

To: School Committee
Fm: Samuel A. Rippin, Deputy Superintendent, Administration and Finance
Dt: October 18, 2021
Re: FY 2022 Budget Update as of 9/30/21 actuals

Please accept this memo as an Executive Summary of the Public Schools of Brookline (PSB) FY 2022 budget performance as of 9/30/21.

Summary:

In summary, as of 9/30/21, the PSB has expended and encumbered (committed) \$20,052,611 against the Local Education Appropriation of \$120,605,146 (inclusive of \$734,670 FY 2021 encumbrances carried forward to FY 2022); or 16.63% of the total.

As of this writing, I project that the PSB will spend and encumber all \$120,605,146 at fiscal year end 6/30/22. I also project that the budget will not finish in deficit based on the following assumption listed below:

- That Collective Bargaining Agreements currently unsettled as of FY 2022 ultimately settle with COLA's in line with budget assumptions carried for FY 2022
- That Special Education Out-of-District placements do not exceed last year's total of 80 placements. As of 9/30/21; we have 75 placements
- That major revolving funds (BEEP, BACE, School Nutrition) do not finish the year in a deficit which would have to be absorbed by the LEA

LEA:

The LEA approved by Town Meeting for FY 2022 was \$119,870,476. Again, \$734,670 of FY 2021 open encumbrances added to this amount as a budget revision making the **revised** LEA for FY 2022 \$120,605,146.

For FY 2022, the **operating budget**, as it is known for PSB included the following items below:

LEA	\$119,870,476
ESSER 2	\$ 1,347,688 (projected remaining balance)
ESSER 3	\$ 3,664,807
SPED CB	\$ 2,292,164
Materials Fee	\$ 520,150
Total Operating	\$127,695,265

As of this writing, ESSER 2 is on track to be fully spent, but the full balance of \$1,641,807 is available for FY 2022 due to tent rental expenses being charged to the FY 2021 LEA. ESSER 3 was adjusted slightly upward to \$3,667,388 since the original budget and SPED CB was approved at \$3,124,541.

Those three events make for a favorable variance as of 9/30/21 of \$1,129,077.

Materials fees are still projected to account for \$520,150 of support for the FY 2022 operating budget.

It is an expectation that to the extent possible that as much of ESSER 3 that can be carried forwarded to FY 2023 if and when we can allocate planned ESSER 3 expenses for FY 2022 to the LEA instead.

Special Revenue Funds:

PSB has as of 9/30/21 a total of 53 special revenue funds. These funds are in four major categories:

- Revolving Funds (BEEP, BACE, Athletics, etc)
- Entitlement Grants (IDEA, METCO, ESSER, Titles, etc)
- Competitive Grants (BEF, Innovation, etc)
- Special Revenue by law (SPED CB)

Of the 53 funds, I am reporting on five revolving funds and the one special revenue fund that comprise the lion's share of the activity as of this quarter.

I have been meeting monthly with the directors of School Nutrition, BEEP and BACE to review their operations, set budget goals and to ensure that these programs do not finish in deficit.

Again, Special Education Circuit Breaker has increased by over \$800K from the FY 2022 original budget. It is noted that as of 9/30/21, that the uncommitted balance is only \$213. This is misleading as \$780K was received from the Department of Elementary and Secondary Education (DESE) and was not yet posted to our accounting system as of 9/30/21.

As I write this, I am confident that BEEP and School Nutrition will not be in deficit on 6/30/22. Unfortunately, the same cannot be said for BACE. BACE is on track to finish with a \$200K deficit which would need to be absorbed in the LEA. Michelle McGlone is embarking on a campaign to increase awareness of their programs and aggressively pursuing sponsors for its course catalog in order to expand BACE's stakeholder reach.

Other Items of Note:

As a preview of the FY 2022 budget update as of 12/31/21, I look to add to this report the performance of our major entitlement grants (i.e. IDEA, METCO, Titles 1, 2, 3, 4 and ESSER).

It is also my hope that all BEU (Units A and B) CBA's and in fact all AFSCME(Cafeteria, Custodial, Secretarial) CBA's are settled and the costs of those settlements will be incorporated into that report.

I look forward to discussing this report with you at the October 21 meeting

Cc: Linus J. Guillory Ph.D., Superintendent