

**The Public Schools of Brookline
FY25 Finance Calendar (includes FY26 Budget Development)**

FY26 Budget Development Calendar: Dates to Vote (finance subcommittee full calendar not included in vote)

- February 6, 2025 - FY26 Initial Budget Request Presented w/Budget Overview
- February 13, 2025 - SC Public Hearing on FY26 Initial Budget; School Committee votes to send the Preliminary Budget Request to Town Administrator
- February 26, 2025 - Finance Subcommittee Budget Deliberation & Public Comment
- March 12, 2025 - SC Budget Deliberation & Public Comment
- March 20, 2025 - SC Budget Deliberation and Possible Vote

FY 25 Finance Subcommittee Calendar

	Finance Subcommittee (third Weds at 5pm unless otherwise noted) <i>Future Year Budget Development</i> <i>Budget Reporting & Other</i>	School Committee Budget Presentations	Other
Aug 2024	August 21 <ul style="list-style-type: none"> ● Member Orientation ● Budget Development <ul style="list-style-type: none"> ○ Review PSB Strategic Plan for FY26 & Budget Implications; any FY25 elements not completed which will have financial implications? ○ Review first drafts of FY26 SC Budget (1) Calendar and (2) Priorities ● Budget Reporting <ul style="list-style-type: none"> ○ Discuss quarterly report format for FY25 (Fund and Cost Center) ○ Review of gifts & grants ○ Review of position requests 		
Sept 2024	September 18 (joint with curriculum - 3 hour meeting) <ul style="list-style-type: none"> ● Budget Development <ul style="list-style-type: none"> ● Review of FY26 SIPs & SIP financial implications ● Discussion and possible vote of second drafts of FY26 Budget Development (1) Calendar and (2) Priorities ● Budget Reporting <ul style="list-style-type: none"> ● Review of gifts & grants ● Review of position requests 	September 12 <ul style="list-style-type: none"> ● First reading and possible vote of FY26 Budget Development (1) Calendar and (2) Priorities September 25 <ul style="list-style-type: none"> ● Second reading and possible vote of FY26 Budget Development (1) Calendar and (2) Priorities 	
Oct 2024	October 23 <ul style="list-style-type: none"> ● Budget Development <ul style="list-style-type: none"> ● Preliminary discussion of FY26 fees - establish focus area(s) for review ● Preliminary discussion of FY26 non-aligned salary & extra compensation ● Budget Reporting <ul style="list-style-type: none"> ● FY25 1st Quarter Report ● FY24 Close Report ● Update on implementation of internal controls ● Review of gifts & grants ● Review of position requests 	October 10 October 30 <ul style="list-style-type: none"> ● FY25 1st Quarter Report ● FY24 Close Report 	

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Nov 2024	<p>November 13</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • FY25 October 1 Enrollment and FY26 Projection • FY26 fees - continued discussion • FY26 non-aligned salary & extra compensation - continued discussion • Budget Reporting <ul style="list-style-type: none"> • Review of gifts & grants • Review of position requests 	<p>November 14</p> <ul style="list-style-type: none"> • First reading and possible vote of FY26 fees • First reading and possible vote of FY26 non-aligned salary & extra compensation 	<p>Nov/Dec - Meet with AC to provide update on progress, status of FY25 Budget</p>
Dec 2024	<p>December 11</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • FY26 Schools R&M request from building department • Finalize FY26 fees • Finalize FY26 non-aligned salary & extra compensation • Other FY26 Budget Development Updates • Budget Reporting <ul style="list-style-type: none"> • Review of gifts & grants • Review of position requests 	<p>December 5</p> <p>December 19</p> <ul style="list-style-type: none"> • Second reading and possible vote of FY26 fees • Second reading and possible vote of FY26 non-aligned salary & extra compensation 	<ul style="list-style-type: none"> • 12/XX: Deputy TA presents the LRP to SB • 12/XX Preliminary CIP/Operating Hearing before SB
Jan 2025	<p>January 15</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • TBD Other FY26 Budget Development Updates • Budget Reporting <ul style="list-style-type: none"> • FY25 2nd Quarter Report • Review of gifts & grants • Review of position requests 	<p>January 9</p> <p>January 23</p> <ul style="list-style-type: none"> • Thumbnail to SC of Superintendent's FY26 Initial Budget Request (includes public comment) • FY25 2nd Quarter Report 	<ul style="list-style-type: none"> • Late Jan: Governor's Budget Published • Late Jan: Updated LEA based on Town projections
Feb 2025	<p><i>February 5 (only if needed)</i></p> <ul style="list-style-type: none"> • <i>Budget Development</i> <ul style="list-style-type: none"> • <i>TBD Other FY26 Budget Development Updates</i> • <i>Public Comment on Budget</i> • <i>Budget Reporting</i> <ul style="list-style-type: none"> • <i>Review of gifts & grants</i> • <i>Review of position requests</i> <p>February 26</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • TBD Other FY26 Budget Development Updates • Public Comment on Budget 	<p>February 6</p> <ul style="list-style-type: none"> • FY26 Initial Budget Request Presented w/Budget Overview (budget book to SC between 1/31 and 2/3) <p>February 13</p> <ul style="list-style-type: none"> • SC Public Hearing on FY26 Initial Budget; School Committee votes to send the Preliminary Budget Request to Town Administrator 	<ul style="list-style-type: none"> • 2/15 TA submits Financial Plan to Select Board and Advisory Committee • mid-Feb: Updated GIC

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Mar 2025	<p><i>March 5 (only if needed)</i></p> <ul style="list-style-type: none"> • <i>Budget Development</i> <ul style="list-style-type: none"> • <i>TBD Other FY26 Budget Development Updates</i> • <i>Public Comment on Budget</i> • <i>Budget Reporting</i> <ul style="list-style-type: none"> • <i>Review of gifts & grants</i> • <i>Review of position requests</i> <p>March 19</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • TBD Other FY26 Budget Development Updates • Public Comment on Budget • Budget Reporting <ul style="list-style-type: none"> • Review of gifts & grants • Review of position requests 	<p>March 12</p> <ul style="list-style-type: none"> • SC Budget Deliberation & Public Comment <p>March 20 (budget-only)</p> <ul style="list-style-type: none"> • 2 hours docketed for SC Budget Deliberation and Possible Vote 	<ul style="list-style-type: none"> • March/April XX - AC Schools Subcommittee
April 2025	<p><i>April 2 (only if needed)</i></p> <ul style="list-style-type: none"> • <i>Budget Development</i> <ul style="list-style-type: none"> • <i>TBD Other FY26 Budget Development Updates</i> • <i>Public Comment on Budget</i> • <i>Budget Reporting</i> <ul style="list-style-type: none"> • <i>Review of gifts & grants</i> • <i>Review of position requests</i> <p>April 16</p> <ul style="list-style-type: none"> • Budget Development <ul style="list-style-type: none"> • TBD Other FY26 Budget Development Updates • Public Comment on Budget • Budget Reporting <ul style="list-style-type: none"> • Review of gifts & grants • Review of position requests • FY25 3rd quarter report 	<p>April 10</p> <p>April 17</p> <ul style="list-style-type: none"> • FY25 3rd quarter report 	<ul style="list-style-type: none"> • State budget approved • April XX - AC • April XX - SB
May 2025	<p>May 14</p> <ul style="list-style-type: none"> • FY26 Budget Development Updates <ul style="list-style-type: none"> • Discussion of financial assistance policy and financial aid website. • Finalize finance policy draft (JOINT WITH POLICY) 	<p>May 1</p> <p>May 15</p> <p>May 22</p>	<ul style="list-style-type: none"> • Town Meeting
June 2025	<p>June 11</p> <ul style="list-style-type: none"> • FY26 Budget Development Updates <p>Present new budget calendar</p>	<p>June 5</p> <p>June 12</p>	
July 2025	No meeting scheduled		