

Approval Route:	Approved	Denied	*Returned
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TEACHING & LEARNING			
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MEETING DATE			
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PUBLIC SCHOOLS OF BROOKLINE

APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT FIELD TRIPS

Before the trip is announced to students, please submit this form to the Superintendent of Schools:

(a) three (3) months in advance if the trip is within the United States, or

(b) six (6) months in advance if the trip is out-of-the country.

For clarity, all forms are to be word-processed, NOT handwritten. To maintain the formatting, delete the lines.

TRIP LOGISTICS:

1. Name of Field Trip: **BHS Squash HS Nationals**
Trip _____
2. Educator Requesting Field Trip Approval: **Steve Lantos, Head Squash Coach** _____
3. School: **Brookline High School** _____ Grade Level: **9-12** _____
4. Have you reviewed the *School Committee Policy I 3 a. for School Sponsored Field Trips*? **Yes** _____
5. Have you reviewed the document "*Administrative Procedures for School Sponsored Field Trips*"? **Yes** _____

*If you need copies of the documents for #4 and #5,
contact the Office of Teaching and Learning at 617-730-2432.*

6. What is your destination? **Hartford, CT** _____
7. What is the date and time you are leaving school? **Thursday, February 20, 2020 3:00pm** _____
8. What is the date and time you are returning to school? **Sunday, February 23, 2019 7:00pm** _____
9. Do the dates of the trip conflict with any religious holidays or observances? **No** _____
10. How many days will students miss from school? **0** _____
11. How are students being transported (school bus, chartered bus, plane, rail, etc)? **We will be taking two BHS passenger vans. Any coach or parent who will be driving students will complete the "Transporting Students on a Field Trip" form.**

*If students are traveling via bus, please complete the
Requirements for Field Trip Transportation via Bus form.*

12. How many students will be participating in the field trip? **16 students will participate** _____
13. What members of the student body are eligible for the trip? **Qualifying members of the girls and boys squash teams** _____
14. How are students selected to participate in this field trip? **Students are qualified based on their prior performance on the team** _____
15. Where will students be staying? **Farmington Marriott, 15 Farm Springs Rd., Farmington CT 06032 (860) 678-1000, hotel recommended by US Squash for this tournament**
16. What are the names and cell phone numbers of the primary staff chaperones on the trip?
Steve Lantos (Head Coach), 617-320-7510
17. Other than those listed in #16 above, what are the names and roles (teacher, parent, etc) of other adult chaperones who will be on the trip? **Charlton McVeigh, Brookline Soccer Coach, already CORId**

EDUCATIONAL RELEVANCE

18. What is the purpose of the trip and how does it relate to Brookline's Learning Expectations (K-8) or BHS Course Syllabi? **This trip is a culminating event of the winter squash season.** _____

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19. Describe activities planned before the trip to prepare students: **Athletes will participate at a national level competition.**
20. Describe activities planned after the trip for students to wrap-up/reflect: **Season wrap up.**

ACCESSIBILITY AND STUDENT SAFETY

21. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip reflect the diversity of the school population? **Among the 16 participants attending, 16 are . . .**
The BHS Girls and Boys Squash programs are open for all students to register and try out. If financial assistance is required and/or requested, systems are in place through both the BHS Athletic Department and the BHS Squash team's fundraising efforts, to provide for those athletes and families who qualify for and request aid. TBD closer to event
22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc. **The team has traveled to HS Nationals previously. The hotel facility is recommended by US Squash. It has common lobby entrance and security personnel.**
23. What is the name and location of the medical facility closest to your destination? **CT Children's Medical Center, 282 Washington St., Hartford CT 860-545-9000**
24. Will students be swimming? (please note: if swimming is planned, parents must give explicit written permission for their child to swim; students who do not have this express written permission will not be allowed to swim) **No**

25. If travelling outside of the United States, please attach the appropriate Department of State Advisory Review and Notification and a copy of Consular statement. **N/A**

FUNDING

26. What is the total cost of the trip? Please detail the major components of the trip below and provide a total. (add/edit headings as necessary)

Lodging	\$120
Travel	\$20 (gas money, tolls)
Meals	\$120
TOTAL:	\$260 per student

27. How will the field trip be funded? **The trip is funded by a combination of family contributions and team fundraising using the MySchoolBucks funding site. Entry fees are paid by BHS Athletics.**

28. What accommodations are made for students who cannot afford the expenses of this trip? Are partial and/or full scholarships available? **Scholarships are available from our general fundraising efforts through the BHS Squash team. Fundraising will pay for nearly all of the students' expenses. Fundraising will also cover students requesting financial assistance.**

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29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here: See above.

*If you need any assistance as you complete this application,
please contact the Office of Teaching and Learning at 617-730-2432.*

Signatures:

Educator Requesting Field Trip Approval: Gene Larkin Date: 1/13/20

Principal: [Signature] Date: 1/14/20