



THE PUBLIC SCHOOLS OF BROOKLINE
BROOKLINE, MASSACHUSETTS 02445

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LINUS J. GUILLORY JR., PhD
SUPERINTENDENT OF SCHOOLS

SAMUEL A. RIPPIN
DEPUTY SUPERINTENDENT
OF ADMINISTRATION AND FINANCE

Request for Grant Acceptance

September 22, 2021

Motion: School Committee Accepts the grant award as determined by the awarding authority for the grants listed below:

<u>Source</u>	<u>Grant</u>	<u>Award</u>	<u>FY22 Projected Balance/(Deficit)*</u>	<u>Account Number</u>
Private	FY22 Brookline Education Foundation (BEF)	\$264,684.65	\$0	3222SE06
State	FY22 Coordinated Family and Community Engagement (CFCE)	\$139,874.00	\$0	3222SED1
State	Metropolitan Council for Educational Opportunity (METCO)	\$2,132,433.00	\$0	3222SE13

*Any deficit or balance will be the responsibility of the Superintendent to adjust. Grant managers should not assume that the operating budget will have funding available to cover any over expenditures of grant awards.

FY22 BEF Teacher Grants

Grant #	Title	Recipients	Award
T1	Buteyko Breathing Training	Mary Angione	\$ 730.00
T2	Art Retreat for Educators at Snow Farm	Basha Goldstein-Weiss	\$ 1,400.00
T3	Wilson Reading System Training	Lindsey Blackman	\$ 1,241.00
T4	Wilson Reading System Introductory Course	Brianna Fraser	\$ 1,050.00
T5	Improving Interoception: Evidence Based	Colleen Dillon	\$ 427.00
T6	Collab. with Indigenous Communities Mexico	Lindsay Davis/Marta Fuertes/Rachel Eio	\$ 2,592.00
T7	Courses on Technology Methods/Teach Spanish	Elena Cruz-Lopez	\$ 1,836.00
T8	Putting PBL Into Practice	Elyse Terry	\$ 499.00
T9	Mindfulness in the Classroom	Francesca Stark	\$ 495.00
T10	Learning & Leading for Racially Just Society	Laura Tanis	\$ 550.00
T11	The Coral Reef Project	Heather Giblin	\$ 3,000.00
T12	National SEED Project Training	Kathryn Leslie	\$ 3,000.00
T13	Stories from the Other Side-Chinese Perspective	Lihua Shorter	\$ 2,600.00
T14	Climate Science in the High Arctic**	Mark Goldner	\$ 4,000.00
T15	Chortega Pottery of Costa Rica	Megan Burdy Kaufman	\$ 2,860.00
T16	The Right to Speak for Itself	Marcie Miller/Mark Wheeler	\$ 3,750.00
T17	Coaching New Teachers for Equity & Resilience	Natalie Dean	\$ 2,080.00
T18	Exploring and Learning Afro Mexican Music	Pedro Mendez	\$ 1,271.00
T19	Reading Intervention Training	Robert Mulvey	\$ 1,250.00
T20	Myth CBA: Reading Using Mythology	Julie Seifert	\$ 3,000.00
			20
			\$ 37,631.00

FY22 BEF Collaborative Grants

Grant #	Title	Recipients	Award
C1	Keys to Beginning Reading in Kindergarten	Maggie Canniff/Andrea Beaser/Tanya Paris	\$ 6,552.00
C3	Antiracist Teaching in the English Department	Sarah Nardi/Eric Colburn/Jason Montrose	\$ 1,000.00
C4	National Art Education Association Conference	Elizabeth Brennan/Megan Burdy Kaufman	\$ 8,665.00
C5	BHS Data Squad - Equity Through Action	Brian Poon/Jenee Uttaro/Lisa Rodriguez	\$ 7,920.00
C6	Exploring Local Climate Change	Briana Brown/Roger Grande/Mary Angione	\$ 10,862.00
C7	Grade 4 Social Justice Education	Justin Brown/Tatiana Beckwith	\$ 3,030.65
C8	Be the Change: Pierce 6th Grade	Chris Smith	\$ 4,170.00
C9	Articulating Our Vision - K-8 World Language	Leslie Prime/Kristen Kennedy	\$ 2,443.00
C10	ABAI Conference	Emily Leonard/Tracy Paradise	\$ 8,470.00
C11	Math for All - Disrupting Predictable Outcomes	Matt Rosenthal/Julie Boss	\$ 17,448.00
C13	Education SJW : Legacy of Florida Ruffin Ridley	Jen Buller/Saeed Ola/Steve Simolaris	\$ 15,000.00
C15	Teachers As Scholars	John Andrews	\$ 8,000.00
C16	It's Magic! Joy & Language in Elem. WL Classes	Kaithlin Robinson	\$ 3,179.00
C17	Disruptive Equity Education Project BHS	Meghan Kennedy-Justice/Chole Woolever	\$ 14,003.00
C21	Overcoming School Avoidance	Sarah Ladner Apollo	\$ 6,792.00
C22	The Classroom is All Around Us: Gardening	Nicole Chasse/Tanya Paris/Lauren Ockene	\$ 15,840.00
C23	TESOL Conference 2022	Yael Neeman-Schubert/Mindy Paulo	\$ 12,394.00
C24	Endangered Sea Turtle Research	Yasameen Sharif/Alejandra Munoz	\$ 7,500.00
C25	Empowering Justice for All	Bridget Knightly/Melanee Alexander	\$ 8,465.00
			19
			\$ 161,733.65

FY22 BEF Systemwide Grants

S-1	SEED Facilitator Stipends		\$ 27,720.00
S-2	Reading Between the Lines		\$ 15,000.00
S-3	Massachusetts Partnership for Youth		\$ 5,700.00
S-4	Mentors (Guillory, Finnegan, Youkilis)		\$ 16,900.00
			\$ 65,320.00

FY22 Total	\$ 264,684.65
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	DESCRIPTION/NOTES	BUDGET	EXPENSE	BALANCE
TEACHER GRANTS				
T1 Butevko Breathing Training				
<i>Mary Anglene</i>				
	551099 - Conference/Travel Fees	730.00	-	730.00
T1	TOTAL	730.00	-	730.00
T2 Art Retreat for Educators (Snow Farm)				
<i>Basha Goldstein-Weiss</i>				
	551099 - Conference/Travel	1,400.00	-	1,400.00
T2	TOTAL	1,400.00	-	1,400.00
T3 Wilson Reading System Training				
<i>Lindsey Blochman</i>				
	551099 - Conference/Travel Fees	1,241.00	-	1,241.00
T3	TOTAL	1,241.00	-	1,241.00
T4 Wilson Reading System Intro Course				
<i>Brianna Fraser</i>				
	551099 - Conference/Travel Fees	1,050.00	-	1,050.00
T4	TOTAL	1,050.00	-	1,050.00
T5 Improving Interception				
<i>Colleen Dillon</i>				
	533110 - Supplies	199.00	-	199.00
	551099 - Conferences/Travel	228.00	-	228.00
T5	TOTAL	427.00	-	427.00
T6 Collab. With Indigenous Communities (Mexico)				
<i>Lindsay Davis/Marta Fuertes/Rachel Eio</i>				
	551099 - Conference/Travel Fees	2,592.00	-	2,592.00
T6	TOTAL	2,592.00	-	2,592.00
T7 Courses on Tech Methods/Teach Spanish				
<i>Elena Cruz-Lopez</i>				
	551099 - Conference/Travel Fees	1,836.00	-	1,836.00
T7	TOTAL	1,836.00	-	1,836.00
T8 Putting PBL into Practice				
<i>Elyse Terry</i>				
	551099 - Conference Fees	499.00	-	499.00
T8	TOTAL	499.00	-	499.00
T9 Mindfulness in the Classroom				
<i>Francesca Stark</i>				
	551099 - Conference Fees	495.00	-	495.00
T9	TOTAL	495.00	-	495.00
T10 Learning & Leading for Racially just Society				
<i>Laura Tanis</i>				
	551099 - Conference/Travel Fees	550.00	-	550.00

\$199.00

\$730.00

\$1,400.00

\$1,241.00

\$1,050.00

\$228.00

\$2,592.00

\$1,836.00

\$499.00

\$495.00

\$550.00

T10	TOTAL	550.00	-	550.00
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T11 The Coral Reef Project				
<i>Heather Giblin</i>				
	551099 - Conference/Travel Fees	3,000.00	-	3,000.00
T11	TOTAL	3,000.00	-	3,000.00

\$3,000.00

T12 National SEED Project Training				
<i>Kathryn Leslie</i>				
	551099 - Conference/Travel Fees	3,000.00	-	3,000.00
T12	TOTAL	3,000.00	-	3,000.00

\$3,000.00

T13 Stories from the Other Side				
<i>Lihua Shorter</i>				
	533110 - Supplies	400.00	-	400.00
	551099 - Conference Fees	700.00	-	700.00
	524008 - Consultants	1,500.00	-	1,500.00
T13	TOTAL	2,600.00	-	2,600.00

\$400.00
\$700.00
\$1,500.00

T14 Climate Science in the High Arctic				
<i>Mark Goldner</i> \$3,000 award + \$1,000 Charlie Baker Award				
	551099 - Conference/Travel Fees	4,000.00	-	4,000.00
T14	TOTAL	4,000.00	-	4,000.00

\$4,000.00

T15 Chorotega Pottery of Costa Rica				
<i>Megan Burdy Kaufman</i>				
	551099 - Conference / Travel Fees	2,860.00	-	2,860.00
T15	TOTAL	2,860.00	-	2,860.00

\$2,860.00

T16 The Right to Speak for Itself				
<i>Marcie Miller/Mark Wheeler</i>				
	551099 - Conference/Travel Fees	3,750.00	-	3,750.00
T16	TOTAL	3,750.00	-	3,750.00

\$3,750.00

T17 Coaching New Teachers for Equity				
<i>Natalie Dean</i>				
	533110 - Supplies	85.00	-	85.00
	551099 - Conference / Travel Fees	1,995.00	-	1,995.00
T17	TOTAL	2,080.00	-	2,080.00

\$85.00
\$1,995.00

T18 Exploring and Learning Afro Mexican Music				
<i>Pedro Mendez</i>				
	551099 - Conference/Travel Fees	1,271.00	-	1,271.00
T18	TOTAL	1,271.00	-	1,271.00

\$1,271.00

T19 Reading Intervention Training				
<i>Robert Mulvey</i>				
	551099 - Conference / Travel Fees	1,250.00	-	1,250.00
T19	TOTAL	1,250.00	-	1,250.00

\$1,250.00

T20 Myth CBA: Reading Using Mythology				
<i>Julie Selfert</i>				
	551099 - Conference/Travel Fees	3,000.00	-	3,000.00
T20	TOTAL	3,000.00	-	3,000.00

\$3,000.00

23 TOTAL TEACHER GRANTS	37,631.00	-	37,631.00
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COLLABORATIVE GRANTS

C1 Keys to Beginning Reading in Kindergarten			
<i>Maggie Canniff/Andrea Beaser/Tanya Paris</i>			
551099 - CONFERENCES/TRAVEL	6,552.00	-	6,552.00
C1 TOTAL	6,552.00	0.00	6,552.00

\$6,552.00

C3 Antiracist Teaching in English Dept.			
<i>Sarah Nardi/Eric Colburn/Jason Montrose</i>			
551099 - Conferences/Travel	1,000.00	-	1,000.00
C2 TOTAL	1,000.00	-	1,000.00

\$1,000.00

C4 National Art Education Assoc. Conference			
<i>Liz Brennan/Megan Burdy Kaufman</i>			
551099 - Conferences	7,785.00	-	7,785.00
510600 - Substitutes	880.00	-	880.00
C3 TOTAL	8,665.00	0.00	8,665.00

\$880.00

\$7,785.00

C5 BHS Data Squad			
<i>Brian Poon/Jenee Uttaro/Lisa Rodriguez</i>			
514046 - Stipends	7,920.00	-	7,920.00
C4 TOTAL	7,920.00	-	7,920.00

\$7,920.00

C6 Exploring Local Climate Change			
<i>Briana Brown/Roger Grande/Mary Angione</i>			
5248008 - Consultants	400.00	-	400.00
514046 - Stipends	9,504.00	-	9,504.00
551099 - Training/conferences	958.00	-	958.00
C5 TOTALS	10,862.00	0.00	10,862.00

\$9,504.00

\$400.00

\$958.00

C7 Grade 4 Social Justice Education			
<i>Justin Brown/Tatiana Beckwith</i>			
514046 - Stipends	2,772.00	-	2,772.00
533110 - Supplies	258.65	-	258.65
C6 TOTAL	3,030.65	-	3,030.65

\$2,772.00

\$258.65

C8 Be The Change: Pierce 6th Grade			
<i>Chris Smith</i>			
533110 - Supplies	1,000.00	-	1,000.00
524008 - Consultants	1,750.00	-	1,750.00
551099 - Conferences	100.00	-	100.00
514046 - Stipends	1,320.00	-	1,320.00
C7 TOTAL	4,170.00	0.00	4,170.00

\$1,320.00

\$1,750.00

\$1,000.00

\$100.00

C9 Articulating Our Vision - K-8 WL			
<i>Leslie Prime/Kristen Kennedy</i>			
551099 - Training/Conferences	2,443.00	-	2,443.00
C8 TOTAL	2,443.00	-	2,443.00

\$2,443.00

C10 ABAI Conference			
<i>Emily Leonard/Tracy Paradise</i>			
551099 - Conference	8,470.00	-	8,470.00
C9 TOTAL	8,470.00	0.00	8,470.00

\$8,470.00

C11 Math for All			
<i>Matt Rosenthal/Julie Boss</i>			
514046 - Stipends	8,448.00	-	8,448.00

\$8,448.00

524008 - Consultants	2,500.00	2,500.00		
551099 - Conferences	6,500.00	6,500.00		
C10 TOTAL	17,448.00	-	17,448.00	

\$2,500.00
\$6,500.00

C13 Education SJW: Legacy of FRR <i>Jen Butler/Saeed Ota/Steve Simolaris</i>				
524008 - Consultant	9,060.00	9,060.00		
514046 - Stipends	5,940.00	5,940.00		
C9 TOTAL	15,000.00	0.00	15,000.00	

\$5,940.00
\$9,060.00

C15 Teachers As Scholars <i>John Andrews</i>				
551099 - Conferences	6,000.00	6,000.00		
510600 - Substitutes	2,000.00	2,000.00		
C10 TOTAL	8,000.00	-	8,000.00	

\$2,000.00
\$6,000.00

C16 It's Magic! Joy & Language in WL <i>Kaitlin Robinson</i>				
514046 - Stipends	2,184.00	2,184.00		
524008 - Consultants	995.00	995.00		
C1 TOTAL	3,179.00	0.00	3,179.00	

\$2,184.00
\$995.00

C17 Disruptive Equity Education - BHS <i>Meghan Kennedy Justice/Chloe Woolver</i>				
514046 - Stipends	2,178.00	2,178.00		
524008 - Consultants	9,625.00	9,625.00		
510600 - Substitutes	2,200.00	2,200.00		
C8 TOTAL	14,003.00	-	14,003.00	

\$2,178.00
\$9,625.00
\$2,200.00

C21 Overcoming School Avoidance <i>Sarah Ladner Apollo</i>				
524008 - Consultants	1,980.00	1,980.00		
533110 - Supplies	60.00	60.00		
514046 - Stipends	4,752.00	4,752.00		
C9 TOTAL	6,792.00	0.00	6,792.00	

\$1,980.00
\$4,752.00
\$60.00

C22 The Classroom is All Around Us <i>Nicale Chasse/Tanya Paris/Lauren Ockene</i>				
514046 - Stipends	15,840.00	15,840.00		
C8 TOTAL	15,840.00	-	15,840.00	

\$15,840.00

C23 TESOL Conference 2022 <i>Yael Neeman-Schubert/Mindy Paulo</i>				
510600 - Substitutes	2,200.00	2,200.00		
514046 - Stipends	990.00	990.00		
551099 - Conferences/travel	9,204.00	9,204.00		
C8 TOTAL	12,394.00	-	12,394.00	

\$2,200.00
\$990.00
\$9,204.00

C24 Endangered Sea Turtles <i>Yasameen Sharif/Alejandra Munoz</i>				
551099 - Training/Conferences	7,500.00	7,500.00		
C8 TOTAL	7,500.00	-	7,500.00	

\$7,500.00

C25 Empowering Justice for AI <i>Bridget Knightly/Melanee Alexander</i>				
514046 - Stipends	3,465.00	3,465.00		
524008 - Consultants	5,000.00	5,000.00		
C3 TOTAL	8,465.00	0.00	8,465.00	

\$3,465.00
\$5,000.00

19 TOTAL COLLABORATIVE GRANTS	161,733.65	-	161,733.65	
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TOTAL FY'22 TEACHER & COLLABORATIVE GRANTS:	199,364.65	-	199,364.65	
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SYSTEM GRANTS

S1 Reading Between the Lines (Casey Ngo-Miller)				
551099 - Conferences/Training	15,000.00	15,000.00		

\$15,000.00

S1	TOTAL	15,000.00	-	15,000.00
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S2	SEED Facilitator Stipends			
	514046 - Stipends	27,720.00	-	27,720.00
S2	TOTAL	27,720.00	-	27,720.00

\$27,720.00

S3	Massachusetts Partnership for Youth			
	551098 - Conferences/Training	5,700.00	-	5,700.00
S3	TOTAL	5,700.00	-	5,700.00

\$5,700.00

S4	Mentors			
	524008 - Dr. Gullory (NSIP)	4,900.00	-	4,900.00
	524008 - Runkle & Driscoll	12,000.00	-	12,000.00
S4	TOTAL	16,900.00	-	16,900.00

\$4,900.00
\$12,000.00

TOTAL SYSTEM GRANTS		65,320.00	-	65,320.00
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Out of Cycle Grants				
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TOTAL OUT OF CYCLE GRANTS				
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SPECIAL FUNDS				
	MUSIC PROGRAM WITH BEEP			
	TOTAL FOR MUSIC PROGRAM WITH BEEP	-	-	-
	ADDITIONAL FUNDS			
	TOTAL SPECIAL FUNDS	-	-	-

Total Awarded \$ 264,684.65 \$ - \$ 264,684.65 \$ 7,280.00 \$ 93,033.00 \$ 48,715.00 \$ 2,002.65 \$ 113,654.00 \$ 264,684.65

EMERGENCY ALERTS

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FY2022 Coordinated Family and Community Engagement- fund code 237

Deadline by 4:00 PM on April 9, 2021

The purpose of the FY 2022 Coordinated Family and Community Engagement (CFCE) Grant is to provide families with access to locally available comprehensive services and supports that strengthen families, promote optimal child development and bolster school readiness.

Who can apply

- The FY2022 Coordinated Family and Community Engagement (CFCE) Grant is a renewal, non-competitive grant program. Only lead agencies who are in good financial and programmatic standing with the Department of Early Education and Care and received one or more of the following FY21 grants are eligible to apply.
 - FY21 CFCE grant
 - FY21 ParentChild+ Grant
 - FY21 CFCE Expansion Grant

Eligibility requirements

- Please refer to the FY 2118 Coordinated Family and Community Engagement (CFCE) Grant Application for the list of eligibility requirements for this grant. Please note that the timeline for the FY 2022 CFCE Grant is located in Appendix A in the FY2022 posting. NOTE: **The FY2022 CFCE eligibility amounts reflect the sum of the allocations from the following FY21 grants:**
 - FY21 CFCE grant
 - FY21 ParentChild+ Grant
 - FY21 CFCE Expansion Grant

How to apply

The instructions for how to apply for the FY2022 Coordinated Family and Community Engagement (CFCE) Grant are posted on **COMMBUYS** (<http://www.commbuys.com/>), under Bid #: **BD-21-1037-1CEN0-C0000-59472** (<https://www.commbuys.com/bso/external/bidDetail.sdo?docId=BD-21-1037-1CEN0-C0000-59472&external=true&parentUrl=close>).

Please refer to the document titled, "Appendix A: FY2022 Coordinated Family and Community Engagement (CFCE) Grant Online Application Instructions" for the instructions.

Commbuys assistance

To learn how to register on COMMBUYS View the job aids listed: [Job Aids for Vendors Using COMMBUYS \(/service-details/job-aids-for-vendors-using-commbuys\)](#)

Job Aids for new vendors: [Vendor Training Courses \(/service-details/vendor-training-courses\)](#)

View the job aid on [How to Locate a Grant on COMMBUYS \(/doc/how-to-locate-a-grant-posting-in-commbuys/download\)](#)

For assistance with using COMMBUYS, contact the COMMBUYS Help Desk at 1-888-627-8283 or email COMMBUYS@state.ma.us (mailto:COMMBUYS@state.ma.us).

If you require technical assistance with the online application, please email EECSubmission@mass.gov (mailto:EECSubmission@mass.gov) with the subject line, "FY2022 CFCE Grant."

Timeline for grant

Grant Release Date: **Marc 2021**

Webinar **Marc 2021**

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZArc-qsqzwrGdURNswNvB3DIIP56S4I5EEEx>

<https://us02web.zoom.us/meeting/register/tZArc-qsqzwrGdURNswNvB3DIIP56S4I5EEEx>

Submission of Written Inquiries: **Marc 2021**

Applicants must submit written inquiries to: EECSubmission@mass.gov (mailto:EECSubmission@mass.gov)

Response to Inquiries posted: **Marc 2021 (estir)**

Application Deadline: **April 2021**

Grant Notification **June**

2021
(estir

Grant Start Date:

July 1
(estir

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Supervisor/Director	\$4,048	\$807	\$4,855	\$0	\$0	\$4,048	\$807	\$4,855
Project Coordinator	\$34,440	\$7,688	\$42,128	\$1,374	\$0	\$35,814	\$7,688	\$43,502
Stipend	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Administrators Sub-Total	\$38,488	\$8,495	\$46,983	\$1,374	\$0	\$39,862	\$8,495	\$48,357

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Advisor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Clinician	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Coordinator	\$25,204	\$976	\$26,180	\$0	\$0	\$25,204	\$976	\$26,180
Educator/Instructor	\$0	\$0	\$0	\$6,300	\$0	\$6,300	\$0	\$6,300
Home Visitor	\$29,700	\$0	\$29,700	\$0	\$0	\$29,700	\$0	\$29,700
Specialist	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stipend	\$700	\$0	\$700	\$702	\$0	\$1,402	\$0	\$1,402
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Instructional/ Professional Staff Sub-Total	\$55,604	\$976	\$56,580	\$7,002	\$0	\$62,606	\$976	\$63,582 ✓
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Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Aide/Paraprofessional	\$8,470	\$0	\$8,470	\$0	\$0	\$8,470	\$0	\$8,470
Secretary/Bookkeeper	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stipend	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Support Staff Sub-Total	\$8,470	\$0	\$8,470	\$0	\$0	\$8,470	\$0	\$8,470 ✓

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fringe Benefits Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Advisor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Clinician	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Consultant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Educator/Instructor	\$2,200	\$0	\$2,200	\$0	\$0	\$2,200	\$0	\$2,200
Home Visitor	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Specialist	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Speaker	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Substitute	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stipend	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual Services Sub-Total	\$2,200	\$0	\$2,200	\$0	\$0	\$2,200	\$0	\$2,200 ✓

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Educational & Instructional Materials	\$9,465	\$0	\$9,465	\$1,248	\$0	\$10,713	\$0	\$10,713
Instructional Technology including Software	\$0	\$0	\$0	\$2,776	\$0	\$2,776	\$0	\$2,776
Non-Instructional Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials Sub-Total	\$9,465	\$0	\$9,465	\$4,024	\$0	\$13,489	\$0	\$13,489 ✓

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Supervisory Staff	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Instructional Staff	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Rental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance/Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Membership/ Subscriptions	\$250	\$0	\$250	\$0	\$0	\$250	\$0	\$250
Printing/Reproduction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Staff Training	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rental of Space	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone/Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Direct Service Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Costs Sub-Total	\$250	\$0	\$250	\$0	\$0	\$250	\$0	\$250 ✓

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Professional Development Opportunities	\$250	\$0	\$250	\$0	\$0	\$250	\$0	\$250
Application Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CEU Courses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Collega Courses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capacity Building Sub-Total	\$250	\$0	\$250	\$0	\$0	\$250	\$0	\$250 ✓

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget
Indirect Costs		\$3,276	\$3,276		\$0		\$3,276	\$3,276
Indirect Costs Sub-Total		\$3,276	\$3,276		\$0		\$3,276	\$3,276 ✓

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Expenditure Category	Approved Program Costs	Approved Admin Costs	Approved Budget Total	Requested Program Cost (+/-)	Requested Admin Cost (+/-)	Revised Program Costs	Revised Admin Costs	Revised Total Budget

FY 2022 Coordinated Family and Community Engagement Budget Amendment (Fund Code 237)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Submission Date: Jul 28 2021 11:59PM

Budget Amendment #1 Summary

Note: Negative numbers will appear in parentheses ().

Instructional Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-instructional Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ancillary Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ancillary Services Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand Total	\$112,727	\$12,747	\$139,874	\$139,874	\$0	\$127,127	\$12,747	\$139,874 ✓

FY2022: METCO

Fund Code: 317

Purpose:

The purpose of the state-funded METCO Program is to expand educational opportunities, increase diversity, and reduce racial isolation by permitting students in Boston and Springfield to attend public schools in other communities that have agreed to participate. The METCO program provides students of participating school districts the opportunity to experience the advantages of learning and working in a racially, ethnically, and linguistically diverse setting.

Priorities:

The priorities of this fund source are to provide Boston and Springfield students further opportunities to achieve at high levels the learning standards of the state curriculum frameworks and enrich both the urban and suburban communities by providing opportunities and support for cross-cultural understanding and appreciation.

Applicants for this grant opportunity should be deliberate and intentional in the use of grant funds to support the Massachusetts Department of Elementary and Secondary Education (DESE) standards and priorities. Specifically, this program may include, but not be limited to, the following priorities:

1. Curriculum and Instruction
 - a. Aligned, consistently delivered, and continuously improving curriculum
 - b. Strong instructional leadership and effective instruction
 - c. Sufficient instructional time
2. Human Resources and Professional Development
 - a. Staff recruitment, selection, and assignment
 - b. Professional development
3. Student Support
 - a. Academic support
 - b. Services and partnerships to support learning

Eligibility:


School districts participating currently in the METCO Program are eligible to continue their participation in the program. These districts are Arlington, Bedford, Belmont, Braintree, Brookline, Cohasset, Concord, Dover, East Longmeadow, Foxborough, Hingham, Lexington, Lincoln, Longmeadow, Lynnfield, Marblehead, Melrose, Natick, Needham, Newton, Reading, Scituate, Sharon, Sherborn, Springfield, Sudbury, Swampscott, Wakefield, Walpole, Wayland, Wellesley, Weston, Westwood, Concord Carlisle, Dover Sherborn, Hampden Wilbraham, Lincoln Sudbury, Southwick Tolland Granville.

Funding Type:

State

Funding:

Funding is contingent upon availability and state line-item appropriations. All dollar amounts listed in the FY2022 preliminary allocations are level funded from FY2021 and are considered estimates/approximates that are subject to change based on the final state budget. Increase or decrease adjustments to the allocations may be required in accordance with final state budget funding.

Boston and Springfield METCO districts seeking to expand their program either by grade and/or available student seats (increase beyond the highest enrollment level since FY2019—see "Final FY21 Allocations" tab in the [FY2022 Preliminary Allocations spreadsheet](#) ) must contact DESE and obtain approval before doing so.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Funds may be used for local district costs incurred as a result of the participation of METCO students, METCO transportation costs, and for supplemental services that will contribute in a measurable way to enhanced educational opportunity and academic achievement, as well as enrichment.

In the area of enhanced educational opportunity and academic achievement, services may include, but are not limited to, regular day and after-school tutoring and mentoring programs, staff professional development geared towards understanding and addressing the achievement gap between minority and non-minority students, and other programs and services such as providing ways for parents to support their children's learning.

In the area of diversity enrichment, services may include training, in-school and after-school activities, incentives programs, etc. that contribute to increased cross-cultural and racial understanding.

Project Duration:

Upon Approval (no earlier than 7/1/2021) – 6/30/2022

Program Unit:

Center for Strategic Initiatives

Contact:

Shay Edmond, Associate Commissioner

Sylvia Lam, METCO Specialist

Phone Number:

(781) 338-3019

Date Due:

Monday, June 7, 2021

Required Forms:

Part I — General — Program Unit Signature Page — (Standard Contract Form and Application for Program Grants)

Part II — Budget (districts will enter budget directly into EdGrants)



Part III — Required Program Information



Part IV — Grant Assurances Form

Submission**Instructions:**

Submit all required grant materials through [EdGrants](#)

In EdGrants, districts are required to create and name the project. Please use the following naming convention for your "Applicant Project Name" in EdGrants:

FY22 317 METCO *[District Name]*

All items listed under the required forms section of this RFP should be uploaded / attached in the Attachments List formlet of the Application Submission in EdGrants. This includes a signed / scanned PDF of Part I / Coversheet with Superintendent's signature as well as Schedule A form, if applicable to your district. The final budget the applicant is requesting will be entered directly into EdGrants as part of the application submission process.

For Guidance Documents regarding EdGrants, visit [EdGrants: User Guides, Information and Trainings](#).

Please note: It is up to the district to determine who they want to add as EdGrants Front Office users in order to submit grant application as well as payment request information. Please review the [EdGrants: User Security Controls](#) to make informed decisions regarding assigning your district level users.

Last Updated: April 28, 2021

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
Grant Program Manager/Coordinator	Keith Lezama, METCO Director	1	1.00	<input type="checkbox"/>	\$127,332	METCO (317)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$127,332	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Classroom Teachers	Classroom teachers	5	5.00	<input type="checkbox"/>	\$498,000	METCO (317)
Guidance or School Adjustment Counselors, Social Workers	JSN, JM, KJ, MC	4	4.00	<input type="checkbox"/>	\$382,000	METCO (317)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$880,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Secretary/Bookkeeper/Clerical Support	DS, office clerical	1	1.0	<input type="checkbox"/>	\$49,833	METCO (317) 510577
Non-Clerical Paraprofessionals/Instructional Assistants	DM, VH, VK, FH, LG	5	5.0	<input type="checkbox"/>	\$220,000	METCO (317) 510577
Other	Bus monitors	3	1.5	<input type="checkbox"/>	\$44,000	METCO (317) 510577
Sub-Total					\$313,833	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Other	STAR Academy/Summer Program	16	85000	Flat	<input type="checkbox"/>	\$110,000	METCO (317) 510577
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$110,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Consultants/Professional Development for Teachers & Support Staff	College & Career/HBCU	50000	Flat	\$50,000	METCO (317) 510577

Applicant: Brookline

0046

Project: FY22 METCO 317 Brookline

317-510577-2022-0046

Consultants/Professional Development for Teachers & Support Staff	Family/community Outreach	17000	Flat	\$17,000	METCO (317) 53100
Consultants/Professional Development for Teachers & Support Staff	Enrichment services	191000	Flat	\$191,000	METCO (317) 53100
Consultants/Professional Development for Teachers & Support Staff	Translations	5000	Flat	\$5,000	METCO (317) 52403
Sub-Total				\$263,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Other Instructional Materials (non-testing/assessment)	K-12 METCO SEL curriculum and enrichment	\$14,000	METCO (317) 53310
Sub-Total		\$14,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Other	Professional learning and global awareness program	\$35,000	METCO (317) 55100
Other	Instate mileage	\$1,500	METCO (317) 53100
Sub-Total		\$36,500	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Student Transportation Services	Private transportation, Local Motion	\$332,027	METCO (317) 52403

Applicant: Brookline
Project: FY22 METCO 317 Brookline

0046
 317-510577-2022-0046

Memberships/Subscriptions	Professional Dues	\$350	METCO (317) 553010
Other	Receptions and meals	\$4,000	METCO (317) 522210
Sub-Total		\$336,377	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total			

Total Activity Funds Requested: \$2,081,042

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	1	1.00		\$127,332
Sub-Total				\$127,332

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	9	9.00		\$880,000
Sub-Total				\$880,000

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	9	7.50		\$313,833
Sub-Total				\$313,833

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	16		\$110,000
Sub-Total			\$110,000

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$263,000

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$14,000

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$36,500

9. Other Costs:	Amount
Other Costs Total	\$336,377

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:	2.41	\$51,391 <i>556,039</i>

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	

Total Allocation Amount: \$2,132,433
Total Funds Requested: \$2,132,433
MTRS Applicable Amount: \$0
Balance Remaining: \$0