



THE PUBLIC SCHOOLS OF BROOKLINE
 BROOKLINE, MASSACHUSETTS 02445

LINUS J. GUILLORY JR., PhD
 SUPERINTENDENT OF SCHOOLS

Request for Grant Acceptance

September 28, 2022

Motion: School Committee Accepts the grant award as determined by the awarding authority for the grants listed below:

Source	Grant	Award	FY23 Projected Balance/(Deficit)*	Account Number
Local	FY23 BHS Innovation Fund	\$348,072.00	\$0	3223SE94
Federal	FY23 Summer Learning Grant	\$80,000.00	\$0	3223SEK4
Federal	FY23 SEL & Mental Health Grant	\$127,004.00	\$0	3223SEK5
State	FY23 Investigating History Pilot Grant	\$7,408.00	\$0	3223SEK7
State	FY23 Civics Training and Learning Grant	\$49,300.00	\$0	3223SEK8
State	FY23 Coordinated Family and Community Engagement (CFCE) Grant	\$139,874.00	\$0	3223SED1
State	FY23 Metropolitan Council for Educational Opportunity (METCO) Grant	\$2,291,283.00	\$0	3223SE13
State	FY23 Comprehensive School Health Services Grant	\$100,000.00	\$0	3223SE84
State	Workforce Investment Grant – Year Two	\$80,000.00	\$0	3223SEJ9
Private	Brookline Community Foundation (BCF) Safety Net Grant	\$4,750.00	\$0	TBD
Private	FY23 Brookline Education Foundation (BEF) Grants	\$123,567.50	\$0	3223SE06

*Any deficit or balance will be the responsibility of the Superintendent to adjust. Grant managers should not assume that the operating budget will have funding available to cover any over expenditures of grant awards.



June 30, 2022

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Current Grants, School Year 2021-22

Advisory/Hub
 Brookline Lens
 Climate Science and Social Change
 Coding @ BHS
 COVID-19 Reflection Summit
 Experiential Physics (9th Grade)
 Rethinking the Restaurant: Creating
 Community through Social Impact

Active Programs, School Year 2021-22

African American & Latino Scholars
 Arts Infusion Lab
 BHS Tutorial
 BHS Writes/Writing Center
 COVID-19 Response Grant
 Drawing for Understanding in
 Field Science
 Engineering by Design
 Engineering Innovation & Design
 EPIC for Seniors: Experiential,
 Project-based, Innovative Capstone
 Film as History/History as Film
 Finding Yourself in the Curriculum
 Global Leadership
 Medical Interpretation and Translation
 The Mindfulness Initiative
 Perspective of a Mathematical Mind
 Racial Awareness Seminar
 Social Justice Leadership
 Teachers Mentoring Teachers

Dr. Linus Guillory, Superintendent
 Brookline Public Schools
 333 Washington Street
 Brookline, MA 02445

Dear Linus,

On behalf of the leadership of the Brookline High School Innovation Fund, I am pleased to share with you our FY23 program awards. They are:

Innovation Fellow	<i>To develop curriculum, structures and partnerships to prevent and respond to incidents of sexual harassment/assault and to create a safe and supportive culture</i> Keira Flynn-Carson (.2 FTE)
Advisory Hub	<i>To restructure Advisory to build student connections and integrate innovative school-wide initiatives for all four grades</i> Emily McGinnis (.4 FTE)
Data Science for Social Justice	<i>To launch a new course that teaches how data science can be used to gain a better understanding of inequities and the success of interventions to disrupt them</i> Danielle Rabina (.2 FTE) Danielle Theissen (.2 FTE) Christopher Monschauer (.2 FTE)
Social Emotional Learning Tutorial	<i>To expand academic support of our tutorial program to develop students' coping and self-regulation strategies for academic and social success at school</i> Laura Gurry (.2 FTE) Scott Barkett (.2 FTE) Heather Giblin (.2 FTE)
Climate Science and Social Change	<i>To allow students to engage in advocacy campaigns designed to shape perceptions on climate change and encourage personal mitigation strategies</i> Roger Grande (.2 FTE) Dr. Briana Brown (.2 FTE)
Rethinking the Restaurant	<i>To integrate the Restaurant more effectively into the curricular and co-curricular experiences for the entire BHS community</i> Elizabeth Ricardelli (.2 FTE) David Pazmino (.4 FTE)
Program Liaison	<i>To oversee the grant process, guide the execution of pilot programs, and serve as ambassador to the Fund for faculty, administration, and the district</i> TBD (.2 FTE)

The total salary reimbursement to be paid to Brookline Public Schools during school year 2022-23 is \$297,037. The commitment by program is as follows:

	Ethics of Consent/ Innovation Fellow	Hub	Data Science for Social Justice	SELT	Climate Science & Social Change	Restaurant	Program Liaison	Total
FTE (@ \$99,012)	0.2	0.4	0.6	0.6	0.4	0.6	0.2	3.0
Staffing - school year (salary replacement)	19,802	39,605	59,407	59,407	39,605	59,407	19,802	\$297,037

In addition, we will reimburse PSB up to \$51,035 for faculty activities outside of the school day: Innovation Fellow (\$122), Hub (\$2,673), Data Science (\$12,350), SELT (\$5,346), Climate (\$1,863), Restaurant (\$1,985), Coding (\$12,002), and Program Liaison (\$14,696).

Thank you for partnering with us to maximize new investments to keep BHS's academics constantly evolving.

Sincerely,
Stacey
 Stacey Zelbow
 Fund Director and Proud BHS Parent

FY2023: Development and Expansion of High Quality Summer Learning

Fund Codes: 527/525/523

Purpose:

The purpose of this state and federal competitive grant is to support the development and expansion of high quality, comprehensive summer learning opportunities and partnerships in districts to address both the academic and social-emotional impacts of COVID-19 on students.

Priorities:

- Support the development of a new summer program or the expansion of an existing summer program by adding more students and/or types of programming/time;
- Offer at least 150 hours of evidence/research-based programming with a focus on academic and social-emotional learning opportunities (Note: While 150 hours or more is prioritized, applications with at least 120 hours of programming will be considered.);
- Offer engaging and interactive programming, including enrichment and recreation activities, that will excite and motivate students to attend, build relationships and promote youth voice;
- Create a culturally responsive, anti-racist and welcoming environment that leverages the knowledges, strengths, and assets of students, families, educators and the community; and
- Partner with community-based organizations for cost and resource-sharing to address needs of district and families, including but not limited to expanded hours to support care, transportation and intentional/authentic family engagement activities.

Competitive priority will be given to:

- Proposals from districts where at least 45% of the student population is categorized as low-income (Note: Districts with schools that meet this threshold will also receive competitive priority if applying for programs that serve students in those schools).

- Proposals developed in partnership with community-based organizations that demonstrate a significant cost-sharing match.
- Proposals that include a match in federal Elementary and Secondary School Emergency Relief (ESSER-III) funds (Note: Districts that received less than \$5M in ESSER-III will also receive this competitive priority even if no match is demonstrated as the line item requires that grant awards shall not be contingent upon a match in federal funding for those districts that the Department determines have not received "substantial" federal ESSER).
- Proposals from districts and schools in chronically underperforming status.

Eligibility:

Massachusetts public school districts, including charters and collaboratives.

If the applicant also receives any of these grants for Summer 2022, the school/program(s) for which you are applying must be different: Afterschool and Out-of-School Time (ASOST) Fund Code 530 or 528, or 21st Century Community Learning Centers (CCLC) Fund Code 644 Summer Enhancement grant funding opportunity.

Funding Type:

Federal and State

527: State

523: Federal CFDA 84.425U — Federal Coronavirus Relief Programs - Federal Grant Programs

525: Federal CFDA 84.425C

Funding:

A total of approximately \$4,000,000 is available.

Available funding includes: Approximately \$1,000,000 through the state line item 7061-9814, approximately \$1,000,000 through Federal CFDA 84.425 — Elementary & Secondary Education Emergency Relief (ESSER), and approximately \$2,000,000 through the Governor's Emergency Education Relief (GEER) Funds. Funded applicants will be notified upon award which fund code(s) and funding source(s) are supporting their award.

Applicants may apply for up to \$150,000 (must be serving at least 50 students if requesting over \$50,000; or serving at least 100 students if requesting over \$100,000). Proposals from districts (including any schools) in chronically underperforming status may apply for up to \$200,000 (if serving at least 200 students).

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available it will be distributed under the same guidelines that appear in this RFP document.

Fund Use:

Funds must be used in alignment with the purpose and priorities outlined and as described in a budget, budget narrative, and required program information that is submitted to the Department of Elementary and Secondary Education's (Department's) Office of Student and Family Support. **Indirect and equipment costs are not allowed.**

MTRS allowed/required for federally-funded fund codes only, where applicable. Policy Statement on Pension Charges to Federal Grants.

Important Note: Students being served by these funds cannot be charged to participate. Additionally, funds cannot be used to pay students to participate in these programs.

Project Duration:

Upon approval (no earlier than 7/1/2022) – August 31, 2022

Note: Pending budget appropriation, continuation of funding will be available in fiscal year 2024 (FY2024) for a total grant period of two summers (Summer 2022 and Summer 2023). Eligibility for funding in FY2024 is based on meeting grant requirements and submission of a year-end report and continuation grant.

Budget Entry

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Guidance or School Adjustment Counselors, Social Workers	ESY Guidance Counselors	6	6.00	<input type="checkbox"/>	\$35,504	Development & Expansion of High Quality Summer Learning FC525
Medical/Therapeutic Services	STAR Academy Clinicians	2	2.00	<input type="checkbox"/>	\$12,000	Development & Expansion of High Quality Summer Learning FC525
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$47,504	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Non-Clerical Paraprofessionals/Instructional Assistants	Paraprofessionals	6	6.0	<input type="checkbox"/>	\$16,936	Development & Expansion of High Quality Summer Learning FC525
				<input type="checkbox"/>		

				<input type="checkbox"/>		
Sub-Total						\$16,936

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Administrators	ESY Coordinators	2	2000	Flat	<input type="checkbox"/>	\$4,000	Development & Expansion of High Quality Summer Learning FC525
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$4,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Consultants/Professional Development for Teachers & Support Staff	Community Partners to work with STAR Academy Staff	5000	Flat	\$5,000	Development & Expansion of High Quality Summer Learning FC525

Sub-Total				\$5,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Testing and Assessment Materials	STAR Academy supplies and materials to support clinical work in summer program	\$6,560	Development & Expansion of High Quality Summer Learning FC525
Sub-Total		\$6,560	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$80,000

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	8	8.00		\$47,504
Sub-Total				\$47,504

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	6	6.00		\$16,936
Sub-Total				\$16,936

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	2		\$4,000
Sub-Total			\$4,000

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$5,000

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$6,560

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$80,000
Total Funds Requested: \$80,000
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Supporting Students' Social Emotional Learning, Behavioral & Mental Health, and Wellness — Continuation (SEL & Mental Health Grant)

Fund Codes: 613/332

Purpose:

Research has shown that students' well-being is critically important to their academic and overall success. The events of the past two years (including the COVID-19 pandemic and our country's reckoning with racial injustice) have in many ways heightened the importance of student, staff, and family social-emotional and behavioral health well-being.

The purpose of this state and federally-funded continuation grant program is to adapt, expand, or strengthen multi-tiered systems of support to respond to the social-emotional and behavioral health needs of students, families and educators and to build strong partnerships with community-based mental health agencies and/or providers.

This grant aims to build capacity of school districts, charter schools, and educational collaboratives to do the following:

- develop comprehensive, integrated multi-tiered systems for student, family, and educator social-emotional and/or mental health supports; and
- build sustainable infrastructure to facilitate integrated coordination between school students, families, school staff, and community-based services and/or providers.

Priorities:

Through this grant initiative, participating districts are asked to prioritize the following areas as they relate to social-emotional and behavioral health for students, staff, and families. Applicants are expected to propose activities that align with the priorities below and build upon those described in and/or were implemented as part of Fiscal Year (FY) 2022 grant activities, in order to

demonstrate sustainability and scalability efforts for building a comprehensive mental health system.

- **Racial equity and cultural responsiveness:** Ensure that the approach to teaching, modeling, and integrating social-emotional learning is done from a culturally responsive lens. This includes providing professional development and coaching to staff on culturally responsive social-emotional and/or mental health practices; conducting culturally responsive, universal mental health screening and developing systems to respond to student needs in a racially equitable manner; strengthening systems to solicit student and family leadership and feedback that is fully representative of the school community and empowers voices that have been historically marginalized; and engaging students and families to ensure that social-emotional learning efforts reflect the school community's values and center racial equity. This also includes approaching this work from a community lens and not just a school perspective.
- **Universal Mental Health and Social Emotional Screening Systems:** Ensure screenings are conducted to identify tier I, II, or III needs that are matched with strategic supports, and to create policies and protocols that are embedded in school culture and climate practices for sustainability and scalability efforts.
- **Evidence-based interventions and supports:** Ensure schools utilize evidenced-based social-emotional and behavioral health interventions and supports, and that staff receive the necessary professional development and coaching to implement them with fidelity. This could include a range of efforts that include but are not limited to tier 1 (universal) supports implemented by classroom teachers and tier 2/3 (supplemental, small group, and more intensive) interventions implemented by student support staff/clinicians.
- **Sustainable Systems & Partnerships:** Establish and/or strengthen sustainable systems and multi-year partnerships (including students, family, community-based services and/or providers, and professional development providers, etc.).

Eligibility:

Recipients of Fiscal Year (FY) 2022 Fund Codes 613-311-332 Supporting SEL & Mental Health Grant grants are eligible to apply.

- **Eligibility Amounts and Fund Code:** Applicants should reference this file for the amount for which they are eligible and the fund code to use for the application. Amounts were determined based on FY2022 grant awards and were adjusted to reflect anticipated available funding and FY2023 grant priorities.

Funding Type:

Fund Code 613 — State

Fund Code 332 — Federal (CFDA 84.425 ESSER — Federal Coronavirus Relief Programs — Federal Grant Programs)

Funding:

A total of approximately \$8,200,000 is available through this grant. The grant has been divided into several distinct but related categories. Applicants may apply for one or both grant categories.

Applicants' requests for funding should be commensurate with the scope of activities proposed.

All grant participants will be expected to participate in two networking meetings that will be facilitated by the Department (DESE) during the course of the grant.

Note: Efforts proposed through this grant must be supplementary and complementary to (and not supplant) what is funded through other grants/contracts.

Category A — Coordinate Services through Multi-Tiered Systems of Support

- redesign student support staffing models to support a more proactive and deliberate multi-tiered approach to social-emotional learning and behavioral health and wellness;
- create a comprehensive approach to tier 1 social-emotional learning and behavioral health;
- provide robust, evidence-based tier 2 and tier 3 supports and interventions;
- ensure all social-emotional learning and behavioral health practices, policies, and supports across all three tiers are culturally-responsive and equitable;
- develop effective planning and feedback structures with students, families, and caregivers to ensure that social emotional learning efforts reflect the school community's values and priorities;

- ensure the necessary systems are put in place to monitor implementation and sustain/scale successful practices and policies;
- provide on-going professional development (including coaching) for staff members to enhance culturally-responsive tier 1 social-emotional learning for students, and recognize and respond to mental and behavioral health challenges that may arise;
- participate in free Department-sponsored professional development (PD) to support school staff in identifying and supporting students in need of social emotional, behavioral, and/or mental health services; and
- offer other activities aligned with the priorities of the grant.

Category B — Create and sustain partnerships with Community-Based agencies to increase Access to Services

- work with community-based providers to identify options for increased collaboration, provision of mental health/behavioral health services on site (at school) and/or in the community;
- build infrastructure for cross-system coordination to improve integration of behavioral and mental health supports for continuity of care for children, youth and families to ensure seamless transitions between schools and communities;
- design or implement improvements to data systems and software applications to facilitate mapping of school and community-based resources, making referrals, tracking students' use of services, monitoring the impact of services, and identify implications for future services (subject to compliance with all applicable state and federal laws regarding data security and privacy);
- implement strategies and partnerships to foster sustained behavioral and mental health supports for students and families; these strategies should be aligned with locally-created action plans that extend beyond the grant period (e.g., funding startup costs for the initial offering of services on-site to students eligible for the Children's Behavioral Health Initiative or MassHealth, commercial insurance providers, or other sources that extend beyond the grant period);
- develop comprehensive systems of care through written policies and practices that are sustainable and scalable; and
- create multi-year partnership agreements with community-based and other partner organizations to support systemic approaches to address social-emotional and behavioral health needs for staff, students, and families.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding is to become available, it will be distributed under the same guideline as listed in the initial RFP document.

Fund Use:

These funds must be used in ways that are aligned to the grant purpose and priorities described above and that have reasonable likelihood of being sustained (and/or having impact) beyond the grant period.

Fund use may include, but is not limited to:

- Contracting with partners who provide one or more of the following services:
 - evidence-based universal mental health screening tools, data analysis, and support;
 - the design and implementation of integrated student support systems to assess the strengths and needs of all students and develop academic and social-emotional plans for students;
 - develop and support bridge programs for school re-entry after prolonged absences to promote healing, wellness, and academic success;
 - other services aligned with the priorities of this grant.
- Professional development and coaching for staff (educators, student support staff, administrators, etc.);
- Salaries for employees or contracted staff who will be directly supporting strategies outlined in the plan;
- Stipends to support planning, meetings, travel, or local professional development (including DESE-sponsored opportunities);
- Relevant resources and/or materials;
- Contracted services with community-based partners; and
- Partnership coordination activities.

Applicants funded through FC 613 (state): MTRS is **Not** an allowable expense.

Applicants funded through FC 332 (federal): MTRS **Must** be budgeted for all active staff who are part of the state retirement system whose salaries are paid from this grant.

Project Duration:

Upon Approval (no earlier than July 1, 2022) – June 30, 2023

Pending appropriation, and contingent upon meeting grant requirements including submitting an approvable continuation grant proposal (during Spring 2023), grantees will be eligible for a one-year continuation grant (FY2024 — Upon Approval (anticipated July 1, 2023) – June 30, 2024).

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total						

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	22 Bi-weekly SEL Meetings	56	35	Hour	<input type="checkbox"/>	\$43,120	SEL & Mental Health Grant (332)
Teacher/Instructional Staff Professional Days	22 Bi-weekly SEL Meetings for Tier 2	42	35	Hour	<input type="checkbox"/>	\$32,340	SEL & Mental Health Grant (332)
Teacher/Instructional Staff Professional Days	6 hours of PD	42	35	Hour	<input type="checkbox"/>	\$8,820	SEL & Mental Health Grant (332)
Teacher/Instructional Staff Professional Days	8 hours of PD	40	35	Hour	<input type="checkbox"/>	\$11,200	SEL & Mental Health Grant (332)
Sub-Total						\$95,480	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function
Instructional Services	Second Step licenses (3)	8157	Flat	\$24,721	SEL & Mental Health Grant (332)

Consultants/Professional Development for Teachers & Support Staff	Staff PD - Contracted	5103	Flat	\$5,103	SEL & Mental Health Grant (332)
Consultants/Professional Development for Teachers & Support Staff	Anti-bullying training from the Massachusetts Aggression Reduction Center	170	Flat	\$1,700	SEL & Mental Health Grant (332)
Sub-Total				\$31,524	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total			

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total			

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total			

Total Activity Funds Requested: \$127,004

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)			<input type="checkbox"/>	
Administrator Salaries (non-MTRS)				
Sub-Total				

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)			<input type="checkbox"/>	
Instructional/Professional Staff Salaries (non-MTRS)				
Sub-Total				

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)			<input type="checkbox"/>	
Support Staff Salaries (non-MTRS)				
Sub-Total				

4. Stipends:	# of Staff	FTE	MTRS ¹	Amount
Stipends (MTRS)	0		<input type="checkbox"/>	\$0
Stipends (non-MTRS)	180			\$95,480
Sub-Total				\$95,480

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$31,524

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	

9. Other Costs:	Amount
Other Costs Total	

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	

Total Allocation Amount: \$127,004
Total Funds Requested: \$127,004
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Investigating History Pilot

Fund Code: 585

Purpose:

Investigating History is an innovative, open-source history/social science curriculum that DESE is currently developing for fifth, sixth, and seventh grades. It is designed to be fully aligned to the Massachusetts 2018 History/Social Science Framework, engaging students with its content, practice, and literacy standards through an inquiry-based approach.

In 2021-22, a small group of schools piloted the Investigating History curriculum in order to inform revisions. In 2022-23, DESE is seeking an expanded cohort of pilot schools to use and provide feedback on revised versions of each unit before they are released as open-source materials in Summer 2023. This competitive grant is intended to provide funding support for schools that participate in the Investigating History pilot for 2022-23 in order to support educators' participation in professional learning throughout the pilot. *Note that there is no separate application to participate in the pilot; all LEAs who receive grant awards through this funding opportunity will be automatically accepted into the 2022-23 pilot cohort.*

Schools may identify any number of fifth, sixth, and/or seventh grade teachers to participate in the pilot in 2022-23. For every grade level at which a school participates in the pilot, they must select **at least two** units to commit to *full implementation*. Full implementation of a unit includes:

- Teaching the unit during the designated pilot window (see below)
- Participation in a two-day, in-person unit-specific launch PD held before the unit's pilot window begins; these unit launches are available only to teachers who are fully implementing the given unit
- Teaching each lesson as designed (with minor adaptations as necessary to meet student and educator needs)
- Access to office hours and other forms of informal, collaborative support during the unit
- Providing regular feedback on lessons, including details on adaptations made, through an electronic feedback form

- Engaging with an independent, third-party research team evaluating the pilot through methods such as classroom observations, teacher and/or student surveys, focus groups, etc.

All pilot teachers, regardless of unit(s) piloted, will also participate in a whole-group virtual launch session tentatively scheduled for August 17. **For full details about pilot participation, including the exact units available to pilot and the time window to pilot each one, visit [Investigating History 2022-2023 Pilot](#).**

Priorities:

DESE seeks to support districts who are committed to and cognizant of the work involved with adopting a new curriculum that is still in pilot form, and who are eager to take on an active role in making the Investigating History materials as strong as possible when they are released publicly. To this end, DESE will prioritize districts whose proposal illustrates that they:

- Have a schedule that allows for the necessary amount of social studies instructional time (thirty minutes 3x/week in 5th grade and fifty minutes daily in 6th/7th grade *minimum*)
- Can ensure systems and structures for professional collaboration among pilot teachers if there are multiple pilot teachers per school, and between pilot teachers and support staff (e.g. inclusion teachers and ELL specialists)
- Will have all pilot teachers (as well as any interested leaders and support staff) participate in the whole-group virtual kickoff session in August as well as the unit launch sessions for all units they are piloting
- Will fully implement at least two units in any grade level

Competitive priority in the scoring process will be given to LEAs that participated in the Investigating History pilot in 2021-22, listed below:

- Benjamin Franklin Classical Charter Public School
- Boston
- Brookline
- Central Berkshire Regional School District
- Fall River
- Lawrence
- Lowell Community Charter Public School
- Medway
- Monomoy
- Mount Greylock
- Newton

- North Andover
- Plymouth
- Revere
- Salem
- Tantasqua

Competitive priority will also be given to proposals in which at least one school applying to the pilot is identified as requiring assistance according to the state accountability system.

Eligibility:

All Massachusetts Local Education Agencies (districts, charter schools, and Collaboratives) are eligible to apply.

Funding Type:

Trust

Funding:

Approximately \$400,000 is available through this grant. Please use the budget calculator to determine the maximum amount that can be requested based on the number of pilot teachers in the applicant LEA.

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. If more funding becomes available, it will be distributed under the same guidelines that appear in this RFP document. Recipients will need to provide detailed cost information to DESE to demonstrate compliance with grant priorities and approved fund uses in order to draw down funds over the grant period.

Fund Use:

This grant may be used to support the following activities:

1. Stipends for educator time and/or travel to participate in professional development and/or collaborative planning outside of contract hours; *stipends will be funded at a flat rate of \$750 per participating educator.* Both core classroom teachers and specialist teachers (EL or language support teachers, special educators, or others) who will be participating consistently in pilot activities (including attending the professional development) are eligible to receive stipends through this grant.

2. Substitute coverage in order to allow educators to attend professional development during the school day.
3. Overnight lodging for educators and administrators who live and work over 80 miles from Marlborough, MA to attend in-person PD, if they wish to stay overnight; eligible participants may receive funding for two nights of lodging for each in-person PD session.

Grant recipients will be able to access funds upon completion of the activities above.

Please note the tentative schedule of professional development sessions is as follows:

- *Virtual kickoff for all pilot participants: August 17*
- *In-person launch sessions for each unit:*
 - *Grades 5/6/7, Unit 1: August 18 and 19*
 - *Grades 5/7, Unit 2: October, 2 school days TBD*
 - *Grades 5/6, Unit 3: January, 2 school days TBD*
 - *Grades 5/6, Unit 4: March, 2 school days TBD*

LEAs may submit proposals in response to both this grant and the Civics Teaching and Learning Grant (FC 589). However, in that case, FC 589 grant activities should focus on **different** grades from those in which the LEA is seeking to pilot the Investigating History curriculum.

Project Duration:

Upon Approval (no earlier than 7/1/2022) – 6/30/2023

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	Participation in pilot activities	6	750	Flat	<input type="checkbox"/>	\$4,500	Investigating History Pilot (585)
Other	Substitutes	6	112	Day	<input type="checkbox"/>	\$2,908	Investigating History Pilot (585)
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$7,408	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total

\$0

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$7,408

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	12		\$7,408
Sub-Total			\$7,408

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$0

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$0

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$0

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$7,408
Total Funds Requested: \$7,408
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY2023: Civics Teaching and Learning

Fund Code: 589

Purpose:

The purpose of this competitive grant program is to support civics teaching and learning, including but not limited to implementation of student-led, non-partisan civics projects. As stated in Chapter 296 of the Acts of 2018, "In all public schools, history of the United States of America and social science, including civics, shall be taught as required subjects to promote civic service and a greater knowledge thereof and to prepare students, morally and intellectually, for the duties of citizenship." This grant supports LEAs to strengthen civics teaching and learning in any grade level; in addition, this grant supports implementation of grade 8 and high school civics projects which are required by law.

For details about the Civics Projects and other civics instructional information please visit [History, Social Science, and Civics](#).

Priorities:

DESE seeks to fund civics teaching and learning initiatives that exemplify:

- **Equity.** Civics is a core purpose of public education, and as such, all students should have access to high-quality, culturally relevant civics learning experiences. [Culturally relevant civics learning experiences](#) center students' culture and identity and promote their academic achievement, cultural competence, and sociopolitical awareness. Initiatives should increase access to culturally relevant civic learning opportunities for all students where previously these opportunities were not available equitably.
- **Deeper learning.** Grant-funded projects should help students master civic knowledge, skills and dispositions, appropriate to grade-level standards, through active agency and opportunities to actively "do civics." Civic action should be student-led and meaningful to students as individuals, with relevance to their identities and lived experiences. Civic learning should be an integrated part of the larger curriculum, not isolated experiences, lessons, or units.
- **Sustainability.** Grant-funded projects should take steps towards long-term enhancements to civics teaching and learning. Investments such as professional development for educators or acquisition of needed

instructional materials can provide benefits long past the period of this grant, as opposed to "one-off" activities.

Competitive Priorities

- Competitive priority in the scoring process will be given to LEAs with at least one school identified as requiring assistance according to the state accountability system.
- Additional competitive priority will be given to LEAs with a student population in which greater than 40% are designated as economically disadvantaged.
- LEA partnerships are encouraged to facilitate local collaboration and capacity-building. A group of LEAs applying together will be given competitive priority. One LEA or collaborative should apply as the fiscal agent for the group.

Eligibility:

All Massachusetts Local Education Agencies (districts, charter schools, and Collaboratives) are eligible to apply.

Funding Type:

Trust

Funding:

Approximately \$700,000 is available through this grant. Total amount of awards will be determined based on quality of proposals received.

Maximum award is determined by the total student enrollment of the applying LEA (or group of LEAs applying as a partnership).

Size Tier 1: LEAs or LEA groups enrolling up to 1,000 students (total)
May apply for up to \$20,000

Size Tier 2: LEAs or LEA groups enrolling 1,001-6,000 students (total)
May apply for up to \$40,000

Size Tier 3: LEAs or LEA groups enrolling 6,001 or more students (total)
May apply for up to \$60,000

Funding is contingent upon availability. All dollar amounts listed are estimated/approximate and are subject to change. Funds will be awarded based upon the number of high-quality proposals received.

Fund Use:

This grant may fund projects within one or more of the following categories.

1. Development and/or purchase of **curriculum** intended to further students' civic knowledge, skills, and dispositions *at any grade level*. All curricular materials should be thoughtfully integrated if supplementing pre-existing curriculum; applicants are strongly encouraged to build upon existing quality curricular resources.
2. **Professional development** and/or collaborative planning for teachers and/or administrators focused on instruction of civic knowledge, skills, and dispositions *in any grade level*. This may include professional development on new curricular materials.
3. Implementation of **civics projects**, as required by Chapter 296 of the Acts of 2018 and described in the Civics Project Guidebook, *in grade 8 and/or high school*.
4. **Civics learning experiences** for students (e.g. field trips, workshops, special programs, civics project showcase) that are designed to enrich core curricular learning, *in any grade level*.

Fund use may include, but is not limited to:

- Stipends for teachers and administrators to participate in professional development or planning
- Purchasing curriculum/instructional materials. Note: If curriculum is being purchased, districts should also purchase associated professional development to support implementation.
- Contracting with external partners, including non-profit organizations, institutions of higher education, and professional development providers
- Student transportation and/or costs associated with special events or experiential learning opportunities

Funding restrictions:

- No funds may be dedicated toward salaries
- No funds may be used to purchase technology (e.g., Smart Boards, iPads)
- No greater than 5% of funds may be dedicated toward administrative costs associated with the grant

- If funds are being used to support Grade 8 curriculum implementation, curricular materials must be among those identified as strong materials in the Curricular Materials Guide: Grade 8 Civics.

*Note: LEAs may submit proposals in response to both this grant and the Investigating History Pilot Grant (FC 585). However, in that case, FC 589 grant activities should focus on **different** grades from those in which the LEA is seeking to pilot the Investigating History curriculum through the FC 585 grant.*

Project Duration:

Upon Approval (no earlier than 7/1/2022) – 6/30/2023*

*The trust funded awardees (FC: 589) will have the option to extend their fund use in FY2024 (July 1, 2023 – June 30, 2024). In order to take advantage of this extension, awardees will have to complete the Multi-Year form in EdGrants in May of 2023. Once selected, grant recipients will be contacted with further information on the multi-year option.

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	Workshop hours for teachers	8	36	Hour	<input type="checkbox"/>	\$30,000	Civics Teaching and Learning (589)
					<input type="checkbox"/>		
					<input type="checkbox"/>		
					<input type="checkbox"/>		
Sub-Total						\$30,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Textbooks and Related Software/Media/Materials	MH Textbook Pilot Gr 8	\$10,575	Civics Teaching and Learning (589)
Sub-Total		\$10,575	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Sub-Total		\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Memberships/Subscriptions	External materials review	\$8,725	Civics Teaching and Learning (589)

Sub-Total		\$8,725	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$49,300

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	0	0.00		\$0
Sub-Total				\$0

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	8		\$30,000
Sub-Total			\$30,000

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$0

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$10,575

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$0

9. Other Costs:	Amount
Other Costs Total	\$8,725

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$0

Total Allocation Amount: \$49,300
Total Funds Requested: \$49,300
MTRS Applicable Amount: \$0
Balance Remaining: \$0

FY 2023 Coordinated Family and Community Engagement Grant - Fund Code 237

Deadline by 4:00 PM on April 29, 2022

The purpose of the FY 2023 Coordinated Family and Community Engagement (CFCE) Grant is to provide families with access to locally available comprehensive services and supports that strengthen families, promote optimal child development and bolster school readiness.

Who Can Apply

The FY 2023 Coordinated Family and Community Engagement (CFCE) Grant is a renewal, non-competitive grant program. Only lead agencies who are in good financial and programmatic standing with the Department of Early Education and Care and received one or more of the following FY 2022 grants are eligible to apply.

- **FY 2022 CFCE grant**
- **FY 2022 ParentChild+ Grant**

Eligibility Requirements

- Please refer to the FY 2018 Coordinated Family and Community Engagement (CFCE) Grant Application and the **FY2023 CFCE Grant Amendment document** for the list of eligibility requirements for this grant.
- **Please note: EEC is renewing the FY 2023 CFCE for one additional year through June 30, 2022. This renewal is for FY 2023 only and EEC will do a competitive bid process for FY 2024.**
- Please note that the timeline for the FY 2023 CFCE Grant is located in Appendix A in the FY2023 posting. **NOTE: The FY2023 CFCE eligibility amounts reflect the sum of the allocations from the following FY 2022 grants:**
 - **FY 2022 CFCE grant**
 - **FY 2022 ParentChild+ Grant**

How to Apply

Timeline for grant

DATE

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 836 1289 4949

International numbers available: <https://us02web.zoom.us/j/83612894949>

Application Deadline

Rolling Submission starting

Applicants must submit proposals to: EECSsubmission@mass.gov

April 14, 2022

**Final Submission:
April 29, 2022**

Notification of Awards

June 1, 2022
(estimated)

Grant Start Date

July 1, 2022
(estimated)

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

FY2023 Budget Summary (Part 6)

Column A	Column B	Column C	Column D	Column E	Column F
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget
1. Administrators	#staff 3	#FTE 0.69	\$39,888	\$8,495	\$48,383
2. Instructional/ Professional Staff	#staff 5	#FTE 1.04	\$59,543	\$1,169	\$60,712
3. Support Staff	#staff 1	#FTE 0.25	\$11,000	\$0	\$11,000
4. Fringe Benefits	#staff 0	#FTE 0.00	\$0	\$0	\$0
5. Contractual Services			\$3,300	\$0	\$3,300
6. Supplies & Materials			\$12,245	\$0	\$12,245
7. Travel			\$0	\$0	\$0
8. Other Costs			\$340	\$0	\$340
9. Capacity Building			\$300	\$0	\$300
10. Indirect Costs	Lead Agency Approved Rate: 2.41%			\$3,594	\$3,594
11. Equipment			\$0	\$0	\$0
12. Ancillary Services			\$0	\$0	\$0
GRAND TOTAL			\$126,616.00	\$13,258.00	\$139,874.00

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Supervisor/Director	1	0.06	\$4,048	\$807	\$4,855	Provide support for the program coordinator. Act as a liaison between the lead agency and CFCE staff. Participate in the early childhood council. Provide support for the parent education programming. .06=2.25 hours per week x 52 weeks= 117 hours/ year. \$4,855/117hours=\$41.49/hour Salary used to determine percent is determined by the Brookline School Committee.
Project Coordinator	1	0.13	\$3,640	\$7,688	\$11,328	Administer and coordinate grant activities during the school year and summer. Prepare data reports and provide fiscal management. Organize and run the early childhood advisory council. Maintain relationships between the lead agency and local early education and care partners and other stake holders to support high quality programming. When the coordinator is not available, the principal of early education will provide coverage. Facilitate referrals for families and early education centers to access recourse for services and support transitions from birth to school entry. Disseminate information about after school care. Provide family workshops and professional development for CFCE staff. Represent the program at all mandated EEC meetings and trainings. Work with local partners to provide programming for families. Partners include the library, local museums, hospitals and other agencies that serve families and young children. .125= 5 hrs a week x 52 weeks = 260 hrs/year. \$11,328/260=\$43.56/hr. Salary percent determined by union contract and lead agency.
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Administrators Sub-Total	2	0.19	\$7,688	\$8,495	\$16,183	
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advisor	0	0.00	\$0	\$0	\$0	
Clinician	0	0.00	\$0	\$0	\$0	
Coordinator	1	0.04	\$29,631	\$1,169	\$30,800	<p>Community Outreach Coordinator: Work closely with the CFCE coordinator to meet the needs of the community as determined by the strengthening family assessment. Engage with community partners to coordinate services for families. Design and implement literacy based curriculum for 2 weekly community playgroups. Maintain data for CFCE reporting. Oversee and manage ASQ and use the ASQ to create curriculum for playgroups and training for families. Plan 4 additional outreach events during the year to build community and support early literacy development and developmental parenting. Order materials/supplies for playgroups. .4 FTEs 44 weeks x \$35/hr x 20hrs/week= \$30,800</p>
Educator/Instructor	0	0.00	\$0	\$0	\$0	
Home Visitor	0	0.00	\$0	\$0	\$0	
Specialist	0	0.00	\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Stipend			\$1,400	\$0	\$1,400	<p>Stipend for educational series and also Saturday programming. Stipend will be used to pay employees of the district to lend their expertise and support to further community engagement for families.</p> <p>Family educational series will include 5 workshops provided by the district social worker or other educators of the following topics: Creating Routines Language Development Supporting Play Nutrition. Per session cost= \$140/session.</p> <p>Workshop rate: \$35/hour 4 hours per workshop for presentation and prep. \$560 for 4 workshops</p> <p>Saturday Stipend: STEM Saturdays</p> <p>Plan for 8 Saturday programs for families: 4 from Sept to December. 4 from January to May.</p> <p>Saturday programming will include STEM Saturdays. Each STEM Saturday serves 12 families for a total of approximately 120 families .</p> <p>Cost for programming: \$35/hour x 3 hours per session= \$105 \$105/session x 8 sessions = \$840</p>
Other	0	0.00	\$0	\$0	\$0	
Instructional/ Professional Staff Sub-Total	1	0.04	\$31,031	\$1,169	\$32,200	
Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Aide/Paraprofessional	1	0.25	\$11,000	\$0	\$11,000	Playgroup Assistant: Support the outreach coordinator in facilitating twice a week playgroups. Manage supply inventory and needs of the group. Support the development of literacy events such as story walks and weekend events for families (at least 4). Create quarterly newsletters with input from community partners. An assistant is needed to support in person and virtual playgroups. .25 FTEs 44 wks x \$25/hrs x 10hrs/week= \$11,000
Secretary/Bookkeeper	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Support Staff Sub-Total	1	0.25	\$11,000	\$0	\$11,000	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Fringe Benefits	0	0.00	\$0	\$0	\$0	All fringe benefits are covered by the Public Schools of Brookline. The Lead Agency.
Fringe Benefits Sub-Total	0	0.00	\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	Rate	Hr/Day/Wk /Yr/Flat	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advisor	\$0.00		\$0	\$0	\$0	
Clinician	\$0.00		\$0	\$0	\$0	
Consultant	\$0.00		\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Educator/Instructor	\$25.00	Day	\$2,200	\$0	\$2,200	This is the cost of the music therapists/teachers who join playgroup. This is a partnership with the Brookline School of Music. Music supports the development of language and gross motor skills and is particularly helpful for our English Learning families, who make up 30% of our playgroup families.
Home Visitor	\$0.00		\$0	\$0	\$0	
Specialist	\$110.00	Week	\$1,100	\$0	\$1,100	This covers the cost of the specialist from the Brookline Art Center. For 10 weeks throughout the year the educator joins playgroups and works with the playgroup families to connect art and literature. The projects and activities build fine motor skills for children and also support creative expression and vocabulary development. This was a new partnership with the Brookline Art Center this year.
Speaker	\$0.00		\$0	\$0	\$0	
Substitute	\$0.00		\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Contractual Services Sub-Total			\$3,300	\$0	\$3,300	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

<p>Educational & Instructional Materials</p>		<p>\$4,973</p>	<p>\$0</p>	<p>\$4,973</p>	<p>Supplies to support playgroup/STEM Saturday programming includes the following:</p> <p>\$ 800 for STEM Saturday Bags: Includes bags book about science , binoculars, research journals, puppet and markers.</p> <p>Museum of Science Kits:</p> <p>\$400 x 2= \$800</p> <p>Lego Science Kits ans Supplies: STEAM Park= 4</p> <p>\$554.85</p> <p>LEGO DUPLO My First Bricks 10848 Building Set (80 Pieces) x 5 = \$100</p> <p>Books to Include: What is a Scientist Ada Twist Scientist</p> <p>\$500 for supplies for playgroups includes:</p> <p>Dot markers, tape, markers, paper, scissors, crayons, assorted water colors etc. \$300 for story walk supplies \$300 for sensory materials: play dough and kinetic sand.</p> <p>\$700 Getting Ready for KG take home kits : Books for parents: Great Read Aloud Handbook by Jim Trelease Lena's Shoes are Nervous Summer Calendar Journal/Notebook Markers/Writing Utensils</p> <p>Supplies for Gross Motor Play for Playgroups: Feel and Roll Bumpy Balls: \$65.98 Let's get moving activity mats: \$49.99 x2 = \$100</p> <p>Easy Lock Storage Caddy: \$45.95 Easy Lock Storage Caddy: \$99.90</p> <p>\$587.50: WB Mason Order for cleaning supplies, paper towels, gloves, masks, etc.</p>
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Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Instructional Technology, including Software			\$0	\$0	\$0	
Non-Instructional Supplies			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Supplies & Materials Sub-Total			\$4,973	\$0	\$4,973	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	Mileage Rate		Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Supervisory Staff	\$0.00		\$0	\$0	\$0	
Instructional Staff	\$0.00		\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Travel Sub-Total			\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advertising			\$0	\$0	\$0	
Equipment Rental			\$0	\$0	\$0	
Maintenance/Repairs			\$0	\$0	\$0	
Membership/ Subscriptions			\$0	\$0	\$0	
Printing/Reproduction			\$0	\$0	\$0	
Staff Training			\$0	\$0	\$0	
Rental of Space			\$0	\$0	\$0	
Telephone/Utilities			\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Direct Service Transportation			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Other Costs Sub-Total			\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Professional Development Opportunities			\$0	\$0	\$0	
Application Fees			\$0	\$0	\$0	
CEU Courses			\$0	\$0	\$0	
College Courses			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Capacity Building Sub-Total			\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Indirect Costs	Approved Rate: 2.41%			\$3,594		This is the indirect cost of the grant.
Indirect Costs Sub-Total				\$3,594		

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Instructional Equipment			\$0	\$0	\$0	
Non-instructional Equipment			\$0	\$0	\$0	
Other			\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: \$139,874.00

Lead Agency Budget (Part 4)

Equipment Sub-Total			\$0	\$0	\$0	
Ancillary Services			\$0	\$0	\$0	
Ancillary Services Sub-Total			\$0	\$0	\$0	
Lead Agency Total						

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Supervisor/Director	0	0.00	\$0	\$0	\$0	
Project Coordinator	1	0.50	\$32,200	\$0	\$32,200	PC+ Coordinator: Oversee the PC+ home visiting program for low income, culturally diverse families pre PC+ national guidelines. Recruit and provide technical assistance and materials for home visitors (early learning specialists) to model school readiness and literacy skills for families. Intentional language development and support developmental parenting. Collect and maintain PC+ and EEC data. Attend any required trainings. Support outreach coordinator and facilitation of parent education program. Maintain communication with families during the summer. 23 hrs/week x 40 weeks x \$35/hr= \$ 32,200
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Administrators Sub-Total	1	0.50	\$32,200	\$0	\$32,200	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advisor	0	0.00	\$0	\$0	\$0	
Clinician	0	0.00	\$0	\$0	\$0	
Coordinator	0	0.00	\$0	\$0	\$0	
Educator/Instructor	0	0.00	\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Home Visitor	4	1.00	\$28,512	\$0	\$28,512	Conduct PC+ home visits twice/week to at risk families. Bring books and toys to model for families how to build school readiness/literacy skills and family education according to the PC+ national guidelines. Encourage parent consent for ASQ use. Support families as they work on the ASQ. Submit data to the PC+ coordinator. Provide follow up to support families as they seek early intervention and assessment. Submit quarterly reports 3 home visitors: \$24/hr x 10 hrs/week X 27 weeks = \$6,480 1 home visitor \$24x 14 hrsx 27 weeks= \$9,072
Specialist	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Instructional/ Professional Staff Sub-Total	4	1.00	\$28,512	\$0	\$28,512	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Aide/Paraprofessional	0	0.00	\$0	\$0	\$0	
Secretary/Bookkeeper	0	0.00	\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	0	0.00	\$0	\$0	\$0	
Support Staff Sub-Total	0	0.00	\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	# of Staff	FTE	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Fringe Benefits	0	0.00	\$0	\$0	\$0	All fringe is covered by the lead agency, the Public Schools of Brookline.
Fringe Benefits Sub-Total	0	0.00	\$0	\$0	\$0	



Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	Rate	Hr/Day/Wk /Yr/Flat	Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advisor	\$0.00		\$0	\$0	\$0	
Clinician	\$0.00		\$0	\$0	\$0	
Consultant	\$0.00		\$0	\$0	\$0	
Educator/Instructor	\$0.00		\$0	\$0	\$0	
Home Visitor	\$0.00		\$0	\$0	\$0	
Specialist	\$0.00		\$0	\$0	\$0	
Speaker	\$0.00		\$0	\$0	\$0	
Substitute	\$0.00		\$0	\$0	\$0	
Stipend			\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Contractual Services Sub-Total			\$0	\$0	\$0	



Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Educational & Instructional Materials			\$7,272	\$0	\$7,272	PC+Educational and instructional material for 18 PC+ families. Total material cost is \$3,812/family. Each child will receive a combined total of 23 books and toys (VISMS) per the PC+ national guidelines. These VISMs are provided to enhance parent/child interaction, language and early literacy development. Materials for distribution include puzzles, manipulatives, pretend play material, art material and paper. The VISMS are intended to elicit and provide focus for parent-child interactions.
Instructional Technology, including Software			\$0	\$0	\$0	
Non-Instructional Supplies			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Supplies & Materials Sub-Total			\$7,272	\$0	\$7,272	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category	Mileage Rate		Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Supervisory Staff	\$0.00		\$0	\$0	\$0	
Instructional Staff	\$0.00		\$0	\$0	\$0	
Other	\$0.00		\$0	\$0	\$0	
Travel Sub-Total			\$0	\$0	\$0	

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Advertising			\$0	\$0	\$0	
Equipment Rental			\$0	\$0	\$0	
Maintenance/Repairs			\$0	\$0	\$0	

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Membership/ Subscriptions			\$340	\$0	\$340	Payment for PC+ membership and
Printing/Reproduction			\$0	\$0	\$0	
Staff Training			\$0	\$0	\$0	
Rental of Space			\$0	\$0	\$0	
Telephone/Utilities			\$0	\$0	\$0	
Direct Service Transportation			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Other Costs Sub-Total			\$340	\$0	\$340	



Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Professional Development Opportunities			\$300	\$0	\$300	This is the fee for the annual PC+ Conference.
Application Fees			\$0	\$0	\$0	
CEU Courses			\$0	\$0	\$0	
College Courses			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Capacity Building Sub-Total			\$300	\$0	\$300	



Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Indirect Costs	Approved Rate: 0.00%			\$0		
Indirect Costs Sub-Total				\$0		

Lead Agency: TOWN OF BROOKLINE

Eligibility Amount: 139874.0000

ParentChild+ Budget Form

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Expenditure Category			Program Costs	Admin Costs	Total Grant Budget	Budget Narrative
Instructional Equipment			\$0	\$0	\$0	
Non-instructional Equipment			\$0	\$0	\$0	
Other			\$0	\$0	\$0	
Equipment Sub-Total			\$0	\$0	\$0	
Ancillary Services			\$0	\$0	\$0	
Ancillary Services Sub-Total			\$0	\$0	\$0	
PC+ Total			\$0	\$0	\$0	

FY2023: METCO

Fund Code: 317

Purpose:

The purpose of the state-funded METCO Program is to expand educational opportunities, increase diversity by permitting students in Boston and Springfield to attend public schools in other communities to participate. The METCO program provides students of participating school districts the opportunity to learn and work in a racially, ethnically, and linguistically diverse setting.

Priorities:

The priorities of this fund source are to provide Boston and Springfield students further opportunities to meet learning standards of the state curriculum frameworks and enrich both the urban and suburban communities with opportunities and support for cross-cultural understanding and appreciation.

Applicants for this grant opportunity should be deliberate and intentional in the use of grant funds to meet Department of Elementary and Secondary Education (DESE) standards and priorities. Specifically, this grant will be limited to, the following priorities:

1. Curriculum and Instruction
 - a. Aligned, consistently delivered, and continuously improving curriculum
 - b. Strong instructional leadership and effective instruction
 - c. Sufficient instructional time
2. Human Resources and Professional Development
 - a. Staff recruitment, selection, and assignment
 - b. Professional development
3. Student Support
 - a. Academic support
 - b. Services and partnerships to support learning

Eligibility:

School districts participating currently in the METCO Program are eligible to continue their participation. Participating districts are Arlington, Bedford, Belmont, Braintree, Brookline, Cohasset, Concord, Dover, East Longmeadow, Lexington, Lincoln, Longmeadow, Lynnfield, Marblehead, Melrose, Natick, Needham, Newton, Reading, Springfield, Sudbury, Swampscott, Wakefield, Walpole, Wayland, Wellesley, Weston, Westwood, Concord, Hampden, Wilbraham, Lincoln, Sudbury, Southwick, Tolland, Granville.

Funding Type:

State

In the area of diversity enrichment, services may include training, in-school and after-school activities, contribute to increased cross-cultural and racial understanding.

Project Duration:

Upon Approval (no earlier than 7/1/2022) – 6/30/2023

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
Grant Program Manager/Coordinator	Keith Lezama, METCO Director	1	1.00	<input type="checkbox"/>	\$136,764	METCO (317)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$136,764	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Classroom Teachers	PSB Instructional/Classroom	6	6.00	<input type="checkbox"/>	\$600,000	METCO (317)
Guidance or School Adjustment Counselors, Social Workers	M.C. & A.L.	2	2.00	<input type="checkbox"/>	\$169,239	METCO (317)
Guidance or School Adjustment Counselors, Social Workers	JSN & JM January-June	2	2.00	<input type="checkbox"/>	\$138,185	METCO (317)
Guidance or School Adjustment Counselors, Social Workers	Coordinator of SEL January-June	1	1.00	<input type="checkbox"/>	\$57,004	METCO (317)
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$964,428	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
Secretary/Bookkeeper/Clerical Support	D.S., clerical January-June	1	1.0	<input type="checkbox"/>	\$32,340	METCO (317)
Non-Clerical Paraprofessionals/Instructional Assistants	METCO liaisons	6	6.0	<input type="checkbox"/>	\$287,529	METCO (317)
Other	Bus Monitors	3	1.5	<input type="checkbox"/>	\$66,455	METCO (317)
Sub-Total					\$386,324	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Other	STAR Academy Director	1	25000	Flat	<input type="checkbox"/>	\$25,000	METCO (317)
Other	Family & Community Leader	1	15000	Flat	<input type="checkbox"/>	\$15,000	METCO (317)
Other	Program Enrichment Advisor	1	25000	Flat	<input type="checkbox"/>	\$25,000	METCO (317)
					<input type="checkbox"/>		
Sub-Total						\$65,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Consultants/Professional Development for Teachers & Support Staff	SAT Prep + College & Career	40000	Flat	\$40,000	METCO (317)
Contracted Service Providers - Other Student Services	Translations	5000	Flat	\$5,000	METCO (317)
Consultants/Professional Development for Teachers & Support Staff	Teen Center after school	61687	Flat	\$61,687	METCO (317)
Consultants/Professional Development for Teachers & Support Staff	Equity Review & OTL Services	148148	Flat	\$148,148	METCO (317)
Consultants/Professional Development for Teachers & Support Staff	Trust Center Enrichment	91000	Flat	\$91,000	METCO (317)
Consultants/Professional Development for Teachers & Support Staff	Student leadership & Self Care Workshop	5900	Flat	\$5,900	METCO (317)
Sub-Total				\$351,735	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Other Instructional Materials (non-testing/assessment)	METCO Program Supplies	\$10,000	METCO (317)
Sub-Total		\$10,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Other	Conference, Registration & Travel	\$15,000	METCO (317)
Other	In-state Mileage	\$1,000	METCO (317)
Sub-Total		\$16,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function
Student Transportation Services	Private transportation, LocalMotion December - June	\$190,500	METCO (317)
Student Transportation Services	Private transportation, LocalMotion late bus	\$43,000	METCO (317)
Memberships/Subscriptions	Professional dues	\$350	METCO (317)
Other	Meals & receptions	\$5,000	METCO (317)
Sub-Total		\$238,850	

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment	METCO Van	\$72,000	METCO (317)
Sub-Total		\$72,000	

Total Activity Funds Requested: \$2,241,101

Project Expenditures - Detailed Information

Note:

Lines 1 to 9 and 11 on this form are automatically populated based on details entered on Activity forms. To change these totals, edit the Budget Entry form. The Indirect Cost information, if applicable, should be entered directly in Line 10 on this form.

STAFFING CATEGORIES DETAIL EXPENDITURES

1. Administrator Salaries:	# of Staff	FTE	MTRS ¹	Amount
Administrator Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Administrator Salaries (non-MTRS)	1	1.00		\$136,764
Sub-Total				\$136,764

2. Instructional/Professional Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Instructional/Professional Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Instructional/Professional Staff Salaries (non-MTRS)	11	11.00		\$964,428
Sub-Total				\$964,428

3. Support Staff Salaries:	# of Staff	FTE	MTRS ¹	Amount
Support Staff Salaries (MTRS)	0	0.00	<input type="checkbox"/>	\$0
Support Staff Salaries (non-MTRS)	10	8.50		\$386,324
Sub-Total				\$386,324

4. Stipends:	# of Staff	MTRS ¹	Amount
Stipends (MTRS)	0	<input type="checkbox"/>	\$0
Stipends (non-MTRS)	3		\$65,000
Sub-Total			\$65,000

5. Fringe Benefits:	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)	\$0
5-b Other (total)	\$0
Sub-Total	\$0

6. Contractual Services: Services provided and the amount to be paid.	Amount
Contractual Services Total	\$351,735

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Amount
Supplies and Materials Total	\$10,000

8. Travel: Mileage, conference registration, hotel, and meals.	Amount
Travel Total	\$16,000

9. Other Costs:	Amount
Other Costs Total	\$238,850

10. Indirect Costs:	Rate (%) Cannot exceed approved rate	Amount
Indirect Costs:		\$50,182

11. Equipment: List only items costing \$5,000 or more per unit.	Amount
Equipment Total	\$72,000

Total Allocation Amount: \$2,291,283
Total Funds Requested: \$2,291,283
MTRS Applicable Amount: \$0
Balance Remaining: \$0

Developing School Health Services in Massachusetts

Information about Comprehensive School Health Service (CSHS) grant programs

For several decades, recognition of the link between health and education has steadily increased, with greater understanding that a child must be healthy to learn, and a child must learn to be healthy. There is also greater recognition that school health service programs are in a unique position to improve child health status, resilience, and well-being, provide care essential to the student's school attendance, and identify and refer students with certain health risks and conditions. These activities ultimately support the student's ability to learn and contribute to both the school and community state of health.

During the past thirty years, school health service programs (school-nurse-managed model) in the Commonwealth's 351 cities and towns, serving **911,529** public school students in 400 public schools and over 500 non-public schools (FY22 data), have faced many challenges, resulting in the demand for more onsite services. These challenges stem from such factors as changing family structure and support systems, social morbidities, changing priorities for public funds, classroom inclusion of large numbers of children with special health care needs, and many students who lack comprehensive health insurance coverage and/or primary care providers. As the health care delivery system undergoes a dramatic restructuring and hospital stays are reduced, management of many medical conditions, health related problems, disease prevention and health promotion have shifted to the school setting, where children spend their "working days." Yet, until recently, school health services in Massachusetts remained a largely unrecognized component of the health care delivery system serving children and youth.

CSHS grant programs help to support schools and school districts to provide a case management model in order to better address increasing student and family needs. Grantees are also required to integrate social determinants of health and the role of institutional racism in access to care into their care models. CSHS grant funded programs use a nurse-managed approach in order to promote the whole-child/whole-family paradigm in the school setting.



The Commonwealth of Massachusetts
 Executive Office of Health and Human Services
 Department of Public Health
 250 Washington Street, Boston, MA 02108-4619

CHARLES D. BAKER
 Governor

KARYN E. POLITO
 Lieutenant Governor

MARYLOU SUDDERS
 Secretary

MARGRET R. COOKE
 Acting Commissioner

 Tel: 617-624-6000
 www.mass.gov/dph

January 10, 2022

Patricia Laham
 Public Schools of Brookline
 330 Washington Street
 Brookline, MA 02445

RE: Program Name: **Comprehensive School Health Services (CSHS) - RFR #191929**
Contract ID#: INTF3202P01191929106

Dear Ms. Tricia Laham:

This letter is to inform you that the Massachusetts Department of Public Health, Bureau of Community Health and Prevention has amended your FY22 and FY23 contract to provide Comprehensive School Health services, to reflect the Workforce Development Investment program award. The start date will be the date the contract is signed by the Department. The funding breakdown is indicated below:

Current Amounts – All years (FY 2020 – FY 2023):	\$400,000.00
Current FY22 Amount:	\$100,000.00
FY22 Increase Amount:	\$80,000.00
New FY22 Amount:	\$180,000.00
Current FY23 Amount:	\$100,000.00
FY 23 Increase Amount:	\$80,000.00
New FY23 Amount:	\$180,000.00
New Total Maximum Obligation – All years (FY 2020 – FY 2023):	\$560,000.00

Please read any attached instructions and conditions and respond within the timeframe specified. Complete and return the enclosed contract to the MDPH Purchase of Service (POS) Office by the required date. If you have any questions regarding this amendment, please contact:

Program Contact: Juliet Sithole-Berk Phone: 781-540-6095 Email: Juliet.Berk2@Mass.Gov

On behalf of the Department, I want to thank you for your commitment to improve the health of the people of the Commonwealth.

Sincerely,

Elizabeth Barry
 Deputy Director
 Bureau of Community Health and Prevention

Comprehensive School Health Services Workforce Investment Program Scope of Services

The goal of the CSHS Programs is to build on existing infrastructure and the required baseline of school health services to provide all school-aged children access to quality, comprehensive school health services that are managed by a qualified school nurse manager.

Workforce Investment Program funds are open to all Model, Affiliated, and Non-Public schools funded by the SHS Unit. Two years of funding will be available, and funds may be used to support direct service clinical providers, management, or support staff, and may be used to hire new staff or expand the hours of existing staff. Positions are not restricted to nursing roles, but may also include other health services roles, including mental health providers and case managers. Funding may also be used to cover costs, equipment, and supplies necessary to support the workforce (e.g. fringe benefits, PPE, computers, and cell phones).

Assure that the following grant conditions are met:

- A. Meet the grant conditions of the CSHS Program for the appropriate funding level (Model or Affiliate)

- B. Reporting Requirements:
 - 1. Provide a brief annual data report (provided by MDPH SHU) on the outcomes of the Workforce Development funding.

- C. Budget Reporting
 - 1. **Submit budget for final approval.**
 - 2. Provide budget amendments for approval as needed.
 - 2. Submit annual budget reconciliation report signed and completed by the School Nurse Manager.

Department of Public Health

Vendor Name TOWN OF BROOKLINE	DPH Bureau/Program Name Bureau of Community Health and Prevention
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Vendor Code VC6000191738	Fiscal Year 2023	Contract Number INTF3202P01191929106	RF#	Today's Date
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Program Component	FTE	CURRENT BUDGET (A)	Proposed Changes +/- (B)	Proposed New Budget (C)	Justification (D)
1. Direct Care/Prog. Support Staff					
RN Case Manager Data Support	0.43	\$ 36,000.00		\$ 36,000.00	
Per Diem RNs		\$ 19,276.00		\$ 19,276.00	
Stipend RN COVID-19 Related Work		\$ 20,000.00		\$ 20,000.00	
Nursing Support Team	1.50	\$ -	\$ 80,000.00	\$ 80,000.00	2nd Year of Workforce Investment Grant
				\$ -	
				\$ -	
SUB TOTAL	1.93	\$ 75,276.00	\$ 80,000.00	\$ 155,276.00	
Fringe Benefits <input type="text" value="0.00%"/>				\$ -	
1. TOTAL DIRECT CARE/PROGRAM STAFF		\$ 75,276.00	\$ 80,000.00	\$ 155,276.00	

Program Component	CURRENT BUDGET (A)	Proposed Changes +/- (B)	Proposed New Budget (C)	Justification (D)
2. Other Direct Care/Program				
Computer Software for HER	\$ 14,000.00		\$ 14,000.00	
Conferences, PD and Consults	\$ 2,500.00		\$ 2,500.00	
Emergency Supplies / PPE	\$ 8,224.00		\$ 8,224.00	
			\$ -	
			\$ -	
			\$ -	
2. TOTAL OTHER DIRECT/PROGRAM	\$ 24,724.00	\$ -	\$ 24,724.00	

Occupancy				
Program Facility			\$ -	
Facility Operations, Maint. and Furn.			\$ -	
3. TOTAL OCCUPANCY	\$ -	\$ -	\$ -	
SUB TOTAL: 1 + 2 + 3	\$ 100,000.00	\$ 80,000.00	\$ 180,000.00	
Administrative Support				
Max Cap Amount: <input type="text" value="0.00%"/>				
4. AGENCY ADMIN. SUPPORT			\$ -	

TOTAL 1+ 2 + 3 + 4 + 5	\$ 100,000.00	\$ 80,000.00	\$ 180,000.00	
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Donna Chisholm <donna_chisholm@psbma.org>

Grant 4762: BCF Safety Net Fund - Summer Opportunity Funding

Katie DesBois <kdesbois@brooklinecommunity.org>
To: Donna Chisholm <donna_chisholm@psbma.org>
Cc: Lesley Ryan Miller <lesley_ryan_miller@psbma.org>

Fri, Aug 12, 2022 at 10:56 AM

Good Morning Donna,

Thank you for your email. This grant is a BCF Safety Net Grant to Public Schools of Brookline for summer program financial assistance, and was awarded in response to a grant request submitted by Lesley Miller. I have attached the grant agreement to this email.

Please let me know if more information would be helpful. Happy to send.

Thank you,
Katie

[Quoted text hidden]

--

Katie DesBois
(She/Her/Hers)
Director of Program & Partnerships
Brookline Community Foundation
40 Webster Place
Brookline, MA 02445
617.566.4442
www.brooklinecommunity.org





Summer Opportunity Funding

Safety Net Grant Program - 2021-2022

Public Schools of Brookline

Linus Guillory Jr.
333 Washington Street
5th Floor
Brookline, MA 02445

O: 617-730-2401

Mrs. Lesley Miller

333 Washington Street
Brookline, MA 02445

lesley_ryan_miller@psbma.org
O: 617-730-2580
M: 617-861-1752



FollowUp Form

Grant Agreement



Name of Project

Summer Opportunity Funding

Amount Awarded

\$4,750.00

Award Fund 1

Award Fund 1 Amount

Award Fund 2

Award Fund 2 Amount

Decision Date

06/28/2022

Special Terms or Conditions on the Grant

Project Description

GRANT TERMS

The following terms and conditions apply to your organization's use of the Foundation's grant:

USE OF GRANT FUNDS



A. The Grantee shall expend grant funds exclusively for the stated purpose described in this Letter of Agreement, the final grant proposal, budget, and supporting documents. It is understood that line-item budget variances of ten percent or more will not be made without the Foundation's prior approval in writing. Line-item variances less than ten percent do not need prior approval.

B. Grantee will utilize the grant's proceeds only for charitable and educational activities consistent with its tax-exempt status. The Grantee will not engage in any lobbying not permitted by section 501(c)(3) of the Internal Revenue Code (IRC), or, if applicable, IRC §§ 501(h) and 4911.

C. The Grantee will notify the Foundation in writing within 30 days if there are any changes in circumstances that might affect the organization's ability to carry out the grant, including a change in leadership.

D. Any grant funds that are not spent or committed for the purposes of the grant, must be returned to the Foundation. If needed, the Grantee can submit a request of an extension to the Foundation before the end of the grant period. The request should contain the reason for the extension, any unexpended funds identified and how the funds will be used, and the length of time requested for the extension.

E. The Foundation reserves the right, in its sole discretion, to discontinue funding if it is not satisfied with the progress of the grant or the content of any required written report. In the event of discontinuation or at the close of the grant, any unexpended funds shall immediately be returned to the Foundation, except where the Foundation has agreed in writing to an alternative use of the unused funds.

GRANTEE TAX STATUS

A. The Grantee acknowledges that it is an organization that is currently recognized by the Internal Revenue Service (IRS) as a public charity under Section 501(c)(3) and Section 509(a)(1)(2)(3) of the IRS Code or a municipality.

B. The Grantee will keep its tax-exempt status as a recognized Section 501(c)(3) and Section 509(a) organization current throughout the period of the grant and will comply with all applicable federal and state laws and regulations that govern the use of funds from community foundations to the Grantee organization. This includes, but is not limited to the prohibition against activities described in Section 4945(d) of the IRS Code and limiting the use of the grant funds to the appropriate taxable purpose as described in IRS Code Section 170(c)(2)(b).

C. Should the Grantee's IRS tax status change, the Grantee agrees to notify the Foundation immediately and acknowledges that it may be required to return any unexpended funds to the Foundation.

REPORTING

A. The Grantee will provide the Foundation with a final report 60 days after the completion of the project or program supported by the grant, or 60 days after the end of the grant period, whichever comes first.

B. The final report must contain two parts: a narrative account and a financial account of what was accomplished by the expenditure of the grant funds during the period covered by the report. BCF's narrative and financial report templates can be found on our website: <http://www.brooklinecommunity.org/grants/grant-reporting>.

C. The Foundation may, at its discretion and on reasonable notice, request an interim report from the Grantee.



BOOKS AND RECORDS

The Grantee shall maintain an accurate record of the grant received and all expenses incurred under this grant, and retain such books and records for at least four years after the completion of this grant. Furthermore, at the request of the Foundation, the Grantee shall permit reasonable access to its files, records, and personnel by the Foundation (or its designated representatives) for the purpose of making financial audits, evaluations or verifications, program evaluations, or other verifications concerning this grant as the Foundation deems necessary. The fees and expenses of such designated representative, solely at the request of the Foundation, shall be paid by the Foundation.

ACKNOWLEDGEMENT OF SUPPORT

All manuscripts, papers, releases, exhibits or interviews prepared for scientific meetings, the public or private press, magazines, periodicals, radio, television or other means of communication dealing with the activities or achievement of the work of the grant shall acknowledge the Foundation's support. Please review BCF's Communications Guidelines for additional information.

ACCEPTANCE OF TERMS & CONDITIONS*

This grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

AUTHORIZED SIGNATURE

By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

Name of Signator* *Lesley Ryan Miller*
Title of Signator* *Deputy Superintendent of Teaching & Learning*
Name of Executive Director* *Linus Guillouy* *Public Schools of Brookline*
Date of Agreement* *7/18/2022*

Grant payment according to the terms above will be released within 30 days of receiving the signed agreement.

Lesley Ryan Miller
Communications Guidelines for Grantees



Communications Guidelines for Grantees

The Brookline Community Foundation (BCF) shines a spotlight on community needs, inspires philanthropy and awards strategic grants to build a more vibrant, engaged and equitable Brookline. To support this mission, each year BCF makes grants that address needs and opportunities in the community, encourage collaborations and partnerships to better serve the town and our residents, and strengthen local non-profits.

BCF is proud to support your organization and promote your work.

Please review our communications guidelines before communicating about work supported by or grants awarded by the Brookline Community Foundation.

The Importance of Crediting BCF's Support

Promoting the vital role that philanthropy plays in Brookline encourages future contributions and support. BCF is able to award grants because of the awareness among donors of the vital role the community foundation plays in strengthening our community. **Your organization's role in communicating BCF support builds that awareness.**

BCF publicizes its grant awards—and your organization—in press releases, on our website, through project or partner profiles, and in our publications. This mutual attention to publicity strengthens both of our organizations and ultimately our community.

How to Acknowledge Your BCF Grant

BCF encourages grantees to share news of grant awards, activities, and program impact and outcomes. We request that you acknowledge your grant from BCF in the following ways:

- Share news of the grant through press releases, newsletters, annual reports, flyers, programs, advertisements, videos or displays.
- Communicate about the work supported by the BCF grant through Social Media – Twitter, Facebook, YouTube, etc.
- Provide a link to our website in publications and electronic communications. All current BCF grantees should provide a link to our website when acknowledging support for a particular organization or project. Please link to our homepage: <http://www.brooklinecommunity.org>.
- Use the BCF Logo on your website and in any public acknowledgement of a BCF grant. Please contact us at grants@brooklinecommunity.org if you have any questions.

Standard Language about the Brookline Community Foundation

We suggest using the following statement and logo in all written and verbal statements connected to activities supported by your BCF grant:



"This activity] is supported by a grant from the Brookline Community Foundation."

If you would like to include a paragraph about BCF in your communications, we suggest the following language:

The Brookline Community Foundation (BCF) creates opportunity and promotes equity through the transformative power of giving. To support this mission, each year BCF makes grants that address needs and opportunities in the community, encourage collaborations and partnerships to better serve the town and our residents, and strengthen local non--profits.

Please feel free to contact BCF if you have any questions or need additional resources.

Brookline Community Foundation

40 Webster Place

Brookline, MA 02445

617.566.4442

grants@brooklinecommunity.org

www.brooklinecommunity.org

Grantee Communication Guidelines*

You must read the guidelines.



File Attachment Summary

Applicant File Uploads

No files were uploaded



Kelley Durgin <kelley_durgin@psbma.org>

Fwd: BEF Systemwide grants

1 message

Betsy Fitzpatrick <betsy_fitzpatrick@psbma.org>
To: Kelley Durgin <kelley_durgin@psbma.org>

Mon, Jun 13, 2022 at 8:21 AM

----- Forwarded message -----

From: **Elizabeth Ascoli** <elizabeth_ascoli@brooklineeducation.org>

Date: Tue, May 24, 2022 at 10:46 AM

Subject: BEF Systemwide grants

To: Linus Guillory <linus_guillory@psbma.org>, Lesley Ryan-Miller <lesley_ryan_miller@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Jenee Uttaro <jenee_uttaro@psbma.org>

Cc: Cathleen Schoen <cathleen.schoen@yahoo.com>, Catherine Burke <cfburke@rcn.com>, Jennie Roffman <jennie@brooklineeducation.org>, Devon Powell <devonpowell77@gmail.com>

Dear Dr. Guillory and colleagues,

I am pleased to inform you that the Brookline Education Foundation is happy to award the Public Schools of Brookline District with all of the grants that were requested:

Funding stipends for the facilitation of SEED Groups, \$40,560 → 514044
 Funding for Mentorship for Principal Jamie Yadoff at the Pierce School, \$7,000 524008
 Second year Funding for Mentorship for Superintendent Guillory through the New Superintendent Induction Program, \$4,500 524008
 Funding for Mentorship for Interim BEEP Principal, Margaret Eberhardt, \$7,000 524008
Total: \$59,060

In addition, we are also funding **\$72,000** for Collaborative Grants across the District, approximately **\$40,000** for Teacher Grants, we are funding six more Metzger Fellows for the summer, and we funded **\$9,200** for Idea Lab last fall.

As always, we are so pleased to partner with the Public Schools of Brookline, and help with the important work of supporting professional development of educators and administrators. We are so happy to be working with you and your team, and fully support your desire to put students at the center of everything. We sincerely hope that next year and in the future, you will feel comfortable asking us for more support, as that is what we are here for.

Congratulations on your first year as Brookline's Superintendent.

All the best,

Liz

Elizabeth Ascoli

Executive Director

Brookline Education Foundation

www.brooklineeducation.org

(617) 232-3846

Grant #	Lead Applicant	Travel Expenses	Conference/Workshop Fees	Materials/Supplies	524008 Outside Facilitator	514044 Collaborative Time	510600 Substitute Teachers (if available)
T1	Anne Nasson		\$1,997.00		\$224.60		
T2*	Dominique Gonyer	\$2,782.00			\$30.00		
T3*	Megan Burdy Kaufman	\$3,275.00	\$225.00				
T4	Glen Gurner	\$1,664.03	\$714.60		\$500.00		
T5	Lenny Liberson	\$1,709.00	\$325.00				
T6	Shoshanna Kostant, Josh Paris, Meghan Kennedy-Justice		\$540.00				
T7	Elizabeth Brennan	\$995.00	\$875.00		\$500.00		
T8*	Kevin Whitehead	\$3,045.00	\$390.00				
T10	Ed Wiser, Sarah Hemphill					\$3,960.00	
T11	Jenna Laib	\$2,200.00	\$450.00		\$77.00		
T12	Kris Frye		\$1,275.00				
T13	Leah McGowan		\$600.00				
T15	Alison Hansel	\$2,000.00	\$1,000.00				
T16	Laura London	\$2,480.00	\$520.00				
T17	Michelle Gokarakonda		\$3,000.00				
T18	Julie Boss		\$440.00		\$45.00		
T19	Jeanette Sergeant	\$4,734.00	\$1,770.00				
C1	Matt DuBois		\$6,800.00			\$4,356.00	
C2	Danielle Rabina		\$2,985.00				
C3	Caroline Shea		\$3,000.00			\$2,772.00	
C6	Katie Goldring	\$5,904.00	\$1,860.00			\$782.00	\$990.00
C7	Meghan Walsh	\$7,511.70	\$2,300.30				\$440.00
C9	Marney Howes, Lauren Ockene				\$131.65	\$977.50	\$891.00
C10	Alison Kerr		\$9,695.00			\$5,859.00	\$2,970.00
C11	Laura Tanis		\$7,782.50				
C12	David Pazmino, Beth Ricardelli, Divonne McCoy	\$2,664.18	\$1,472.00			\$700.00	
Totals		\$40,363.91	\$49,996.40		\$1,508.25	\$977.50	\$19,130.00
Grand Total (Teacher & Collaborative)			\$116,376.06				\$4,400.00

amt budgeted, to be reimbursed or paid directly by the BEF
 amt budgeted, to be reimbursed or paid directly by the PSB
 * includes a special award of \$500 or \$1000 from the BEF

514044 - \$19,130
 + \$40,560

 \$59,690

524008 - \$977.50
 + \$18,500

 \$19,477.50



Kelley Durgin <kelley_durgin@psbma.org>

T10 Medical Simulation Lab and Anti-Racism in Medicine Training

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org>

Thu, Apr 14, 2022 at 12:32 PM

To: Ed Wiser <ed_wiser@psbma.org>, sarah_hemphill@psbma.org, Anthony Meyer <anthony_meyer@psbma.org>, Brittany Stevens <brittany_stevens@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>

Cc: Diane Wilson <diane@powerwithinfitt.com>, Devon Powell <devonpowell77@gmail.com>, Catherine Burke <cfburke@rcn.com>, Karyn Wang <karyn.wang.stoll@gmail.com>, Marisa Nucci <mnucci@bwh.harvard.edu>, Shalini Kasida <shalinikasida@gmail.com>, Padmaja Raman <padmajaraman@icloud.com>, Jennie Roffman <jennie@brooklineeducation.org>

Dear Ed and Sarah,

Congratulations! On behalf of the Brookline Education Foundation's Teacher Grants committee I am pleased to inform you that your proposal entitled *Medical Simulation Lab and Anti-Racism Training* has been selected for funding for the 2022-2023 academic year.

The amount of your award is **\$3,960**, representing stipends for self-paced teacher training. It should be noted that the BEF does not usually pay for stipends for Teacher grants. However, we understand that the circumstances here are such that there are no official or formal programs to participate in. Nevertheless, if you *are* able to find a formal training program, perhaps with an established area medical school, we would be eager to support you in that training. Additionally, we want to be made aware of future District plans for sustaining this incredible program and opportunity, and hope that there is a plan moving forward.

All of that said, the committee is extremely excited about the prospect of having these tools at the disposal of BHS teachers, and excited at the interdisciplinary aspect of the program as well. We were also pleased that it will be housed at the high school itself, which makes it potentially easier and more accessible to more people. Please note that *any expenditures above this amount or for purposes other than those stated here are the sole responsibility of the grant recipient.*

The following are requirements of your grant:

- You are required to submit a written evaluation upon completion of your project and you may be asked to present the results of your grant at a BEF-sponsored event.
- We ask that you participate in **one of two information sessions** regarding financial information for your grant. More information will follow soon.
- The BEF **requires** that you **acknowledge our support** when communicating with colleagues and with Brookline families about how this experience has influenced your teaching. Whenever possible, please include one of the attached graphics to indicate BEF support.
- Please be sure to **provide us with pictures, videos, or written materials** from your grant activities so that we may share them with our donors.
- **A requirement of your grant is that participants attend our annual Celebrating Teachers event on Tuesday May 10th**, where the BEF Board of Directors will honor you and your fellow grant recipients. Email invitations will be sent out after April vacation. This celebration also includes the presentation of the Ernest R. Caverly Awards for Excellence in Teaching.

Congratulations again and thank you for your proposal.

Elizabeth Ascoli
Executive Director
Brookline Education Foundation
www.brooklineeducation.org
(617) 232-3846



Kelley Durgin <kelley_durgin@psbma.org>

C1 Improving Schoolwide SEL Implementation Across all K-8 Schools

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org> Thu, Apr 14, 2022 at 12:38 PM
To: Matthew Dubois <matthew_dubois@psbma.org>, Casey Ngo_Miller <casey_ngo_miller@psbma.org>, Lesley Ryan-Miller <lesley_ryan_miller@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>
Cc: Devon Powell <devonpowell77@gmail.com>, Amy Deutsch <amyleahdeutsch@gmail.com>, Jennie Roffman <jennie@brooklineeducation.org>, Catherine Burke <cfburke@rcn.com>

Dear Matthew,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *Improving Schoolwide SEL Implementation Across all K-8 Schools* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$11,156**, which includes the CASAL conference fee for 34 attendees and stipends for the retreat. It does *not* include reimbursement for teachers to attend the conference since we are paying for the conference. The committee was very excited about this proposal, given that the need is obvious, and that it will affect all schools. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

The following are the requirements of your grant:

- You are required to submit a written evaluation upon completion of your grant and you may be asked to present the results of your grant at a BEF-sponsored event.
- We ask that you participate in **one of two information sessions** regarding **financial information for your grant**.
- The BEF requires that you **acknowledge our support** when communicating with colleagues and with Brookline families about how this experience has influenced your teaching. Wherever possible, please include one of the attached graphics to indicate BEF support. We especially encourage you to spread the word about receiving this grant early and often, as it is *good news* and helps us get the word out.
- **Please be sure to provide pictures, videos, or written materials from your grant activities**, if appropriate, so that we may share them with our donors.
- The participants of the grant **must be returning to work in Brookline next school year** in order to be a part of the grant. More information will follow soon.
- **A requirement of your grant is that participants attend our annual Celebrating Teachers event on Tuesday May 10th**, where the BEF Board of Directors will honor you and your fellow grant recipients. Email invitations will be sent out after April vacation. This celebration also includes the presentation of the Ernest R. Caverly Awards for Excellence in Teaching.

Congratulations again and thank you for your proposal.

Elizabeth Ascoli
Executive Director
Brookline Education Foundation
www.brooklineeducation.org
(617) 232-3846

2 attachments

Made possible color.pdf
51K



Kelley Durgin <kelley_durgin@psbma.org>

C3 Vivido Writing Training

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org>

Thu, Apr 14, 2022 at 12:40 PM

To: Caroline_shea@psbma.org, kristen_gervais@psbma.org, hallie_shinohara@psbma.org, rebecca_miller@psbma.org, Donna Finnegan <donna_finnegan@psbma.org>, Joanna Lieberman <joanna_lieberman@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>

Cc: Jennie Roffman <jennie@brooklineeducation.org>, Amy Deutsch <amyleahdeutsch@gmail.com>, Devon Powell <devonpowell77@gmail.com>, Catherine Burke <cfburke@rcn.com>, Errol Silverman <errolsilverman@yahoo.com>, Alan Kurd <alankurd@gmail.com>

Dear Caroline,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *Vivido Writing Training* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$5,772**, representing four teachers to participate in two online trainings, and those teachers to collaborate and meet about this work throughout the year. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

The following are the requirements of your grant:

- You are required to submit a written evaluation upon completion of your grant and you may be asked to present the results of your grant at a BEF-sponsored event.
- We ask that you participate in **one of two information sessions** regarding **financial information for your grant**. More information will follow soon.
- The BEF requires that you **acknowledge our support** when communicating with colleagues and with Brookline families about how this experience has influenced your teaching. Wherever possible, please include one of the attached graphics to indicate BEF support. We especially encourage you to spread the word about receiving this grant early and often, as it is *good news* and helps us get the word out.
- **Please be sure to provide pictures, videos, or written materials from your grant activities**, if appropriate, so that we may share them with our donors.
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- **A requirement of your grant is that participants attend our annual Celebrating Teachers event on Tuesday May 10th**, where the BEF Board of Directors will honor you and your fellow grant recipients. Email invitations will be sent out after April vacation. This celebration also includes the presentation of the Ernest R. Caverly Awards for Excellence in Teaching.

Congratulations again and thank you for your proposal.

Elizabeth Ascoli
Executive Director
Brookline Education Foundation
www.brooklineeducation.org
(617) 232-3846

2 attachments

Made possible color.pdf



Kelley Durgin <kelley_durgin@psbma.org>

C6 SHAPE National Conference

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org> Thu, Apr 14, 2022 at 12:40 PM
 To: Kate Goldring <kate_goldring@psbma.org>, scott_newman@psbma.org, greg_kester@psbma.org, Carlyn Zaniboni Uyenoyama <carlyn_uyenoyama@psbma.org>, Asa Sevelius <asa_sevelius@psbma.org>, Jennifer Buller <jennifer_buller@psbma.org>, Jamie Yadoff <jamie_yadoff@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>
 Cc: Amy Deutsch <amyleahdeutsch@gmail.com>, Jennie Roffman <jennie@brooklineeducation.org>, Devon Powell <devonpowell77@gmail.com>, Catherine Burke <cfburke@rcn.com>, Laura Perras <perrasfam5213@gmail.com>, Crystal Chang <lcrystalchang@gmail.com>, Kate Hathaway Weeks <katehweeks@gmail.com>, Lisa Ting <lisating@gmail.com>, Petia Loukova <Ploukova@gmail.com>, Gavin Andrews <gavinlandrews@gmail.com>, Jennifer Rothstein <jrothstein@hammondre.com>, jessicaflaherty@me.com, "Lecarme, Alex" <ALecarme@hammondre.com>

Dear Katie,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *SHAPE National Conference* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$8,946**, which includes travel to the conference, hotel rooms, registration for the conference, substitutes, and collaboration time. The committee thought this was a very worthwhile conference, and hope you get a lot out of it. The only comment was that if there are future opportunities to attend this conference, we hope that teachers from other schools will be able to attend. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

The following are the requirements of your grant:

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- We ask that you participate in **one of two information sessions** regarding **financial information for your grant**. More information will follow soon.
- The BEF requires that you **acknowledge our support** when communicating with colleagues and with Brookline families about how this experience has influenced your teaching. Wherever possible, please include one of the attached graphics to indicate BEF support. We especially encourage you to spread the word about receiving this grant early and often, as it is *good news* and helps us get the word out.
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- **A requirement of your grant is that participants attend our annual Celebrating Teachers event on Tuesday May 10th**, where the BEF Board of Directors will honor you and your fellow grant recipients. Email invitations will be sent out after April vacation. This celebration also includes the presentation of the Ernest R. Caverly Awards for Excellence in Teaching.

Congratulations again and thank you for your proposal.

Elizabeth Ascoli
 Executive Director
 Brookline Education Foundation
 www.brooklineeducation.org



Kelley Durgin <kelley_durgin@psbma.org>

C7 Improving Runkle Schools's Culture and Climate

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org> Thu, Apr 14, 2022 at 12:42 PM
To: Meghan Walsh <meghan_walsh@psbma.org>, Tracy Paradise <tracy_paradise@psbma.org>, alaina_ortiz@psbma.org, jennifer_schultz@psbma.org, Donna Finnegan <donna_finnegan@psbma.org>, Elizabeth Castellana <elizabeth_castellana@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>
Cc: Amy Deutsch <amyleahdeutsch@gmail.com>, Jennie Roffman <jennie@brooklineeducation.org>, Catherine Burke <cfburke@rcn.com>, Devon Powell <devonpowell77@gmail.com>, Errol Silverman <errolsilverman@yahoo.com>, Alan Kurd <alankurd@gmail.com>

Dear Meghan and colleagues,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *Improving Runkle School's Culture and Climate* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$10,252**, representing attendance at the conference, airfare, hotels, and substitutes. The committee recognizes the need for this work, and is pleased that Donna Finnegan will be involved in the work after the conference, which we hope will help to ensure its success. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

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Congratulations again and thank you for your proposal.

Elizabeth Ascoli
Executive Director
Brookline Education Foundation
www.brooklineeducation.org
(617) 232-3846



Public Schools of Brookline

Kelley Durgin <kelley_durgin@psbma.org>

C9 The Indigo Project

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org>

Thu, Apr 14, 2022 at 12:42 PM

To: Marney Krupat <marney_howes@psbma.org>, Lauren Ockene <lauren_ockene@psbma.org>, Meredith Ritter <meredith_ritter@psbma.org>, Megan Burdy Kaufman <megan_kaufman@psbma.org>, Lucy McNeil <lucy_mcneil@psbma.org>, Dominique Gonyer <dominique_gonyer@psbma.org>, Amanda Kretschmar <amanda_kretschmar@psbma.org>, Amelia Black <amelia_black@psbma.org>, felicia_huggins@psbma.org, Karen Shashoua <karen_shashoua@psbma.org>, Amanda Hockensmith <amanda_hockensmith@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>, Lesley Ryan-Miller <lesley_ryan_miller@psbma.org>, Jamie Yadoff <jamie_yadoff@psbma.org>, Asa Sevelius <asa_sevelius@psbma.org>, Torrance Lewis <torrance_lewis@psbma.org>, Donna Sartanowicz <donna_sartanowicz@psbma.org>

Cc: Jennie Roffman <jennie@brooklineeducation.org>, Amy Deutsch <amyleahdeutsch@gmail.com>, Catherine Burke <cfburke@rcn.com>, Devon Powell <devonpowell77@gmail.com>, Sarah Johnson <sarah1215@gmail.com>, Dionne Graham <dionne.graham@gmail.com>, Diane Wilson <diane@powerwithinfit.com>, Gavin Andrews <gavinlandrews@gmail.com>, "Lecarme, Alex" <ALecarme@hammondre.com>, Jennifer Rothstein <jrothstein@hammondre.com>, Kate Hathaway Weeks <katehweeks@gmail.com>, Crystal Chang <crystalchang@gmail.com>

Dear Marney and Lauren and colleagues,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *The Indigo Project* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$2,000.00**, which includes payment for the consultant, materials and supplies, and stipends for collaboration time. *It does not include food, for which the BEF never pays.* The committee was extremely excited by this creative and interdisciplinary grant. We are eager to hear how it goes, especially for the youngest students. The committee was also particularly pleased that this is an outgrowth (no pun intended) of the garden grant from the past two years. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

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Kelley Durgin <kelley_durgin@psbma.org>

C10 Shared Learning, Professional Growth, and Collaboration: K-12 World Language Educators and the 2022 ACTFL Convention

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org>

Thu, Apr 14, 2022 at 12:43 PM

To: Alison Kerr <alison_kerr@psbma.org>, Tanya Alvarado <tanya_alvarado@psbma.org>, Rachel Eio <rachel_eio@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>

Cc: Amy Deutsch <amyleahdeutsch@gmail.com>, Jennie Roffman <jennie@brooklineeducation.org>, Catherine Burke <cfburke@rcn.com>, Devon Powell <devonpowell77@gmail.com>

Dear Alison and Colleagues,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *Shared Learning, Professional Growth, and Collaboration: K-12 World Language Educators and the 2022 ACTFL Convention* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$18,324.50**, representing the convention fee for 37 educators, stipends for collaborative time for teachers and workshop leaders, and substitutes for up to 20 teachers (if possible). The committee was pleased to see so many language teachers participating in this, pleased that it includes elementary and high school teachers, and pleased that it is in Boston! The committee hopes that it will be useful, productive, and informative. Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

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Congratulations again and thank you for your proposal.

Elizabeth Ascoli
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Brookline Education Foundation
www.brooklineeducation.org
(617) 232-3846



Kelley Durgin <kelley_durgin@psbma.org>

C12 BHS CAFE Conference for CTE Culinary Team

1 message

Elizabeth Ascoli <elizabeth_ascoli@brooklineeducation.org> Thu, Apr 14, 2022 at 12:45 PM
To: david_pazmino@psbma.org, elizabeth_ricardelli@psbma.org, Divonne McCoy <divonne_mccoy@psbma.org>, Brittany Stevens <brittany_stevens@psbma.org>, Anthony Meyer <anthony_meyer@psbma.org>, Gabe McCormick <gabe_mccormick@psbma.org>, Michelle Herman <michelle_herman@psbma.org>, Kelley Durgin <kelley_durgin@psbma.org>
Cc: Amy Deutsch <amyleahdeutsch@gmail.com>, Jennie Roffman <jennie@brooklineeducation.org>, Catherine Burke <cfburke@rcn.com>, Devon Powell <devonpowell77@gmail.com>, Diane Wilson <diane@powerwithinfitt.com>, Marisa Nucci <mnucci@bwh.harvard.edu>

Dear David and colleagues,

Congratulations! On behalf of the Brookline Education Foundation's Collaborative Grants committee, I am pleased to inform you that your proposal entitled *BHS CAFE Conference for CTE Culinary Team* was selected for funding for the 2022-2023 academic year.

The amount of your award is **\$4,836.18**, which includes travel and accommodations, the conference fee, and collaboration time for the three of you. The committee was excited about this grant, and has heard great things about the BHS Restaurant, and everyone is eager to eat some delicious new things! Please be aware that *you are responsible for ensuring that your expenses submitted for BEF reimbursement do not exceed the approved budget. Any expenditures above this amount or for purposes other than those stated here are the participants' sole responsibility.*

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