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Rwanda International Conference on Family Planning

International Field Trip Application

Kigali, Rwanda

November 9, 2018 to November 18, 2018

For review and consideration by the
Brookline School Committee

Approval Route: _____ Approved _____ Denied _____ *Returned _____
 Copies to: _____
 TEACHING & LEARNING _____
 SUPERINTENDENT _____
 SCHOOL COMMITTEE _____
 MEETING DATE _____
 *REASON RETURNED: _____

Brookline High School Field Trip Application

Brookline – Rwanda International Conference on Family Planning field trip

Kigali, Rwanda

Table of Contents:

Statement of Purpose.....	1
Application for Out-of-State Field Trips.....	5
Projected Costs.....	10
Itinerary	10
TimeLine.....	11-12
Student Guidelines and Contracts.....	13
Student Behavior Contract.....	14
Health and Safety Information.....	17

Additional Documents:

Excel Budget Spreadsheet

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Chaperones:

Bridget Knightly, Teacher at Brookline High School

Kelli McDermott, Secretary at Brookline High School

STATEMENT OF PURPOSE

Brookline – Rwanda International Conference on Family Planning in Kigali, Rwanda

The purpose of the Brookline High School International Conference on Family Planning (IFPC) trip is to enable Brookline students learn of the challenges and opportunities of healthcare work for women and their access voluntary, quality, safe contraception. During the International Conference on Family Planning students will hear from many organizations who have taken great strides to solve these issues in which inadequate care and access to family planning methods threaten the health and safety of women today.

Similar to other health conferences that BHS students have attended, such as the World Health Summit conferences in Berlin, Montreal, and Coimbra, as well as the Global Health Film Festival, this conference, the first that BHS students will be able to attend in a lower income country, will allow students to meet with and learn from adults who are seeking to solve real world complex problems. The conference, and this experience, connects directly to the curriculum in Global Leadership, as well as the overall mission of the Public Schools of Brookline.

Connection to Global Leadership Course

The Global Leadership course follows four units: Cultural Awareness, Global Diplomacy, Global Economics, and Global Development. The trip to Kigali, Rwanda for the International Conference on Family Planning and directly connects to the Cultural Awareness and the Global Development units.

When students arrive in Kigali, Rwanda they will experience and distinct culture unlike Brookline, while also interacting with diplomats, healthcare professionals, and INGO staff from an extremely diverse background and heritage. The cultural awareness and sensitivity that is discussed in the Global Leadership course will enable students to engage with the ambassadors respectfully and participate in constructive conversations about the issues that face our world today. In addition, students will immerse themselves in a new culture that is vastly different from their own which will leave them more informed with how NGO's and multilateral organizations must function to satisfy these culture constraints while simultaneously delivering proper medical care to women.

The Global Leadership concludes with a unit on global development in which students learn about health problems that face certain areas as they work to find a legitimate solution. During this conference students will learn how a variety of organizations around the world who have attempted and succeeded in aiding women in developing countries get access to proper health care and contraceptives. In addition to learning more about family planning from experienced professionals, students will learn of the numerous opportunities that are open to them regarding global health and family planning and meet with people who could help them encounter those opportunities.

The knowledge acquired in the global leadership course will enable students to have an enriching and eye-opening experience in Rwanda at this International Conference on Family Planning. Although this connects directly with the Global Leadership class, admission to the trip will not be limited to members of the class, either current or former.

Program Information

Connection to School Committee Mission and Goals

The Tanzania Sports and Global Health field trip supports School Committee Core Values and Goals in the following ways:

Mission -- Core Values: Collaboration

Through collaboration we find new sources of learning and strength. The Public Schools of Brookline actively promote collaborative relationships. We seek out partnerships with community organizations that add value to our school system. We urge and support collaboration and exchange within and across our school community.

The conference itself embodies collaboration with all the non-governmental organizations and delegates that will be attending the conference. Students will be able to interact with international and local NGOs that will create connections between our school and the organizations. In addressing the challenges of unmet need of sexual and reproductive healthcare (SRH), students will be able to see collaboration between national governments from around the world, supranational organizations within the United Nations (in this case specifically the UNFPA), and international non-governmental organizations, such as Pathfinder International and Partners in Health (PiH), and local non-governmental organizations, such as the University of Global Health Equity (UGHE). Both the briefings in preparation for the conference, and the conference itself, represent collaboration with community organizations.

Mission -- Core Values: Respect for Human Difference

We are committed to acknowledging and celebrating the diversity within our community while affirming the importance of our common humanity. By promoting a safe environment for questioning and challenge, we foster the growth and value that comes from different perspectives, cultures and experiences. Our commitment is to create an atmosphere of safety in which to acknowledge and express difference while advancing true acceptance and respect for all.

In this trip, students will learn a wide array of perspectives, from simply working with people from a radically different culture, to seeing the mix of cultures in Rwanda's capital. The students cannot help but see the world from different points of view, whether in examining how to approach health issues like family planning in Rwanda to work with cultural challenges around the status of women's healthcare.

They will hear from respected and well-known international NGOs as well as local government officials in Rwanda.

In addition to this, access to sexual and reproductive healthcare, contraception, family planning, and abortion are highly charged issues around the globe. Discussing these issues and finding locally appropriate and sensitive approaches to solving the challenge of access for women and men around the world requires respect for individual differences. Some of the countries and organizations in attendance support full access for women to abortion, while others do not. Some support access for adolescents, while others do not. Working through these differences of approach requires open respectful dialogue and mutual respect and understanding, even when the different approaches are often in opposition to each other. Students will be able to witness this first-hand.

Goal: Every Student Prepared for Change and Challenge

Instill in every student the habits of mind and life strategies critical for success in meeting the intellectual, civic, and social demands of life in a diverse, ever-changing, global environment.

Additionally to embodying the above School Committee missions, the trip also supports the goal stated above. Through preparation before the trip, in all forms, the students will understand some of the challenges of working in a lower income country that is radically different in many ways from their home culture in Brookline Massachusetts. They will also understand a few of the numerous complexities of addressing family planning or bringing about cultural change around women's status. This will both prepare them better to work in such an environment and also make them aware to the possibility that they *have opportunities* to work on such a global stage. These first-hand experiences for students will demonstrate powerfully for students that they too can engage in this field in a global manner and achieve the scale of change that organizations are currently.

It would be hard to find a place where students must consider issues more directly from a "diverse, ever-changing, and global environment." They will be in contact with professionals from around the world and from a variety of "levels", namely diplomats who work on the world stage as well as individual practitioners who treat individual clients, people from both high- and low-income countries.

Institutional Support

Brookline High School has the support of three well-known international NGO's, two based in Greater Boston and one in Rwanda. This will help us with preparation of students for the conference and support of them on the ground once they reach Kigali.

At the Global Health Film Festival in London in December of 2017, students met with people involved with the film *Bending the Arc*. One of the people was Agnes Binagwaho, former Minister of Health of Rwanda. She offered students from Brookline High School a standing invitation to come see Rwanda. In addition, Mr. Kahrl is working with John Urschel of University of Global Health Equity for a visit to

Rwanda in the summer of 2018 as preparation for the visit in November. In addition to this, members of the Global Leadership Club hosted a screening of *Bending the Arc* and staff from Partners in Health came and spoke and offered their support as well. One of these staff members, Carole Mitnick, is a current BHS parent of junior Phia Mitnick. Pathfinder International, a locally based international NGO that does reproductive healthcare and family planning in lower-income countries will also be sending a contingent of thirty to forty staff to the conference. Watertown staff have offered to provide briefings and educational materials to the BHS students as they prepare for the conference.

In preparation for the trip, students will be meeting with staff from Pathfinder International and the UNFPA. We are planning to skype with these two well-respected NGOs so that we have more knowledge on the topic and will know what we would like to see and learn in the conference. Pathfinder has been working in East Africa for over fifty years. UNFPA, the United Nations Population Fund, works to help reduce the risk of both mothers and their children during times of both pregnancies and childbirths. The organization was founded in 1969 and has been working in the East African and Sub-Saharan regions of Africa. They work to combat female genital mutilation, child marriage and Obstetric Fistula- in their most recent campaigns. Leading up to the trip, Global Leadership students will have the opportunity to visit the UNFPA headquarters in New York. Through this earlier trip and our planned skype calls, students should be properly prepared and educated on the topics necessary to attend the conference in an educated, professional way.

Basic Itinerary of the Trip -- November 9-18, 2018

- 11/9 Friday- Leave Boston to arrive in Kigali Saturday 11/10
- 11/10 Saturday - Arrive and relax at hotel
- 11/11 Sunday- Visit the Genocide memorial and the President's Palace
- 11/12 Monday - International Conference on Family Planning begins
- 11/13 Tuesday - International Conference on Family Planning
- 11/14 Wednesday - International Conference on Family Planning
- 11/15 Thursday - International Conference on Family Planning
- 11/16 Friday - Visit the Inema Arts Center & Kimironko market
- 11/17 Saturday - Depart Kigali to arrive in Boston Sunday 11/18
- 11/18 Sunday- Arrive home

APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT TRIPS

Trip Logistics

1. **Name of Field Trip:** Rwanda - International Conference on Family Planning
2. **Educators Requesting Field Trip Approval:** Ben Kahrl (Social Studies teacher)
3. **School:** Brookline High School **Grade Level:** rising 10th, 11th, and 12th grade students
4. **Have you reviewed the new School Committee Policy I 3 a. for Field Trips?** Yes
5. **Have you reviewed the document, *Administrative Procedures for School Sponsored Field Trips*?**
Yes
6. **What is your destination?** Kigali, Rwanda
7. **What is the date you are leaving Brookline?** Friday November 9, 2018
8. **What is the date you are returning to Brookline?** Sunday November 18th, 2018
9. **Do the dates of the trip conflict with any religious holidays or observances?** No.
10. **How many days will students miss from school?** Four (due to Veterans Day, no school on Monday the 12th of November)
11. **How are students being transported?**
 - a. from Boston to Kigali: airplane
 - b. while in Kigali: Car and bus
 - d. from Kigali to Boston: airplane
12. **How many students will be participating in the field trip?** 16 students
13. **What members of the student body are eligible for the trip?** All 10th, 11th, and 12th grade students who have demonstrated an interest in international affairs and development through coursework, (specifically, but not limited to Global Leadership), club membership, previous travel, other work locally, or volunteer experience.
14. **How are students selected to participate in this field trip?**

Students will be selected based on the following criteria:

 - Interest in women's development, family planning, international aid work
 - Ability to serve as an ambassador from Brookline and the United States
 - Solid academic record (good study habits, participation, attendance)
 - Sensitivity to other people and cultures
 - Previous experiences away from home
 - Successful completion of the application
 - Interview with sponsoring teacher and parents
 - Perceived potential for personal growth
15. **Where will students be staying?** At a moderately priced hotel, The Gloria Hotel, in Kigali
16. **What are the names and cell phone numbers of the primary staff chaperones on the trip?**
Bridget Knightly 617-694-6475 and Kelli McDermott 617-372-1934

17. Ms. Knightly traveled with students to Tanzania in February of 2018 and has led student groups and/or participated in exchange trips in the past. Both chaperones will be supervising the students and available to them on a 24-hour basis. While in Rwanda, each chaperone will have a cell phone that works within the local network and will be able both to contact each other and also make calls to the United States.

18. Other than those listed above, what are the names of other adult chaperones on the trip?

None

Educational Relevance

19. What is the purpose of the trip and how does it relate to the Brookline High School Course Syllabi?

The purpose of the trip is three-fold. First, students will have a chance to understand the challenges and complexities that non-governmental organizations face when providing safe health care for and safe, effective contraceptives for women as well, including cultural challenges and lack of proper resources. Second, students will be exposed to different career paths related to family planning and have access to discussing the topic with people currently in the field. Finally, it will help students understand that they can operate on a global stage and be involved in this kind of change, whether in Central/ East Africa or another part of the world, whether in global health, cultural change, or another area of their own passion.

See above for additional information about how it meets with course guidelines and curriculum as well as School Committee goals.

20. Describe activities planned before the trip to prepare students:

A. Guest Speakers -

- a. Pathfinder International staff member to visit and speak with students about Family Planning and their work regarding the topic.
- b. Meeting with members of the UNFPA at the UNFPA headquarters in New York
- c. Skype Session with staff members of Pathfinder International, and Partners in Health.

B. Films -

- a. K4Health Malawi project Film on reproductive health (aired at the previous International Conference on Family Planning)
- b. Documentary Film - "Hotel Rwanda" about the Rwandan Genocide
- c. Documentary - "Half the Sky" about maternal mortality.
- d. Documentary - "Bending the Arc" about the work of Partners in Health in Haiti and Rwanda.

C. Readings

- a. Project Briefings / Descriptions from the conference
- b. Multiple readings from the UNFPA and Pathfinder website about family planning and reproductive health

21. Describe activities planned after the trip to wrap-up/reflect:

Students who participate will be asked to discuss the conference with the Global Leadership class members who were not at the conference and also the Amnesty International chapter members who did not participate. Further, we will work to coordinate with the Sagamore for a possible article or use of social media during and after the event.

Accessibility and Student Safety

22. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip are representative of the school population?

Once the School Committee has approved the trip, we will make a strong and concerted effort to encourage participation from a broad spectrum of BHS students so that the group reflects the makeup of the larger student body.

This trip will have a *Needs Blind* admissions process whereby applications for financial aid are submitted separate from regular applications and will not be revealed until after selections are made. The financial aid process will award students a percentage of his or her trip that will be covered and we will ensure that percentage is paid for by school fundraising activities.

22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc?

Enrollment in Smart Traveler Enrollment Program (STEP). This is a service of the Bureau of Consular Affairs of the U.S. Department of State that alerts the U.S. Embassy in Rwanda of our travel when we arrive in Rwanda. This is the program recommended by the U.S. Embassy in Rwanda.

Additionally, we will also call the U.S. Embassy after the trip is approved to find out any travel advisories that might exist and against before our departure. We will also consult the following website for any specific information. <https://rw.usembassy.gov/>

Beyond the typical measures of traveling with any student group on an overnight trip, in traveling to a country like Rwanda, there are two particular areas of focus for student safety: health and security.

Health Safety

For health safety, there are several different areas we will address before departure and others as well during our travel:

- 1) Immunizations - Students will be required to provide proof of visiting a travel clinic and receiving the proper immunizations and medications concerning diseases like tuberculosis, typhoid, malaria, and yellow fever. All students immunizations records must be up to date. This will also include the

need for bringing medications like immodium and cipro designed to address gastrointestinal illness or distress.

- 2) Medication - Students will also be advised to bring medication for travel / motion sickness if they are prone to this, as well as medication, both over the counter and prescription, for gastrointestinal illness and possible diarrhea.
- 3) Briefings - Students and parents will attend mandatory briefing concerning travel and health and diet in a low income country. This will cover restrictions on diet, namely strong advisories to avoid certain food (anything that has not been cooked, peeled, boiled, or processed). This is particularly a concern with fruits and vegetables. Students will also be advised that food security in terms of avoiding severe allergies like those with nuts simply cannot be guaranteed. Students will also understand the challenges of water, both in terms of safety of not using tap water for drinking or brushing teeth, but also the need to consume only bottled water or canned or bottled drinks. This caution includes *any* consumption of ice.
- 4) Diet - Students will be advised to bring power bars or other nutrition that is easily portable with them so that if there are days with long breaks between meals, they can avoid low blood sugar. They will also be advised to drink considerable amounts of fluid to ensure against dehydration, a common occurrence in more tropical climates. We will also purchase and have available large quantities of safe water for everyone to drink.

Security Safety

This aspect of the trip is paramount and involves understanding risks and taking focused clear steps to avoid those risks. This is the same approach that we take with all of our exchange trips to Tanzania, France, Mexico, China, Nicaragua, Italy, Cambodia, Germany, or Spain. One of the best ways to do this is to rely on those who know the area the best. This is similar to the foreign exchange students, whether from China, Japan, or France, who visit Brookline High School. We might advise them to avoid certain parts of Boston during certain events or certain times of day or night.

We are relying on local expertise with Pathfinder International, Partners in Health, UGHE, as well as staff of the conference itself. We have had extensive conversations with staff members of all of these organizations about the safety of the students. Based on the recommendations of these organizations there are several steps that we are taking.

- 1) Registering with the American Embassy in Rwanda.
- 2) Registering with Smart Traveler Enrollment Program <https://step.state.gov/STEP/Index.aspx> sponsored by the U.S. State Department which delivers updates and alerts about locations around the globe, in this case specifically Rwanda.

Finally we will follow any and all State Department advisories in the event any are issued.

23. What is the name and location of the medical facility closest to your destination?

King Faisal Hospital Kigali, Rwanda KG 544 St. Kigali, Rwanda <http://kfh.rw/>

Overseas Patients

Overseas patients seeking treatment at the King Faisal Hospital, Kigali Rwanda can contact the hospital at: Tel: +250 (250)5888888

24. Will students be swimming? No.

25. If travelling outside of the United States, please attach the appropriate Department of State notices and advisories.

It is considered a level 1 country where normal Precautions should be exercised. The Border between the Democratic Republic Of Congo and Rwanda is the site of an armed conflict and travel there should be reconsidered. We should not be leaving the city and so this should not be an issue.

<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories/rwanda-travel-advisory.html>

FUNDING:

26. What is the cost of the trip? \$2650 per student. We are currently trying to negotiate with the conference organizers to see if they will waive some of the \$550 registration fee.

For a detailed budget, please refer to the budget document.

27. How will the field trip be funded?

The trip will be funded by the families of participants. As described in #28 and #29 below, we will actively engage in fundraising efforts to raise money for scholarships, and students will be encouraged to assist their family by contributing to the cost through their own work. We are currently working to solicit donations from private individuals who want to support the work of expanding opportunities for students at Brookline High School, particularly students who would not otherwise be able to afford these trips.

28. What accommodations are made for students who cannot afford the expenses of the trip? Are partial and/or full scholarships available?

Yes, scholarships will be available. We will work to raise money for at least two full scholarships, which will be divided for those students who have financial need, to ensure that all students can afford to go. Further, we will work with the administration to publicize the trip through various platforms, including, METCO, and Steps to Success, and other places.

Furthermore, we will ensure students know that scholarships are available and that all scholarship requests will remain confidential. Selection of participants for the trip will not be decided on any basis regarding financials or whether or not they applied for financial aid or not. If the funds provided for scholarships are not sufficient, fundraisers will be organized to fulfil this need. Trip selection will be decided in a completely separate mannar from the scholarship awards to ensure it does not influence the selection process.

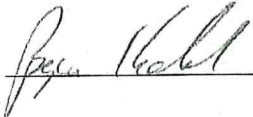
29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here. We are planning to do a bake sales, and also solicit donations from benefactors who want to support the travel of youth to these conferences. .

Other relevant information for the time in Kigali, Rwanda 2018:

Emergency Numbers in Kigali Rwanda: Register with the U.S. Embassy - <https://rw.usembassy.gov/>


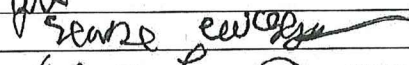


- U.S. Embassy in Rwanda, Kigali:
 - 2657 Avenue de la Gendarmerie (Kacyiru)
 - P.O. Box 28 Kigali, Rwanda
 - Phone: (250) 252 596 400
 - Fax: (250) 252 580 325

Submitted by:

Educators: Benjamin Kahrl 

Date: 2/26/2018

Students: Charlotte Luster, Elizabeth Bailey, George Ericsson, Jesse Costolloe

Signatures :    

Date: 3/1/2018

Date: 3/1/2018

Date: 3/1/2018

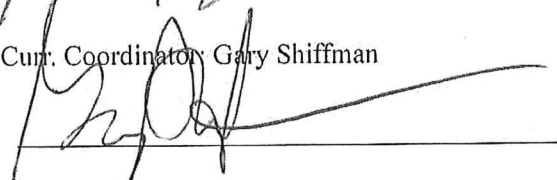
Date: _____

Chaperones:  

Date: 2/26/2018


Date: 2/26/2018

Social Studies Curr. Coordinator Gary Shiffman



Date: 2/24/2018

Headmaster: Anthony Meyer

Signature : 

Date: 3/2/18

PROJECTED COSTS

Costs are based on 14 participants and 2 chaperones.

Please see attached spreadsheet document.

Brookline - Tanzania Trip 2018
ESTIMATED BUDGET - see attached spreadsheet

SUMMARY ITINERARY

11/9 Friday- Leave Boston to arrive in Kigali Saturday 11/10
11/10 Saturday - Arrive and relax at hotel
11/11 Sunday- Visit the Genocide memorial and the President's Palace
11/12 Monday - International Conference on Family Planning begins
11/13 Tuesday - International Conference on Family Planning
11/14 Wednesday - International Conference on Family Planning
11/15 Thursday - International Conference on Family Planning
11/16 Friday - Visit the Inema Arts Center & Kimironko market
11/17 Saturday - Depart Kigali to arrive in Boston Sunday 11/18
11/18 Sunday- Arrive home

PROPOSED TIMELINE

APPLICATION & RECRUITMENT TIMELINE 2018

Feb./ March 2018	Teacher chaperones meet to prepare documents
February 2018	Proposal presented to Headmaster, Superintendent, School Committee
March/ April 2018	Announce formally to students - substance of the trip, both with Global Health and also cultural exchange with soccer. Applications will be distributed and due towards the end of the month.
May 2018	Review applications. Set up interviews. Applications will include signed relevant documents so that they are prepared if the student is accepted.
May 2018 (late)	Accept students. Notify those families of acceptance. \$1800 deposit to secure spot. This will be used to purchase the conference tickets and plane tickets. Collection of Passports to check expiration dates and submit for Rwanda visas. \$100 required for this step.

June 2018	<p>Orientation for accepted students. Evening meeting - basic information. What the Conference is about Tourist Adventures Scheduling of vaccination visit Logistics - preparations they need in terms of documentation and immunization</p> <p>\$600 due to reserve hotel rooms. Total of \$2300 due</p> <p>Screening of "Hotel Rwanda" (To raise money)</p>
September 2018	<p>Skype session with staff member of Pathfinder International and the UNFPA to discuss the visits in Rwanda</p> <p>Meeting with parents - Presentation on three sponsoring organizations, logistics of the trip, packing list and other necessary preparations (immunizations), safety measures for health (food, drinking water, etc.) Full briefing on security measures, precautions, and plans. This will include letters from sponsoring organizations, contact information with the American Embassy in Rwanda. This briefing will also include short summary of other organizations that are sponsoring similar trips.</p>
Z Blocks in fall - day chosen to fit students sched.	Organizational Meetings: fundraising, trip information.
October 2018	<ul style="list-style-type: none"> - Watch K4Health Malawi project Film - Watch "Half the Sky" about maternal mortality. - Assign required readings
November 2018	Final Parent meeting concerning trip.
Nov 9	Departure for Rwanda
Nov 18	Return from Rwanda

Student Guidelines and Contracts

Students participating in the Brookline High School trip to the International Conference on Family Planning will abide by Brookline High School rules and regulations as stated in the Handbook, as well as those enumerated in this document.

1. Students and parents/guardians will agree to and sign the rules explained in the STUDENT BEHAVIOR CONTRACT (see attached).
2. Students and parents/guardians will agree to and sign the information and rules explained in the HEALTH INFORMATION SHEET FOR FIELD TRIPS (see attached). Students on medication must be able to self-medicate or give early notification if a parent/guardian must accompany the trip.
3. Parents/guardians must agree to and sign the information explained in the PERMISSION AND RELEASE FORM FOR RWANDA TRIP (see attached).
4. Students must be in good academic standing to participate in the program.
5. Students must be aware of, and follow, airport and terminal procedures.
6. Students are responsible for their own spending money. The chaperones will be responsible for the group expenses.
7. Students are responsible for acquiring or renewing their own passports. They must make five copies of their passport and give them to Ms. McDermott and / or Ms. Knightly. Passports must be valid through June 1, 2019.
8. Students must present proof of relevant and required vaccinations.
9. Students must honor all deadlines and attend all student and parent/student meetings. If this is not possible, they must see Ms. Knightly or Ms. McDermott in advance to receive the information.
10. Students and parents are aware that each deposit for the trip and final payment is non-refundable once it is made as

In addition, the student and his/her parent are advised that School Committee and the Superintendent may cancel a trip at any time, including up to the day of departure, if that it deemed necessary for student safety.

I, (print student name) _____, have read the packet and agree to the information listed above.

Student's Signature: _____ Date: _____

I, (print parent name) _____, have read the packet agree to the information above.

Parent's/Guardian's Signature: _____ Date: _____

STUDENT BEHAVIOR CONTRACT

CODE OF CONDUCT:

1. I agree that while I am traveling with the Brookline High School Study Trip to Rwanda, I will not use or possess non-prescription drugs, tobacco or alcohol.
2. I agree to and will abide by the curfew. At the appointed time, I will go to my room and observe quiet. Bed checks will occur after curfew to ensure that the students are where they are supposed to be.
3. I agree to uphold all laws and regulations as dictated by local, State and Federal governments (i.e. under age drinking, assault, shoplifting, etc.). I agree to respect the property of others and to pay for any losses and/or damages for which I am found responsible.
4. I agree never to leave the hotel without permission from my chaperone. Should I be granted permission to leave, I will be accompanied by other members of my group and a chaperone.
5. I understand the responsibilities of traveling in a group and will respect meeting times and places.
6. I understand that I am under the direct responsibility and authority of the assigned chaperones, and I will follow and abide by any rules and/or decisions made by these persons.

I am signing this Contract, and hereby giving my word of honor that I will follow the above Code of Conduct while traveling in Kigali, Rwanda with Brookline High School from November 9th to November 18th, 2018. As a representative of Brookline High School, I understand that my behavior is critical to the success of the trip and as a precedent for future exchanges. Any violation of these rules will result in disciplinary action (i.e. being sent back to the United States at my parent's expense, or being suspended from a performance or activity).

Student's Printed Name: _____ Date: _____

Student's Signature: _____ Date: _____

I have read the above contract signed by my child.

Parent / Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Health and Safety information

The health, safety, and security of Brookline students traveling to Rwanda is a priority. We understand that there is inherent risk in international travel and specifically travel to this part of the world. In order to mitigate risk and emphasize student safety we plan to implement the following procedures and guidelines.

I. Health

- A. Prior to departure, students will be provided with information about the health risks pertinent to the region and information about staying healthy while abroad. Students will receive country-specific health guidelines, including required and recommended immunizations as specified by the Centers for Disease Control and Prevention (CDC).
- B. Chaperones, or BHS nurses, will conduct a comprehensive review of each student's medical and immunization history.
- C. All participants must be covered by health, accident, medical evacuation, and repatriation insurance (i.e. Travel Guard Assistance, AIG Travel Assistance, CISI Travel Insurance). This will be covered as part of the fee for the trip.
- D. The following health and safety protocols will be utilized in the event of an emergency.
 - 1) Students will follow the emergency action plan established prior to departure
<http://www.studentsabroad.com/handbook/personal-emergency-action-plan.php>
 - 2) Student will carry an Student Emergency Information Card
http://www.studentsabroad.com/handbook/images/country_img/emergencycard.jpg
 - 3) In cases of serious health problems, injury, or other significant health and safety circumstances we will communicate with parents via email and, if necessary by cell phone.
- E. Local and regional medical resources (participants and their parents/guardians/families will be provided with information about the following services prior to departure):
 - King Faisal Hospital Kigali, Rwanda
 - KG 544 St. Kigali, Rwanda
 - <http://kfh.rw/>

Overseas Patients

Overseas patients seeking treatment at the King Faisal Hospital, Kigali Rwanda can contact the hospital at:

Tel: +250 (250)5888888

II. Safety

- A. Safety is a global, national, regional, and local phenomenon - arrive at a balanced assessment that takes into account multiple sources. Identifying resources to assist in understanding the particular safety challenges in Kigali, Rwanda.
- B. United States is no more immune to acts of crime or violence than other parts of the world. We will use many of the same precautions used in the U.S. as we travel overseas.

III. Proposed Procedures and Protocols

- A. -Students will be encouraged to register with the U.S. State Department's Smart Traveler Enrollment Program (STEP). When registered, students will automatically receive information and updates from the State Department. Enrollment will also make it easier for U.S. officials to contact students or their families in the event of an emergency. STEP App is an app for the STEP program, which provides immediate access to your STEP account itineraries, as well as State Department country information and travel alerts.
- B. Provide health and safety information for prospective participants so that they and their parents/guardians/families can make informed decisions concerning preparation, participation, and behavior while on the program.
- C. Pre-departure orientation on issues related to safety, health, legal, environmental, political, cultural, and religious conditions in Rwanda - This briefing will be conducted by Ben Kahrl, staff at Pathfinder International, and staff at UNFPA.
- D. -Procedures around communication. Ms. Knightly and Ms. McDermott are in regular contact with designated BHS administrator Chaperones and BHS administrators possess numerous means for contacting each other, including 24-hour phone numbers and multiple email addresses. Students and parents are provided with 24-hour contact phone numbers for both Chaperones and designated BHS administrator. Procedures for enabling contact with students when necessary.
- E. U.S. government representatives abroad and local authorities are provided with information about our trip, chaperones, and students.
- F. Consider health and safety issues in evaluating the appropriateness of an individual's participation

- G. -Conduct inquiries regarding the potential health, safety, and security risks of the local environment of the program, including program-sponsored accommodation, events, excursions, and other activities, prior to departure. While abroad continuous monitoring of guidelines and travel advisories set by the U.S. Department of State regarding U.S. citizens. Chaperones will automatically receive Travel Warnings and Advisories from the Department of State overseas through the STEP App. Provide information about changes and advise participants and their parents/guardians/families as needed.

IV. Health & Safety Resources

Travel Health Online: A useful travel health site.

<http://www.tripprep.com/>

List of Doctors/Hospitals Abroad: US Department of State list of doctors and hospitals abroad.

<http://travel.state.gov/content/passports/en/go/health/doctors.html>

Health Information by Country: Information distributed by the World Health Organization

<http://www.who.int/countries/en/>

SAFETI/Peace Corps: Peace Corps materials adapted to study abroad.

<http://www.globaled.us/peacecorps/>

US State Department Students Abroad Emergencies

<http://travel.state.gov/content/studentsabroad/en/emergencies.html>

US Embassies: Websites of US Embassies, Consulates, and Diplomatic Missions abroad.

<https://rw.usembassy.gov/>

	Cost	Total kids: 10	W/ chaperon: 12	Total kids: 12	W/ chaperon: 14	Total kids: 16	W/ chaperon: 18
Transportation							
Flight	1141	11410	13692	13692	15974	13692	20538
Lodging							
Hotel (7 nights)	90		4410	3780	5040	3780	6480
Entry Fee	550	5500	6600	6600	7700	6600	7700
Food							
Breakfast	12	120	144	144	168	192	216
Lunch	15	600	1260	720	840	960	1080
Dinner	20	1400	1680	1680	1960	2240	2520
Tourism							
genocide mem.	13	125	125	125	125	208	234
pres. palace	8		96		112	128	144
TOTAL			27911		31807		38768
TOTAL PER			2791		2651		2423