FEES BILLED; BILLABLE DISBURSEMENTS:	SEE ITEMIZATION ON ATTACHED BILL						

MBTA
LAW FIRM INVOICE COVER SHEET

LAW FIRM NAME:	Sherin and Lodgen LLP	
RESPONSIBLE LAW FIRM ATTORNEY:	Peter Friedenberg	
MATTER NAME:	Brookline Hills	
TOTAL ESTIMATED BUDGET FOR ENTIRE TASK ORDER	\$75,000	
TOTAL ESTIMATED BUDGET FOR CURRENT FISCAL YEAR:	\$75,000	
INVOICE PERIOD:	December 1 – December 31, 2018	
INVOICE AMOUNT (INCLUDING DISBURSEMENTS):	\$1,426.50	
TOTAL AMOUNT BILLED ON TASK ORDER (INCLUDING THIS INVOICE):	\$26,172.00	
ATTORNEYS/PARALEGALS INCLUDED IN THIS INVOICE	<u>Name</u>	<u>Billing Rate</u>
	Peter Friedenberg	\$460
	Andrew Royce	\$425
SERVICES RENDERED BY EACH ATTORNEY/PARALEGAL AND ASSOCIATED FEES BILLED; BILLABLE DISBURSEMENTS:	SEE ITEMIZATION ON ATTACHED BILL	

Void Checks Request Form

Please return to Comptroller's office

- Void Only
 Void and Reissue

Date: 3/5/19

Requested by: Ray Masak / Tony Guagli

Payee: MBTA

Check #: 1363971 Check Date: 7/10/18 Check Amount: \$25,000

Reason for Void:

- Vendor never received the check
 Duplicate invoice paid
 Incorrect Amount
 Incorrect Vendor
 Other: check expired

For Comptroller's Office Use Only:

Void positive pay file transmitted to the bank.

Completed by: _____ Date: _____

Voided in Munis: Yes No

Replaced: Yes No

Void/Replacement Date: _____ Warrant No. _____

Invoice Date	Invoice Number	Description	Invoice Amount
07/06/2018	7-6-2018	MBTA MOA CONTRACT DEPOSIT FOR HIGH SCHOOL# 21910164	\$25,000.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
1794	MASSACHUSETTS BAY TRANSPORTATION AUTHORITY	01363971	07/10/2018	\$25,000.00

Town of Brookline

333 Washington Street
Brookline, MA 02445
Vendor Account



Check Date: 07/10/2018
Check Number: 01363971
53-139
113

VOID 180 DAYS FROM DATE OF ISSUE

\$25,000.00

Pay Twenty Five Thousand Dollars and 00 cents *****

To The Order Of

Century Bank
Medford, MA

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY
MASSACHUSETTS REALTY GROUP
ATTN LICENSING DIRECTOR
20 PARK PLAZA STE 1120
BOSTON, MA 02116

Jan J...
Finance Director and Treasurer

MP

MP DOCUMENT CONTAINS BLUE PANTOGRAPH & MICROPRINTING. BACK HAS THERMOCHROMIC INK & A WATERMARK. HOLD AT AN ANGLE TO VIEW. VOID IF NOT PRESENT.

⑈01363971⑈ ⑆011301390⑆21 49145 3⑈