



THE PUBLIC SCHOOLS OF BROOKLINE
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FOR ADMINISTRATION AND FINANCE

TO: School Committee
Andrew Bott, Superintendent of Schools

FROM: Mary Ellen N. Dunn, Deputy Superintendent for Administration and Finance

DATE: November 2, 2018

RE: FY2018 School Dept. Budget Deficit Update

The Deputy Town Administrator's memo dated September 28, 2018, outlines the process whereby the Town will balance the FY 18 School Department budget deficit of \$428,123.25 or 0.41% at November Special Town Meeting.

June 30, 2018 Balance as of September 21, 2018

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51 SALARIES	92,865,697	142,173	93,007,870	\$ 94,182,325		\$ (1,174,455.13)	101.26%
52 OUTSIDE SERVICES	7,764,543	203,542	7,968,085	\$ 7,286,418	\$ 186,959	\$ 494,707.61	93.79%
53 SUPPLIES	2,052,025	27,885	2,079,910	\$ 1,895,987	\$ 78,432	\$ 105,490.69	94.93%
55 OTHER CHARGES	1,013,231	-443,576	569,655	\$ 370,764	\$ 77,220	\$ 121,670.84	78.64%
56 UTILITIES	10,350	1,600	11,950	\$ 6,223		\$ 5,726.51	52.08%
5A BUDGETTED CAPITAL	1,005,066	115,807	1,120,873	\$ 1,074,054	\$ 28,083	\$ 18,736.23	98.33%
Grand Total	104,710,912	47,431	104,758,343	\$ 104,815,772	\$ 370,694	\$ (428,123.25)	100.41%

The School Department has agreed and supports the return of \$428,123.25 to the taxpayers from the following sources:

- 1) \$254,699 Chapter 70 Aide: "Pursuant to the Town/School Partnership, the \$509,397 translates to \$254,699 available for the Town and School budgets. The School share of \$254,699 is needed to address a deficit that occurred to the School Department's FY2018 General Fund budget." [FY 2019 Budget Amendments Memorandum by Melissa Goff dated 9/28/18]
- 2) \$173,424 Operating Budget Reduction will come from Contingency Reserve - Special Education and Health Insurance Reserve Accounts
 - a) \$53,643 Health Insurance Reserve Account: (334099-558097); These funds were being held to assist with the original BACE Payroll paying back the FY 18 transfer. No transfer is being requested to support the Town's Health Insurance Account;
 - b) \$119,781 Contingency Reserve - Special Education: (327699-558080); These funds will be replaced with Circuit Breaker funds once the Legislature's adjustment is known for FY 18 and received.
 - i) Circuit Breaker Reimbursement per DESE: as of 9/19/18

- (1) FY 19 Initial Circuit Breaker Reimbursement per DESE: \$1,769,814;
- (2) FY 19 Budget Offset projection: \$1,688,705;
- (3) New Funds Available \$81,109 to partially replace contingency reserve account reduction of \$119,781.
- (4) Any additional funds from Circuit Breaker for FY 19 will also be used to replace this budget reduction.

June 30 2018, Balance as of July 12, 2018

ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
51 SALARIES	\$ 92,865,697	\$ 142,173	\$ 93,007,870	\$ 93,915,325	\$ 274,527	\$ (1,181,982)	101.27%
52 OUTSIDE SERVICES	\$ 7,764,543	\$ 203,542	\$ 7,968,085	\$ 7,266,418	\$ 206,959	\$ 494,708	93.79%
53 SUPPLIES	\$ 2,052,025	\$ 27,885	\$ 2,079,910	\$ 1,875,987	\$ 98,432	\$ 105,491	94.93%
55 OTHER CHARGES	\$ 1,013,231	\$ (443,576)	\$ 569,655	\$ 398,760	\$ 97,220	\$ 73,675	87.07%
56 UTILITIES	\$ 10,350	\$ 1,600	\$ 11,950	\$ 6,223		\$ 5,727	52.08%
5A BUDGETTED CAPITAL	\$ 1,005,066	\$ 115,807	\$ 1,120,873	\$ 1,074,054	\$ 28,083	\$ 18,736	98.33%
Grand Total	\$ 104,710,912	\$ 47,431	\$ 104,758,343	\$ 104,536,767	\$ 705,221	\$ (483,645)	100.46%

The original deficit reported on July 12, in the amount of \$483,645 was reduced to \$475,519.25 with closing entries. It was reduced again by \$47,396 for FY2018 to \$428,123.25 for displaced students from Puerto Rico. DESE guidance is forthcoming on how to book this when we have closed books. The federal requirement is that the funds are for FY 18 expenses only. We cannot use these funds for FY19 or for any other use. As of the date of the memorandum, funds have not been received. The district is awaiting draw down instructions from the DESE.