



**THE PUBLIC SCHOOLS OF BROOKLINE**  
BROOKLINE, MASSACHUSETTS 02445

PHONE 617-730-2425  
FAX 617-730-2108

LINUS J. GUILLORY JR., PhD  
SUPERINTENDENT OF SCHOOLS

SAMUEL A. RIPPIN  
DEPUTY SUPERINTENDENT  
OF ADMINISTRATION AND FINANCE

### Request for Grant Acceptance

March 16, 2022

Motion: School Committee Accepts the grant award as determined by the awarding authority for the grants listed below:

Source	Grant	Award	FY22 Projected Balance/(Deficit)*	Account Number
State (DESE)	Supporting Students' Social Emotional Learning, Behavioral & Mental Health, and Wellness through Multi-Tiered Systems of Support (SEL & Mental Health Grant)	\$149,416.00	\$0	3222SEK2
Private	Boston University (BU) Consortium Council	\$4,996.00	\$0	3222SE12
State (DESE)	Financial Literacy Planning and Implementation Grant	\$555.00	\$0	3222SEK3

\*Any deficit or balance will be the responsibility of the Superintendent to adjust. Grant managers should not assume that the operating budget will have funding available to cover any over expenditures of grant awards.

# FY2022: Supporting Students' Social Emotional Learning, Behavioral & Mental Health, and Wellness through Multi-Tiered Systems of Support (SEL & Mental Health Grant)

Fund Codes: 613/311/332

## **Purpose:**

Research has shown that students' well-being is critically important to their academic and overall success. The events of the past 18 months (including the Covid-19 pandemic and our country's reckoning with racial injustice) have only heightened the importance of student, staff, and family social-emotional and behavioral health well-being.

The purpose of this competitive, state and federally funded grant program is to adapt, expand, or strengthen multi-tiered systems of support to respond to the social-emotional and behavioral health needs of students, families and educators and to build strong partnerships with community-based mental health agencies and/or providers.

This grant aims to build capacity of school districts, charter schools, and educational collaboratives to do one or more of the following:

- pilot universal mental health screenings for students in kindergarten to grade 12;
- develop comprehensive, integrated multi-tiered systems for student, family, and educator social-emotional and/or mental health supports; and
- build sustainable infrastructure to facilitate integrated coordination between school and community-based services and/or providers.

## **Priorities:**

Through this grant initiative, participating districts are asked to prioritize the following areas as they relate to social-emotional and behavioral health for students, staff, and families.

- **Racial equity and cultural responsiveness:** This can include, but is not limited to: ensuring that the approach to teaching, modeling, and integrating social emotional learning is done from a culturally responsive

lens; providing professional development and coaching to staff on culturally responsive social emotional and/or mental health practices; conducting culturally responsive, universal mental health screening and developing systems to respond to student needs in a racially equitable manner; strengthening systems to solicit student and family leadership and feedback that is fully representative of the school community and empowers voices that have been historically marginalized; and engaging students and families to ensure that social emotional learning efforts reflect the school community's values and center racial equity.

- **Evidence-based interventions and supports:** Ensuring schools utilize evidenced-based social-emotional and behavioral health interventions and supports, and that staff receive the necessary professional development and coaching to implement them with fidelity. This could include a range of efforts that include but are not limited to tier 1 (universal) supports implemented by classroom teachers and tier 2/3 (supplemental, small group, and more intensive) interventions implemented by student support staff/clinicians.
- **Sustainable Systems & Partnerships:** Establishing and/or strengthening sustainable systems and multi-year partnerships (including community-based services and/or providers, professional development providers, etc.).

**Competitive Priority will be given to:**

- Districts and schools in chronically underperforming status.
- Districts and schools that have been identified as requiring broad/comprehensive or targeted/focused support through the State accountability system;
- Districts and schools that have been identified as part of the Rethinking Discipline initiative ;
- Applicants with limited access to mental and behavioral health services and/or limited existing financial resources;
- Applicants that have conducted a self-assessment aligned with a multi-tiered social-emotional and behavioral health framework and created a plan to address their identified areas of need. Some example assessments include: Safe & Supportive Self-Assessment, MTSS Self-Assessment, SHAPE, etc.;
- Applicants that are participating in one of the following networks and/or MTSS Academies: School Mental Health COIIN; or SEL/Mental Health, PBIS, or Systemic Student Support (S3) Academies

- Applicants serving a community where at least 45% of students have been identified as economically disadvantaged.

**Eligibility:**

Massachusetts public school districts, charter schools, and educational collaboratives are eligible to apply.

**Funding Type:**

Fund Code 613 and 311: State

Fund Code 332: Federal CFDA 84.425D

**Funding:**

A total of approximately \$7,200,000 is available through this grant. The grant has been divided into several distinct but related categories. Applicants may apply for one or multiple grant categories.

Applicants' requests for funding should be commensurate with the scope of activities proposed. Please note that efforts proposed through this grant must be supplementary and complementary to (and not supplant) what is funded through other grants/contracts.

*All grant participants will be expected to participate in two networking meetings that will be facilitated by the Department (DESE) during the course of the grant.*

**Category A — Piloting Universal Mental Health Screening Systems:**

*DESE will allocate at least \$1,000,000 of the total grant towards this category.* Applicants may apply for up to \$100,000 to support the following activities:

- pilot/implement evidence-based, universal mental health screenings for students in kindergarten to grade 12;
- design and implement necessary data systems to collect, analyze, and report on universal screening data;
- establish protocols for mental health support teams to: analyze and respond to universal mental health screening data, monitor the impact of supports/services and make adjustments as needed; gauge implications for future strategic planning; and ensure compliance with all applicable state and federal laws regarding data security and privacy;
- other activities to support the priorities of this grant, provided that they are part of a coordinated approach to implement universal mental health screening and subsequent supports, and are either one-time activities that

have a longer-term impact (e.g., professional development needs associated with mental health screening), and/or activities that have a reasonable likelihood of being continued and sustained beyond the grant period through other funding sources (e.g., funding startup costs for purchasing mental health screening, with the goal of sustaining these services through other sources after the end of grant funding).

*Awarded grantees under Category A will also be expected to compile and submit an end of grant report no later than June 30, 2022 which will include the following data:*

- *number of students who received mental health screenings, delineated by demographic group and grade level;*
- *number of students requiring additional support or follow-up screenings, including students who indicated suicidal ideation or intent to self-harm;*
- *length of time between the initial screening and subsequent support services provided;*
- *number of students referred for additional support services outside of the school district.*
- *Types of screening tools used*

**Category B — Developing Multi-Tiered Systems of Social-Emotional, Behavioral & Mental Health, and Well-Being Support**

*DESE expects to award approximately \$4,700,000 for this category. Applicants may apply for up to \$150,000 to support the following activities:*

- provide on-going professional development (including coaching) for staff members to enhance culturally-responsive tier 1 social-emotional learning for students, and recognize and respond to mental and behavioral health challenges that may arise;
- participate in free Department-sponsored professional development (PD) to support school staff in identifying and supporting students in need of social emotional, behavioral, and/or mental health services;
- redesign student support staffing models to support a more proactive and deliberate multi-tiered approach to social-emotional learning and behavioral health;
- create a comprehensive approach to tier 1 social-emotional learning and behavioral health;
- provide robust, evidence-based tier 2 and tier 3 supports and interventions;

- ensure all social-emotional learning and behavioral health practices, policies, and supports across all three tiers are culturally-responsive and equitable;
- create multi-year partnership agreements with community-based and other partner organizations to support systemic approaches to address social-emotional and behavioral health needs for staff, students, and families;
- develop effective planning and feedback structures with students, families, and caregivers to ensure that social emotional learning efforts reflect the school community's values and priorities;
- ensure the necessary systems are put in place to monitor implementation and sustain/scale successful practices and policies; and
- other activities aligned with the priorities of the grant.

**Category C — Sustainability through Community-Based Coordination and Access to Services**

*DESE expects to award approximately \$1,200,000 for this category. DESE will award at least \$1,000,000 of these awards to schools and school districts serving high percentages of low-income students. Applicants may apply for up to \$100,000 to support the following activities:*

- working with community-based providers to identify options for increased collaboration, provision of mental health/behavioral health services on site (at school) and/or in the community;
- building infrastructure for cross-system coordination to improve integration of behavioral and mental health supports for continuity of care for children, youth and families to ensure seamless transitions between schools and communities;
- designing or implementing improvements to data systems and software applications to facilitate mapping of school and community-based resources, making referrals, tracking students' use of services, monitoring the impact of services, and identify implications for future services (subject to compliance with all applicable state and federal laws regarding data security and privacy);
- implementing strategies and partnerships to foster sustained behavioral and mental health supports for students and families; these strategies should be aligned with locally-created action plans that extend beyond the grant period (e.g., funding startup costs for the initial offering of services on-site to students eligible for the Children's Behavioral Health Initiative or

MassHealth, commercial insurance providers, or other sources that extend beyond the grant period); and

- participate in free Department-sponsored professional development (PD) to support school staff in identifying and supporting students in need of social emotional, behavioral, and/or mental health services.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding is to become available it will be distributed under the same guideline as listed in the initial RFP document.

**Fund Use:**

These funds must be used in ways that are aligned to the grant purpose and priorities described above and that have reasonable likelihood of being sustained (and/or having impact) beyond the grant period.

Fund use may include, but is not limited to:

- Contracting with partners who provide one or more of the following services:
  - evidence-based universal mental health screening tools, data analysis, and support;
  - the design and implementation of integrated student support systems to assess the strengths and needs of all students and develop academic and social-emotional plans for students;
  - develop and support bridge programs for school re-entry after prolonged absences to promote healing, wellness, and academic success;
  - other services aligned with the priorities of this grant.
- Professional development and coaching for staff (educators, student support staff, administrators, etc.);
- Salaries for employees or contracted staff who will be directly supporting strategies outlined in the plan;
- Stipends to support planning, meetings, travel, or local professional development (including DESE-sponsored opportunities);
- Relevant resources and/or materials;
- Contracted services with community-based partners;
- Partnership coordination activities.

**Project Duration:**

Upon Approval – June 30, 2022

Pending appropriation, and contingent upon meeting grant requirements including submitting an approvable continuation grant proposal (likely during Spring 2022), grantees will be eligible for two one-year continuation grants (FY23 — Upon Approval (anticipated July 1, 2022) – June 30, 2023 and FY24 — Upon Approval (anticipated July 1, 2023) – June 30, 2024).

**Program Unit:**

Student and Family Support

**Contact:**

Chris Pond

**Phone Number:**

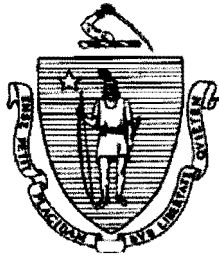
(781) 338-3611

**Date Due:**

**Thursday, November 18, 2021**

**Proposals must be received at the Department by 5:00 p.m. on the date due.**





OFFICE OF THE GOVERNOR  
**COMMONWEALTH OF MASSACHUSETTS**  
STATE HOUSE • BOSTON, MA 02133  
(617) 725-4000

**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

January 20, 2022

Dear Superintendent Guillory,

Congratulations! We are pleased to notify you that Brookline Public Schools has been awarded an *Fiscal Year 2022 Fund Code 613/311/332 Supporting Students' Social Emotional Learning, Behavioral & Mental Health and Wellness Through Multi-Tiered Systems of Supports (SEL & Mental Health Grant)* in the amount of \$149,416.

We want to thank you for your commitment to supporting the social-emotional and behavioral health needs of students, families and educators. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

You will be receiving further instructions from the Department of Elementary and Secondary Education on next steps, and please feel free to contact Kristen McKinnon, Assistant Director of Student and Family Support, via [Kristen.A.McKinnon@mass.gov](mailto:Kristen.A.McKinnon@mass.gov) if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Charles Baker".

Governor Charles D. Baker

A handwritten signature in black ink that reads "Karyn Polito".

Lt. Governor Karyn E. Polito

**Budget Information**

**ALLOCATION OF FUNDS**

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS <sup>1</sup>	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS <sup>1</sup>	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

**If "Other" has been selected above, you must provide details in the corresponding Comment sections.**

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS <sup>1</sup>	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	Professional Development	96	33	Hour	<input type="checkbox"/>	\$60,192	Supporting Students' Social Emotional Learning 311
Teacher/Instructional Staff Professional Days	Professional Retreat	96	33	Hour	<input type="checkbox"/>	\$40,107	Supporting Students' Social Emotional Learning 311
					<input type="checkbox"/>		
					<input type="checkbox"/>		
<b>Sub-Total</b>						<b>\$100,299</b>	

**If "Other" has been selected above, you must provide details in the corresponding Comment sections.**

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
<b>Sub-Total</b>		<b>\$0</b>

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Contracted Service Providers - Other Student Services	Software Licenses	120	Flat	\$11,520	Supporting Students' Social Emotional Learning 311
<b>Sub-Total</b>				<b>\$11,520</b>	

**If "Other" has been selected above, you must provide details in the corresponding Comment sections.**

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Textbooks and Related Software/Media/Materials	Curriculum Materials	\$37,597	Supporting Students' Social Emotional Learning 311
Sub-Total		\$37,597	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Sub-Total			

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			

Non-Instructional Equipment			
Sub-Total			

**Total Activity Funds Requested: \$149,416**

## Project Expenditures - Detailed Information

**Note:**

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

### STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Administrator Salaries (MTRS)			<input type="checkbox"/>	
Administrator Salaries (non-MTRS)				
Sub-Total				

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Instructional/Professional Staff Salaries (MTRS)			<input type="checkbox"/>	
Instructional/Professional Staff Salaries (non-MTRS)				
Sub-Total				

3. Support Staff Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Support Staff Salaries (MTRS)			<input type="checkbox"/>	
Support Staff Salaries (non-MTRS)				
Sub-Total				

4. Stipends:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Stipends (MTRS)	0		<input type="checkbox"/>	\$0
Stipends (non-MTRS)	192			\$100,299
Sub-Total				\$100,299

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

<b>6. Contractual Services:</b> Services provided and the amount to be paid.	<b>Amount</b>
<b>Contractual Services Total</b>	<b>\$11,520</b>

<b>7. Supplies and Materials:</b> Items costing less than \$5,000 per unit or having a useful life of less than one year.	<b>Amount</b>
<b>Supplies and Materials Total</b>	<b>\$37,597</b>

<b>8. Travel:</b> Mileage, conference registration, hotel, and meals.	<b>Amount</b>
<b>Travel Total</b>	

<b>9. Other Costs:</b>	<b>Amount</b>
<b>Other Costs Total</b>	

<b>10. Indirect Costs:</b>	<b>Rate (%)</b> Cannot exceed approved rate	<b>Amount</b>
<b>Indirect Costs:</b>		

<b>11. Equipment:</b> List only items costing \$5,000 or more per unit.	<b>Amount</b>
<b>Equipment Total</b>	

**Total Allocation Amount: \$149,416**  
**Total Funds Requested: \$149,416**  
**MTRS Applicable Amount: \$0**  
**Balance Remaining: \$0**

**Boston University Wheelock College of Education & Human Development**

2 Silber Way  
Office 703  
Boston, Massachusetts 02215  
T 617-353-4226  
brak@bu.edu



January 15, 2022

To Meaghan Cells,

Congratulations! The Boston University Consortium Council is happy to inform you that your grant proposal titled Materials Science: Developing a Hands-on, Student-Directed, Inclusive Curriculum has been approved for funding for the remainder of the 2021-2022 academic year. Your funding award is \$4996 and is to be used entirely between now and June 30, 2022. The Council reviewed a wide range of high-quality proposals from across five Consortium member districts. Of the 22 proposals received, ultimately only 6 were approved for funding in this modified timeline. We are excited about the potential for your project to positively contribute to the educational quality of your classroom, school, and district.

Funding disbursement will commence as soon as we receive a W-9 form for your school/district. Funds will be distributed to the administrator listed on your grant proposal. Please coordinate with this person to create the W-9 form, receive your funds and begin your project. If your district has a formal procedure for receiving grant funding, please let us know with the contact information for where funds should be sent. Note that a report on the progress of your project is due by June 30th, 2022. Instructions on submitting these progress reports will be disseminated later in the Spring semester.

Once again, congratulations on submitting a high-quality proposal. We look forward to learning about the progress of your valuable work. If you have any questions, please contact the BU Consortium Faculty Director, Dr. Aaron Brakoniecki, at [brak@bu.edu](mailto:brak@bu.edu).

Sincerely,

A handwritten signature in cursive script that reads "Aaron Brakoniecki".

Aaron Brakoniecki, Ph. D.

*Lecturer, Program Director - Mathematics Education*

*Faculty Director – Boston University Consortium*

*Boston University Wheelock College of Education & Human Development*



# FY2022: Financial Literacy Planning and Implementation Grant

Fund Code: 104

## **Purpose:**

The purpose of this competitive grant program is to provide funding to support districts in the selection and/or development of materials, curriculum, professional development and in-person or virtual experiential learning related to financial literacy. Districts may propose to collaborate with vendor(s) to support this work.

## **Priorities:**

Grants will support professional learning and the development and or/selection of materials and curriculum that equip teachers to fully and effectively implement the personal financial literacy standards. The intended outcomes of this grant are for districts to deepen their understanding of the standards, adopt high-quality standards-aligned curricular materials, and provide meaningful learning experiences for students relating to financial literacy.

DESE seeks funding proposals that:

- align materials, curriculum, professional development, and experiential learning opportunities to the concepts outlined in Chapter 438 of the Acts of 2018 and/or the Standards for Personal Financial Literacy, such as: earning and spending income; online commerce; the rights and responsibilities of renting or buying a home; saving money; using credit, credit card debt, and making investments; balancing a checkbook; state and federal taxes; and protecting and insuring assets.
- utilize existing, quality instructional materials. A non-exhaustive list of instructional resources is available at [Curricular Materials at a Glance: Personal Financial Literacy](#)
- increase equitable access to financial literacy.
- lead to sustainable improvements in financial literacy programming.

LEAs will be given competitive priority in scoring for each of the following eligibilities:

- LEAs with schools identified as requiring assistance according to the state accountability system
- LEAs with greater than 40% of the student population qualifying as economically disadvantaged
- Funding proposals that develop financial literacy knowledge and skills across multiple grade bands (i.e., more than one of the following: K–3, 4–6, 7–8, 9–10, 11–12)

**Eligibility:**

All Massachusetts Local Education Agencies (districts, charter schools, and Collaboratives) are eligible to apply for this grant.

LEAs in the Strategic Transformation Region may be awarded multiple awards to account for alternative governance structures (e.g., Springfield Empowerment Zone Partnership).

**Funding Type:**

State

**Funding:**

Approximately \$250,000 is available through state funds.

LEAs may apply for up to \$15,000 to support *curriculum development, curriculum selection, professional development, and experiential learning*. Grants involving a vendor partnership are conditional based on Department approval of a proposal demonstrating that the vendor will offer high-quality and standards aligned curriculum, professional development, and/or experiential learning accessible to all students.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available it will be distributed under the same guidelines that appear in this RFP document.

**Fund Use:**

**LEAs must propose at least one of the following activities to be eligible for funding:**

- **Curriculum Development:** Districts develop high-quality standards-aligned curriculum that incorporates concepts from the legislation and/or the Standards for Personal Financial Literacy. Curriculum for financial

literacy can be developed for any course across multiple content areas and grade levels K–12. Curriculum developed during the grant period may be implemented in the 2021-22 school year or beyond. Financial literacy standards can be implemented within an existing course or as a new course; all curricular materials should be thoughtfully integrated if supplementing pre-existing curriculum. Applicants are encouraged to build upon existing quality curricular resources (see following bullet).

- **Curriculum Implementation and Professional Development:** Districts collaborate with vendors to implement pre-existing quality financial literacy curriculum into the school's current curriculum, using resources such as those included at Curricular Materials at a Glance: Personal Financial Literacy. This can include the purchase of curricular materials. Proposals in this area should include training from the vendor and additional curriculum work time to ensure consistent and systematic implementation, either within an existing course or as a new course. Selection and training may focus on curriculum that will be implemented in the 2021-22 school year or beyond.
- **Financial Literacy Experiential Learning:** Districts develop and plan enrichment activities for students, such as inviting in experts or creating opportunities that simulate authentic experiences related to financial literacy outside of the classroom (e.g. workshops, project-based learning, and special programs). These experiences may take place virtually. Districts may collaborate with vendors to design and carry out these experiences.

Fund use must be consistent with the activities described above, with the goal of improved outcomes for all students. Fund use may include but is not limited to:

- Stipends for teachers
- Contracting with external partners, including non-profit organizations, institutions of higher education, and professional development providers

Fund restrictions:

- No funds may be dedicated toward administrator salaries.
- No greater than 5% of funds may be dedicated toward administrative costs associated with the grant.

**Project Duration:**

Upon Award – 6/30/2022

**Program Unit:**

Center for Instructional Support

**Contact:**

Reuben Henriques

**Phone Number:**

(781) 338-6237

**Date Due:**

**Friday, November 5, 2021**

**Proposals must be received at the Department by 5:00 p.m. on the date due.**

# Budget Entry

**\*Response to this field is only required when amending the grant\***

**Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.**

**Response:**

## Budget Information

### ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

**If "Other" has been selected above, you must provide details in the corresponding Comment sections.**

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS <sup>1</sup>	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

**If "Other" has been selected above, you must provide details in the corresponding Comment sections.**

**Applicant:** Brookline

0046

**Project:** FY22 FC104 Financial Literacy Planning and Implementation Grant - Brookline 0046

104-668637-2022-0046

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS <sup>1</sup>	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
<b>Sub-Total</b>						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS <sup>1</sup>	Amount	Select a Primary Function
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
<b>Sub-Total</b>							

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
<b>Sub-Total</b>		

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Instructional Services	Software Licenses	15	Flat	\$555	Financial Literacy Planning and Implementation Grant (104)teracy Planning and Implementation Grant 104
MA DOE Application Form			Page 6		02/15/2022

Sub-Total				\$555	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

**Applicant:** Brookline

0046

**Project:** FY22 FC104 Financial Literacy Planning and Implementation Grant -  
Brookline 0046

104-668637-2022-0046

<b>Sub-Total</b>			

<b>11. Equipment</b> List only items costing \$5,000 or more per unit.	<b>Comments</b>	<b>Amount</b>	<b>Select a Primary Function</b>
<b>Instructional Equipment</b>			
<b>Non-Instructional Equipment</b>			
<b>Sub-Total</b>			

**Total Activity Funds Requested: \$555**



## Project Expenditures - Detailed Information

**Note:**

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

### STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Administrator Salaries (MTRS)			<input type="checkbox"/>	
Administrator Salaries (non-MTRS)				
Sub-Total				

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Instructional/Professional Staff Salaries (MTRS)			<input type="checkbox"/>	
Instructional/Professional Staff Salaries (non-MTRS)				
Sub-Total				

3. Support Staff Salaries:	# of Staff	FTE	MTRS <sup>1</sup>	Amount
Support Staff Salaries (MTRS)			<input type="checkbox"/>	
Support Staff Salaries (non-MTRS)				
Sub-Total				

4. Stipends:	# of Staff	MTRS <sup>1</sup>	Amount
Stipends (MTRS)		<input type="checkbox"/>	
Stipends (non-MTRS)			
Sub-Total			

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	
5-b Other (total)	
Sub-Total	

<b>6. Contractual Services:</b> Services provided and the amount to be paid.	<b>Amount</b>
<b>Contractual Services Total</b>	<b>\$555</b>

<b>7. Supplies and Materials:</b> Items costing less than \$5,000 per unit or having a useful life of less than one year.	<b>Amount</b>
<b>Supplies and Materials Total</b>	

<b>8. Travel:</b> Mileage, conference registration, hotel, and meals.	<b>Amount</b>
<b>Travel Total</b>	

<b>9. Other Costs:</b>	<b>Amount</b>
<b>Other Costs Total</b>	

<b>10. Indirect Costs:</b>	<b>Rate (%)</b> Cannot exceed approved rates	<b>Amount</b>
<b>Indirect Costs:</b>		

<b>11. Equipment:</b> List only items costing \$5,000 or more per unit.	<b>Amount</b>
<b>Equipment Total</b>	

**Total Allocation Amount: \$555**  
**Total Funds Requested: \$555**  
**MTRS Applicable Amount:**  
**Balance Remaining: \$0**