



**School Committee Ad Hoc Task Force on Remote Learning**

**Expert Advisory Panel 1: Educational Excellence & Equity**

**Thursday, June 18, 2020  
3-4:30**



# Agenda

- OML Requirements Review
- Panel Organization within the 4 Group Framework
- Preliminary Questions for Feedback from PSB Administration



# Introductions

- Send summary of application (3-5 sentences) to co-chairs by next meeting.



# Meetings

- Every Thursday 3-4:30
- Volunteer for note-taker
  - Include: attendees, start/end time, major discussion points, votes taken, documents distributed

# Open Meeting Law Requirements

- Mandatory training - additional trainings will be offered for advisory board members
- Financial conflict of interest

# Open Meeting Law



## Remote Participation

### Procedures for Remote Participation

Notify chair

Announcement

Roll call votes

Documents

Executive session  
declaration

Technical difficulties



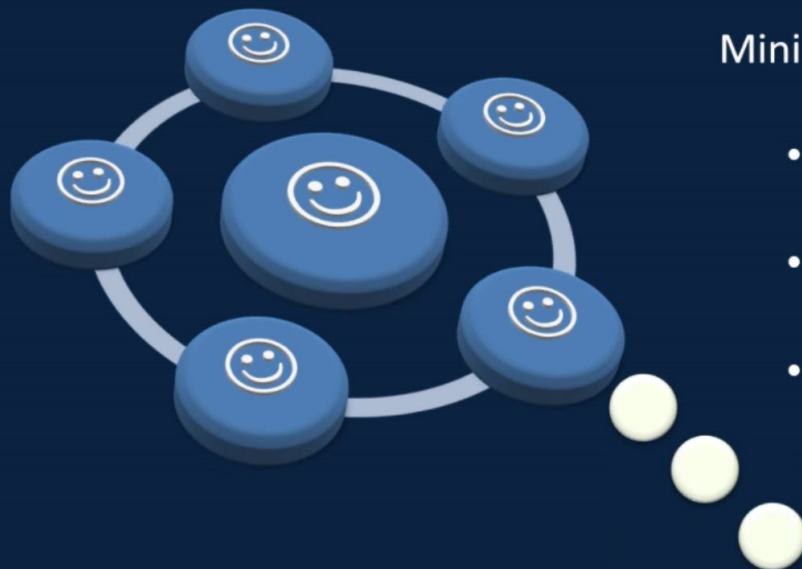
Technology





## Remote Participation

Permissible reason for Remote Participation: physical attendance at the meeting must be unreasonably difficult.



### Minimum Requirements:

- Clearly Audible
- Quorum Present
- Remote participants may vote

# Open Meeting Law



## Document Used at a Meeting

# Open Meeting Law

Documents used by a public body during an open meeting are public records!

But, the following materials are exempt from public disclosure:



Performance evaluations  
NOT created by members  
of the public body



Application materials,  
other than resumes





## Meeting Minutes

# Open Meeting Law

### Approving Minutes

- Latest of 3 meetings or 30 days BUT whenever possible, approve at the next meeting
- Documents and exhibits used by public body must be retained by the public body but do not need to be physically stored with the meeting minutes

### Upon Request

- Open session minutes provided within 10 days of request
  - Whether in draft or approved form
- For all other records – Consult Supervisor of Records in the Secretary of State's Office



## Social Media



# Open Meeting Law

- Communicator's intent in posting to a social media platform (Facebook, Twitter) is relevant; whether other members of the public body happen to see the communication is not determinative.
- Communication that is directed at members of the public, where no other member of the public body responds, and any viewing of posts by fellow members of the public body is incidental is generally not OML violation.
- Text messaging between a quorum of public body members, during or outside of a meeting, may constitute private deliberation.
- Public body member may subscribe to a listserv. However, where a quorum of the members of a public body subscribe to a listserv, the public body risks unlawful deliberation.
- Email discussion of a public body's operation, such as leadership of public body, is a matter of public business that should be reserved for an open meeting.
- Public body can share documents in online drop box, but limited to distribution of meeting agenda, scheduling information, and reports or documents to be discussed at meeting only if no opinion is expressed.

# Panel Organization

- School Committee (SC)
  - Remote Learning Task Force - appointed by SC to engage with the community, educators, and administrators around plans for 2020-21 school year - hybrid, remote, in-person options
    - Advisory Panel Member - appointed by SC to serve on a regular basis. Term is June-Dec 2020
      - Community Advisor - were recognized as having relevant knowledge and experience for the advisory panels

# New Superintendent - July 1

Dr. Jim Marini - integrate the work of advisory panels, PSB senior staff and principals, BEU and teachers, town departments, and parents

# 4 Panels



- Panel 1 - Educational excellence and equity
- Panel 2 - Support to address the whole child experience
- Panel 3 - Remote learning capacity building
- Panel 4 - Public health, safety and logistics

# 4 Panels



- Panel co-chairs to meet during task force meetings every Friday
  - Provide update
  - Identify overlap of questions and information gathering
  - Share ideas

# Panel 1: Educational Excellence & Equity

- Current academic questions posed by PSB
  - What are the organizational structures needed to facilitate a robust RTI framework in a hybrid learning environment?
  - What methods of instruction are families expecting to see?  
How will these methods support access for all families?
  - What common experiences do families expect for students?

# Panel 1: Educational Excellence & Equity

- Are there additional questions we would like to propose?



# Questions? Concerns?



