

Approval Route:	Approved	Denied	*Returned
Copies to:			
TEACHING & LEARNING	<u>WJ</u>	_____	_____
SUPERINTENDENT	_____	_____	_____
SCHOOL COMMITTEE	_____	_____	_____
MEETING DATE	_____	_____	_____
*REASON RETURNED:	_____	_____	_____

PUBLIC SCHOOLS OF BROOKLINE

APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT FIELD TRIPS

TRIP LOGISTICS:

1. Name of Field Trip: **BHS Model UN Dartmouth Conference**
2. Educator Requesting Field Trip Approval: **Noah Gronlund-Jacob**
3. School: **BHS** Grade Level: **9-12**
4. Have you reviewed the *School Committee Policy I 3 a. for School Sponsored Field Trips*? **Yes**
5. Have you reviewed the document "*Administrative Procedures for School Sponsored Field Trips*"? **Yes**
6. What is your destination? **Model UN Conference, Dartmouth College, Hanover, NH**
7. What is the date and time you are leaving school? **2:30, Friday, April 5, 2019**
8. What is the date and time you are returning to school? **4:00pm, Sunday, April 7, 2019**
9. Do the dates of the trip conflict with any religious holidays or observances? **No.**
10. How many days will students miss from school? **None.**
11. How are students being transported (school bus, chartered bus, plane, rail, etc)? **We will be transporting the students in the BHS 14 passenger van.**
12. How many students will be participating in the field trip? **12**
13. What members of the student body are eligible for the trip? **All members of the Model United Nations Club are eligible for the trip and are encouraged to participate. Any BHS student is welcome to join the Model UN club. Each fall, our club participates in the Club Day recruiting event, where we have an informational table and we actively seek new club members. There is no cost to be a member of the Model UN Club, and students can join the club at anytime.**
14. How are students selected to participate in this field trip? **Any member in good standing who is interested in participating in the conference is welcome and encouraged to participate.**
15. Where will students be staying? **Courtyard by Marriott Hanover Lebanon, 10 Morgan Drive, Lebanon, NH, 03766**
16. What are the names and cell phone numbers of the primary staff chaperones on the trip?
Noah Gronlund-Jacob, BHS Social Studies Teacher, 908-285-3110
Stephanie Hunt, AALSP Director, 781-690-4250
17. Other than those listed in #16 above, what are the names and roles (teacher, parent, etc) of other adult chaperones who will be on the trip? **N/A**

EDUCATIONAL RELEVANCE

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18. What is the purpose of the trip and how does it relate to Brookline's Learning Expectations (K-8) or BHS Course Syllabi? **Students will participate in a Model United Nations conference moderated by Dartmouth University students. They will learn to work with other students to resolve international issues confronting the world today. In the process they will learn about current events, world history and geography.**
19. Describe activities planned before the trip to prepare students: **Students begin to prepare for the conference one month in advance by writing research papers on our assigned country.**
20. Describe activities planned after the trip for students to wrap-up/reflect: **Students will debrief their experiences and share solutions found for various international issues.**

ACCESSIBILITY AND STUDENT SAFETY

21. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip reflect the diversity of the school population? **We actively strive to ensure that our club reflects the diversity of the school. In addition to participating in the annual Club Day (see #13), we also have a vibrant Middle School UN Club that is helping us to reach an even larger audience of students. In addition, Mr. G-J and other faculty have actively recruited students from programs such as African-American and Latino Scholars, METCO, Opportunity for Change and SWS.**
22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc. **The conference is hosted by a reputable university that has been hosting this high school conference for many years without incident. Two BHS faculty members will be chaperoning, as they have done in the past for this same trip. We have stayed at the same hotel in the past and found it to be safe and convenient.**
23. What is the name and location of the medical facility closest to your destination? **Dartmouth-Hitchcock Medical Center, immediately adjacent to the conference site.**
24. Will students be swimming? (please note: if swimming is planned, parents must give explicit written permission for their child to swim; students who do not have this express written permission will not be allowed to swim) **NO**
25. If travelling outside of the United States, please attach the appropriate Department of State Advisory Review and Notification and a copy of Consular statement. **N/A**

FUNDING

26. What is the total cost of the trip? Please detail the major components of the trip below and provide a total. *(add/edit headings as necessary)*

Lodging	\$120
Delegate Fees	\$ 60
Transportation	\$100 (split amongst participants)
Family Dinner	\$ 25
TOTAL:	\$220

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27. How will the field trip be funded? **Participants will pay what they can toward the cost of the trip. The MUN Club account (administered by Mr. McCarthy) will be used to offset some of the costs of the conference such as transportation costs and some meals. Any students can approach Mr. G-J and ask for financial assistance based on need.**

28. What accommodations are made for students who cannot afford the expenses of this trip? Are partial and/or full scholarships available? **The BHS Model UN Club will help any student who is unable to pay for the cost of the field trip. We won't deny anyone participation based on an inability to pay.**

29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here: **The BHS MUN club fundraises over the course of the entire school year. Monies earned from fundraisers are then deposited in the Club Account to be used for future conferences.**

Signatures:

Educator Requesting Field Trip Approval: _____



Date: 12/7/18

Principal: _____



Date: 12/7/18