

The Public Schools of Brookline
FY24 Finance Calendar (includes FY25 Budget Development)

FY25 Budget Development Calendar: Dates to Vote (finance subcommittee full calendar not included in vote)

- **Jan 12, 2024** - FY24 Initial Budget Request (book) available
- **Jan 18, 2024** - Presentation to SC of Superintendent’s FY25 Initial Budget Request
- **Feb 1, 2024** - SC Public Hearing on the FY25 Initial Budget Request (MGL requirement)
- **Feb 8, 2024** - School Committee votes to send the FY25 Budget to Town Administrator (may not be final)

FY 24 Finance Subcommittee Calendar

	Finance Subcommittee (third Weds at 5pm unless otherwise noted)		School Committee Budget Presentations	Other
	<i>Future Year Budget Development</i>	<i>Budget Reporting & Other</i>		
Sept 2023	9/20 <ul style="list-style-type: none"> ● Discuss first drafts of FY25 Budget Development (1) Calendar and (2) Priorities ● Presentation of budgetary implications of SIPs 	<ul style="list-style-type: none"> ● FY24 food services fees discussion and possible vote 	9/13 <ul style="list-style-type: none"> ● Review and possible vote of CIP submission 9/28: <ul style="list-style-type: none"> ● First Reading of FY25 Budget Development (1) Calendar and (2) Priorities 	9/15 CIP Submission FY25-FY30 due to Town
Oct 2023	10/18 <ul style="list-style-type: none"> ● Discuss and possible vote of second drafts of FY25 Budget Development (1) Calendar and (2) Priorities 	<ul style="list-style-type: none"> ● FY23 close report ● FY24 Q1 report ● FY24 Enrollment presentation 	10/26: <ul style="list-style-type: none"> ● Second Reading and possible vote of FY24 Budget Development (1) Calendar and (2) Priorities ● FY24Q1 report 	10/XX CIP Submission reviewed with Town
Nov 2023	11/15 <ul style="list-style-type: none"> ● Presentation on FY25 budget book format ● If needed: Discuss and possible vote of third drafts of FY25 Budget Development (1) Calendar and (2) Priorities ● FY25 Summer Program Review? (JOINT WITH CURRICULUM) 	<ul style="list-style-type: none"> ● Finalize policy draft (JOINT WITH POLICY) 	11/30: <ul style="list-style-type: none"> ● <i>If needed: Third Reading and possible vote of FY24 Budget Development (1) Calendar and (2) Priorities</i> 	
Dec 2023	12/20: <ul style="list-style-type: none"> ● Update from TA presentations to SB (FY25 CIP, operating budget) ● FY25 Schools R&M request from building department ● FY25+ Enrollment forecast (unless that will be presented at full SC?) ● Other FY25 Budget Development Updates 	<ul style="list-style-type: none"> ● Discussion of financial assistance policy and financial aid website. 	12/11 - nothing 12/21 - nothing	<ul style="list-style-type: none"> ● 12/XX: Deputy TA presents the LRP to SB ● 12/XX Preliminary CIP/Operating Hearing before SB ● 12/XX Final CIP from TA before SB

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Jan 2024	<p>1/17:</p> <ul style="list-style-type: none"> • FY25 Budget Development Updates including book review/articulation of specific questions • Additional public comment on FY25 Budget • Update on FY25 CIP 	<p>FY24 Q2 report</p> <ul style="list-style-type: none"> • 	<p>1/4 - nothing</p> <p>1/18:</p> <ul style="list-style-type: none"> • Presentation to SC of Superintendent's FY25 Initial Budget Request (includes public comment) • FY24Q2 report 	<ul style="list-style-type: none"> • 1/12: FY25 Initial Budget Request (book) available online • Late Jan: Governor's Budget Published • Late Jan-updated LEA based on Town projections
Feb 2024	<p>2/7:</p> <ul style="list-style-type: none"> • FY25 User Fees Review and Possible Vote • FY25 Building Rental Fees Review and Possible Vote • Detailed review of non-personnel <p>2/28:</p> <ul style="list-style-type: none"> • FY25 User Fees - Second Review and Possible Vote • FY25 Building Rental Fees - Second Review and Possible Vote • Detailed review of non-personnel - continued 	<p>2/8:</p> <ul style="list-style-type: none"> • 	<p>2/1:</p> <ul style="list-style-type: none"> • SC Public Hearing on the FY24 Initial Budget Request (MGL requirement) • <p>2/8:</p> <ul style="list-style-type: none"> • School Committee votes to send the FY24 Budget to Town Administrator (may not be final) • FY23Q2 report 	<ul style="list-style-type: none"> • 2/15: TA submits Financial Plan to Select Board and Advisory Committee • mid-Feb: Updated GIC
Mar 2024	<p>3/6</p> <ul style="list-style-type: none"> • Personnel review • Other FY25 Budget Development Updates • <i>If needed: FY25 User Fees Review and Possible Vote</i> • <i>If needed: FY25 Building Rental Fees Review and Possible Vote</i> <p>3/20</p> <ul style="list-style-type: none"> • <i>If needed: FY25 User Fees Review and Possible Vote</i> • <i>If needed: FY25 Building Rental Fees Review and Possible Vote</i> 	<p>3/6:</p> <ul style="list-style-type: none"> • TBA <p>3/20</p> <ul style="list-style-type: none"> • TBA 		<ul style="list-style-type: none"> • 3/XX AC schools presentation •
April 2024	<p>4/3</p> <ul style="list-style-type: none"> • FY25 Summer Program Review? (JOINT WITH CURRICULUM) <p>4/24</p> <ul style="list-style-type: none"> • FY25 Budget Development Updates • Review of Budget Summary to be provided to Town Meeting 	<p>4/24:</p> <ul style="list-style-type: none"> • FY24Q3 report 	<p>4/25:</p> <ul style="list-style-type: none"> • FY24Q3 report • Discussion and Possible Vote on FY 2025 Budget Request 	<ul style="list-style-type: none"> • State budget approved • April XX, 2023 - AC • April XX, 2023 - SB
May 2024	<p>5/15</p> <ul style="list-style-type: none"> • FY25 Budget Development Updates 		<p>May 2, 2023 - budget update</p> <p>May 16, 2023 - nothing</p>	<ul style="list-style-type: none"> • Town Meeting

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June 2024	6/18 (Tues) ● FY25 Budget Development Updates		June 6, 2023 - nothing June 13, 2023 - nothing	
July 2024	No date scheduled			