



THE PUBLIC SCHOOLS OF BROOKLINE

OFFICE OF TEACHING AND LEARNING
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Summer Explorations Trip 2017
Overnight, Out-of-State Field Trip Application
Franconia Notch, New Hampshire
August 15-17, 2017

For review and consideration by the
Brookline School Committee

Approval Route:	Approved	Denied	*Returned
Copies to:			
TEACHING & LEARNING	<u> </u>	<u> </u>	<u> </u>
SUPERINTENDENT	<u> </u>	<u> </u>	<u> </u>
SCHOOL COMMITTEE	<u> </u>	<u> </u>	<u> </u>
MEETING DATE	<u> </u>	<u> </u>	<u> </u>
*REASON RETURNED:	<u> </u>	<u> </u>	<u> </u>

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APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT FIELD TRIPS

Before the trip is announced to students, please submit this form to the Superintendent of Schools:

(a) three (3) months in advance if the trip is within the United States, or

(b) six (6) months in advance if the trip is out-of-the country.

For clarity, all forms are to be word-processed, NOT handwritten. To maintain the formatting, delete the lines.

TRIP LOGISTICS:

1. Name of Field Trip: **Summer Explorations Trip 2017**
2. Educator Requesting Field Trip Approval: **JT Leno**
3. School: **District Wide** Grade Level: **Grades 6-8**
4. Have you reviewed the *School Committee Policy I 3 a. for School Sponsored Field Trips*? **Yes**
5. Have you reviewed the document "*Administrative Procedures for School Sponsored Field Trips*"? **Yes**
*If you need copies of the documents for #4 and #5,
contact the Office of Teaching and Learning at 617-730-2432.*
6. What is your destination?
Appalachian Mountain Club's Lonesome Lake Hut located on Interstate 93 in Franconia Notch, New Hampshire. The hike to Lonesome Lake is 2 miles. We will also summit Cannon Mountain, which will be a 4-mile round trip hike.
7. What is the date and time you are leaving school?
Summer Explorations 2017 will depart on 8/15/17 around 8AM. We will pick students up at their homes.
8. What is the date and time you are returning to school?
Summer Explorations 2017 will return on 8/17/17 around 4PM. Students will be dropped off at their homes.
9. Do the dates of the trip conflict with any religious holidays or observances? **No.**
10. How many days will students miss from school? **No school days will be missed.**
11. How are students being transported (school bus, chartered bus, plane, rail, etc)?
We will be traveling in the BHS van.

*If students are traveling via bus, please complete the
Requirements for Field Trip Transportation via Bus form.*
12. How many students will be participating in the field trip? **10 Students**
13. What members of the student body are eligible for the trip?
Students in grades 6-8 who are enrolled in Steps to Success and work with PSB Elementary/Middle Program Advisors
14. How are students selected to participate in this field trip?
PSB Elementary/Middle Program Advisors will meet to discuss which students will benefit from the trip (in discussion with Steps to Success representatives), and would be available to

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participate. They will determine which students to invite and work with students and families to confirm participation.

15. Where will students be staying?

Students will be sleeping in bunkhouses at the hut. There will be designated female and male bunkrooms.

16. What are the names and cell phone numbers of the primary staff chaperones on the trip?

JT Lenocho: 617-259-5829

17. Other than those listed in #16 above, what are the names and roles (teacher, parent, etc) of other adult chaperones who will be on the trip?

Emy Takinami - Steps to Success College Success Initiative Advisor (STS employee)

Jeffrey Pierre - After Hours U at Pierce School (STS employee)

EDUCATIONAL RELEVANCE

18. What is the purpose of the trip and how does it relate to Brookline's Learning Expectations (K-8) or BHS Course Syllabi?

This trip relates to PSB District Goal 3 – Every Student Prepared for Challenge and Change. The trip is designed as a team building experience for students. They will learn about and practice Expedition Behavior (an awareness and attention to all relationships that influence an outdoor experience), develop backpacking skills, and have a summer experience in an outdoors environment that they have had limited exposure to previously.

19. Describe activities planned before the trip to prepare students:

Please see attached daily agenda document.

20. Describe activities planned after the trip for students to wrap-up/reflect:

Following each day's activities, we process the highs and lows of the day, challenges faced and new things learned and review the next day's agenda. The last day we have a closing "circle" during which time we review the trip, check in on students how they are feeling, physically and emotionally.

ACCESSIBILITY AND STUDENT SAFETY

21. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip reflect the diversity of the school population?

The Summer Exploration trip will represent the diversity of the PSB student population, as participants will be students who are in the Steps to Success Program.

22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc.

Participating students and their parents must attend a pre-trip informational/organizational meeting. As a group we create a Full Values Contract that each student/staff will maintain throughout the trip. There will be 1 chaperone for 3-4 students. Chaperone JT Lenocho is certified in Advanced Wilderness First Aid and Chaperone Emy Takinami is a certified Wilderness First Responder. We have an emergency action plan for multi-day trips. Finally, each student and their parent/guardian will sign a behavior expectation contract.

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23. What is the name and location of the medical facility closest to your destination?

Littleton Regional Hospital

24. Will students be swimming?

There will be no swimming.

25. If travelling outside of the United States, please attach the appropriate Department of State Advisory Review and Notification and a copy of Consular statement. N/A

FUNDING

26. What is the total cost of the trip? Please detail the major components of the trip below and provide a total. (add/edit headings as necessary)

2 nights Lodging (includes 2 breakfasts and 2 dinners)	Total: \$936 (cost before YOP discount: \$2760) *\$36 per person per day
Travel: Gas	BHS van \$60
Outdoor Gear	No cost
3 Lunches and trail snacks	\$300 for 10 students; 3 staff
Admissions/Tickets	N/A
TOTAL:	\$1,296

27. How will the field trip be funded? **Steps to Success, Inc. will provide the funds for this trip.**

28. What accommodations are made for students who cannot afford the expenses of this trip? Are partial and/or full scholarships available?

There is no cost to students. All equipment that students/staff may need will be provided by AMC's Youth Opportunities Program. YOP also allows us access to Lonesome Lake Hut at a significant discount. A Kids-In-Huts Reservation Confirmation is on file.

29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here:

No fundraisers are planned for this year's trip.

*If you need any assistance as you complete this application,
Please contact the Office of Teaching and Learning at 617-730-2432.*

Signatures:

Educator Requesting Field Trip Approval: **James T. Leno**, Date: **May 29, 2017**

Principal: , Date: 6-7-17

Summer Exploration 2017 DAILY AGENDA

Tuesday:

- 8-9 AM pick up students (High Street Vets, 22 High Street, Egmont and Trustman
- 9 AM Drive to Franconia Notch: Trail Head for Lonesome Lake located in the Lafayette camp ground: Bathroom and gas fill up stop on Exit 23 on 93 north, New Hampshire
- 12:30-2 Arrive Lonesome Lake trail head (Lafayette Camp Grounds)
 - Lunch
 - Review full value contract
 - Unload gear and equipment check
 - Begin 2 mile hike up to Lonesome Lake Hut
- 4:00:
 - Arrive to Lonesome Lake Hut and check in
 - Tour of the hut
 - Prepare for hike around Lake
- 6:30: Dinner in the LL Hut
- 7:30
 - Process day with students/staff
 - Review next days hike to Cannon Mnt
 - Gear check list for the hike
- 9 PM: Night walk around the Lonesome Lake
- 10 PM
 - Quiet time
 - Bed time: Lights Out!
- 10:30is:
 - Staff check in and discuss next day hike and review Emergency Action Plan

Summer Exploration 2017 DAILY AGENDA

Wednesday:

- 7AM: Wake up
- 8AM: Breakfast
- 9AM: Return to bunk house: Prepare for day hike to Cannon Mountain
 - Pack day packs (what to pack discussion)
 - Prepare lunches
 - What to wear
 - Review students' full value contract, safety guidelines, water, water, water

- 4:00: Return from Hike:
 - Unpack
 - Relax until dinner

- 5:00: Dinner in the hut

- 6:00: Short hike around Lonesome Lake

- 7:00: Review next day agenda

- 8:00: Group games

- 9:00: Night Hike/Star Gazing at the Lake
 - Process the days hike with student and staff

- 10:00: Lights Out

- 10:30: Staff check in – review the last day's agenda

Summer Exploration 2017 DAILY AGENDA

Friday:

- 7AM: Wake up
- 7:30AM: Breakfast
- 8:30AM: Return to bunk house pack up to leave
- 9:30AM: Hike out to Lafayette Camp Ground
- 11:00: Arrive at Bus and de-issue gear
- 12:00: Lunch at Bus
- 1:00: Leave for Brookline: bathroom break and gas break about 2 hours into trip
- 4-5 Return to Brookline and transport students home.