

## NOTES OF MEETING

project	Driscoll School	project no.	1823
date	18 March 2020, 7:30am	location	Remote GoToMeeting
re	<b>Workshop 4</b>		
present	Susan Wolf Ditkoff, Heather Hamilton, Karen Breslawski, Dan Deutsch, Arjun Mande, Robert Mullin, Matt Gillis, Suzie Talukdar, Tony Guigli, Jim Rogers, Lynn Stapleton, Jen Carlson, Jonathan Levi (JLA), Philip Gray (JLA),		
distribution	attendees;		

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### 1) HVAC Systems Overview

Jonathan Levi provided an overview of the fossil fuel free systems proposed for the project, including the cost analysis performed in Schematic Design, which includes capital costs, energy costs, and maintenance costs. Please see attached. It is recognized that all items will need to be confirmed as in budget once a cost estimate has been developed and reconciled with the CMR.

Comments.

- Will the school have operable windows – TBD
- Will there be noise issues coming from the rooftop equipment? The acoustic engineer will confirm the design will comply with the sound ordinance
- A variance may be required for the height of the rooftop equipment, which is expected to exceed 10'. JLA to evaluate with the Building Department.

2) Custodial/Storage. JL described the plan locations and adjacencies for the custodial and storage rooms. Please see attached.

3) Cafeteria/Lobbies. JL described the current layout in plan and perspective view. Please see attached.

Comments. It was agreed that the plan changes have successfully solved a lot of problems – JLA to:

- Follow up with acoustic report regarding separation of cafeteria noise from work areas

- Consider a screen wall to separate entry from cafeteria tables
  - Make hand sinks more recessed
- 4) Community Access. JL presented how the building will be zoned to allow community access to the gym and multi-purpose room without allowing the public access to the classroom areas. Please see attached.
- 5) Elevations. JL presented the proposed elevations of the building, which is to be primarily brick, with potential accents of a very durable artificial wood phenolic material. Please see attached.
- Comments. The elevations were very well received. JLA to:
- Consider adding a natural material found in adjacent buildings
  - Consider developing an elevation including adjacent buildings
- 6) Entry Environs. JLA to review adding additional bike racks, otherwise no comments
- 7) Next Meeting: March 19, 2020

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END OF MEETING NOTES

Addressees believing these notes are in error or are inaccurate should contact the writer within five business days, otherwise these notes will be considered accurate.

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by Philip Gray, JLA