



# TOWN of BROOKLINE

*Massachusetts*

## BUILDING DEPARTMENT

Charles A. Simmons  
Director of Public Buildings

### INTEROFFICE MEMORANDUM

**TO:** Dr. Linus Guillory, Superintendent of Schools  
School Committee

**FROM:** Charlie A. Simmons, Director of Public Buildings *CS*

**SUBJECT:** School Summer Work - 2022

**DATE:** September 20, 2022

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Public Buildings had a busy Summer. A number of maintenance projects including repairs, maintenance and testing of equipment was done while the schools were on summer vacation. I wanted to give a brief summary of the work that was completed. This work would be now – CIP. Please see below:

#### In House Staff:

Restored all water bubblers to pre-covid status with bottle fillers and spigots  
Installation of touchless faucets and flushometers  
Pest Control - Increase pest control at all locations due to high activity in the Town  
Dismantled computer lab/classroom improvement: Pierce  
Compactor move: BHS  
Masonry repairs: Heath  
Whiteboards: Heath  
Various window screen repairs in the schools

#### Outside Contractors:

##### All school locations:

Replaced all air filters in all HVAC equipment with Merv-13 filters  
PM'd all HVAC controls.  
Boiler/Pump – PM – Industrial Burner

100 percent testing Fire and Sprinkler systems: JCI

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Security PM of all equipment – Cameras, keycards, burglar alarms: Lantel Communications  
Plumbing PM and repairs: Barrell Plumbing  
Grease trap PM: MR. Drain

Summer Roof PM and Repairs: McKenna Roofing  
Roof, cupola repairs at Lawrence School – McKenna Roofing

Exterior Door PM: New England School Services (NESS)  
Extinguisher PM: Keane Fire  
Generator Pm – WA Kraft  
Elevator PM: Embree Elevator  
Water filter PM: Barrell Plumbing

Installation of Permanent Heat Pumps/AC units  
High School - 12 classrooms -Various companies  
Baker School - 14 classrooms-Various companies  
New Lincoln – 2 classrooms-Various companies

Flooring upgrades and repairs: Atkinson Flooring  
Pierce Primary  
Heath  
New Lincoln  
BHS  
Lawrence  
Baldwin

Ceiling tile replacement:  
Heath, BHS, Lawrence: New England School Services (NESS)

Windows

Repairs:  
BHS/Lawrence/New Lincoln: BRG, Inc.  
Pierce Primary: Jackson Glass

Shades:  
BHS: BRITE Visual

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### Washing

All schools– LA Windows

### Painting: Art Di Giovanni Painting

Ridley

Heath

New Lincoln

BHS

Lawrence

Baker – Kindergarten ceiling

### New Fire Doors/New Doors

BHS, New Lincoln, Baker: New England School Services (NESS)

### Security:

Lantel

Heath: new door reader cafeteria; upgraded camera system

New Lincoln: upgraded burglar alarm

### Other

Waterproofing BHS/Welland side ground level rooms from exterior: McKenna Roofing and DPW

Move Lockers/re secure to wall at new location – Pierce: New England School Services (NESS)

### Flood mitigation:

BHS – 2 separate floods, various vendors,

Baldwin School