

PUBLIC SCHOOLS of BROOKLINE

PSBmail, Calendars, Contacts, and Google Groups

Rollout Schedule

April 26 –

- Announcement of switch to PSBmail to all staff;
- Google Migration page on District website launched;
- FAQs available;
- Google Q&A Conference launched in First Class for staff to ask questions

May 2 – May 25th

- Q&A Sessions at each school site and administrative offices to answer questions about the transition
- Ongoing responses to questions in the Google Q&A Conference in First Class
- FAQs will be updated along the way

May 18th –

- Early Adopters can choose to start using PSBmail
- In-person trainings begin at schools and administrative offices.

May 25th –

- Transition Period begins – Everyone will be able to use First Class and/or PSBmail.
- All brookline.k12 email will go to both First Class and PSBmail.

June 8th –

- PSBmail use officially begins
- All brookline.k12.ma.us email is only delivered to PSBmail
- First Class stops receiving email