



TOWN of BROOKLINE
Massachusetts

BUILDING DEPARTMENT

Daniel F. Bennett
Building Commissioner

March 5, 2018

TO: Select Board

FROM: Charles A. Simmons
Director of Public Buildings *CAS*

SUBJECT: Request of Appropriation Transfer

I am requesting that \$200,000 be transferred from account 2500 3430 561011 School Natural Gas to account 2500 3430 522400 School Repairs and Maintenance.

The energy account is operating at a surplus at this time. With 4 months remaining to the Fiscal Year, this appears to be due to the mild winter (despite a very cold week during December).

The transferred monies would be used to fund those line items in the operating budget that were not funded this Fiscal Year. This work would include:

- Preventative Maintenance – Gas booster pumps and domestic water circulation pumps
- Preventative Maintenance – Boilers – 2nd winter
- Preventative Maintenance – Boiler pumps and associated fans
- Preventative Maintenance – Pumps and Fan vibrational testing
- Preventative Maintenance – Roof Inspections – winter
- Preventative Maintenance – Roof Drain testing
- Preventative Maintenance – Roof Testing – Infrared
- Preventative Maintenance – Masonry Testing - Inspections
- Preventative Maintenance – Alarm Systems

Thank you for your consideration.

cc: Mary Ellen Dunn; Deputy Superintendent Admin & Finance Public Schools

TOWN OF BROOKLINE

REQUEST FOR APPROPRIATION TRANSFER

DATE: MARCH 9, 2018

To the Board of Selectmen:

Authority is hereby requested for permission to make the following transfer(s) within the appropriation for the BUILDING Department Name

	<u>ORG #</u>	<u>ORG NAME</u>	<u>OBJECT #</u>	<u>OBJ NAME</u>	<u>AMOUNT</u>
FROM:	<u>2500 3430</u>	<u>SCHOOL</u>	<u>561011</u>	<u>NATURAL GAS</u>	<u>\$ 200,000</u>
TO:	<u>2500 3430</u>	<u>SCHOOL</u>	<u>522400</u>	<u>REPAIR + MAINT.</u>	<u>\$ 200,000</u>



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TO: _____



[Signature]
DEPARTMENT HEAD

NOTE: IN ADDITION TO SELECTMEN APPROVAL, THE FOLLOWING TRANSFERS REQUIRE ADVISORY COMMITTEE APPROVAL:

- (1) From Capital (5A); (2) To Personnel (51); (3) Building Dept Transfers of more than \$10,000 to or from Repairs to Public Buildings (522400); (4) From the Parks & Open Space Division to any other division of DPW; and (5) From the Snow & Ice budget to any other division of DPW.

BOARD OF SELECTMEN