

## JOHN R. PIERCE SCHOOL

Brookline, MA



### OPM Monthly Project Update Report

April 2022

FS	<b>SD</b>	DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
----	-----------	----	----	---------	--------------	----------	------

During the month of December, the project team assembled and submitted the Preferred Schematic Report (PSR) to the Massachusetts School Building Authority (MSBA) on December 23, 2021. The MSBA reviewed the PSR submission and provided comments on January 24, 2022. The Project Team met with the MSBA's Facilities Assessment Subcommittee on February 2, 2022. The MSBA Board of Directors approved the project to proceed into Schematic Design on March 2, 2022.

The project is currently on target to hit the following milestone dates:

- 06/15/21 (A) - Preliminary Design Program (PDP) Submission due to MSBA for staff review (submitted)
- 12/23/21 (A) - Preferred Schematic Report (PSR) submitted to MSBA
- 02/02/22 (A) - Facilities Assessment Subcommittee (FAS) Meeting with MSBA
- 03/02/22 (A) - MSBA Board of Directors Meeting to approve PSR
- 05/09/22 - SD Documents provided to Estimators
- 06/22/22 - Schematic Design (SD) Report submitted to MSBA
- 08/31/22 - MSBA Board of Directors Meeting for Project Scope & Budget
- Town Meeting Vote & Debt Exclusion Override: September / October 2022

## I. TASKS COMPLETED THROUGH APRIL 2022

The following tasks were completed in the month of April 2022:

- 04/05/22 Design meetings about Multipurpose Room
- 04/05/22 Submit Monthly Report to the Town and MSBA
- 04/06/22 Weekly Project Team Meeting with Staff
- 04/08/22 CM at-Risk Interviews & Selection Committee Meeting
- 04/12/22 April Building Commission Meeting
- 04/13/22 Weekly Project Team Meeting with Staff
- 04/14/22 Security Design Meeting with Police, Fire, School, and Staff
- 04/14/22 Pierce School Building Committee Meeting
- 04/27/22 Weekly Project Team Meeting with Staff
- 04/28/22 Pierce School Building Committee Meeting

## II. TASKS PLANNED FOR MAY 2022

The following tasks are planned for the month of May 2022:

- 05/03/22 Submit April Monthly Report to the Town and MSBA
- 05/04/22 Weekly Project Team Meeting with Staff
- 05/09/22 Site Design Meeting with Town and School Staff
- 05/09/22 Schematic Design Documents to 3 Cost Estimators

- 
- 05/10/22 May Building Commission Meeting
  - 05/11/22 Weekly Project Team Meeting with Staff
  - 05/18/22 Pierce School Building Committee Meeting
  - 05/25/22 Possible Pierce School Building Committee Meeting
  - 05/31/22 DRAFT Cost Estimates Due to Project Team

### III. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$141,439.50 this month, which consisted of OPM, Designer and Designer Consultant fees related to the Schematic Design Phase services for the Feasibility Study.

Consigli Construction Company's Contract for Preconstruction Services for Schematic Design is being presented for approval at the May 10, 2022 Building Commission Meeting. The contract commitment is being made to the Environmental & Site Budget Line and has been included in the attached Total Project Budget Status Report to reflect the impact to the budget.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated April 30, 2022.

### IV. PROJECT SCHEDULE OVERVIEW

The Preferred Schematic Report (PSR), a report highlighting the single preferred solution and outlining the process taken to get to that solution, was submitted on December 23, 2021 to the MSBA for review. The MSBA approved the project into Schematic Design at their March 2, 2022 Board of Directors (BOD) meeting. Prior to that meeting there was an FAS meeting to ensure the package is complete and ready for approval. That meeting occurred on February 2, 2022.

The team moved into Schematic Design (SD) to further develop the solution the end of December 2021. During SD, the project team continues to engage the community, teachers, staff, and other stakeholders to ensure the design reflects the needs of the community. The plans will be developed and by early June 2022, cost estimates will be completed to determine the cost of the project.

During the month of April, the Project received approval from the OIG to pursue CM at-Risk construction delivery method based on the application to the OIG on March 3, 2022. A CM at-Risk Selection Committee was appointed and included representatives from Leftfield, MDS, the Building Commission, Select Board, and School Committee. 6 firms

responded to the Request for Qualifications (RFQ) for CM at-Risk services on March 10, 2022. The Selection Committee met on March 14, 2022 to review the qualifications packages and approved 4 firms to be invited to submit a proposal for the project. The Request for Proposals (RFP) was provided to the 4 firms on March 18, 2022, there was a well-attended site walkthrough held on March 22, 2022, and proposals were due on April 1, 2022. All 4 firms submitted proposals and were invited to interview with the Selection Committee on April 8, 2022. After the interviews, which were held all day via zoom, the Selection Committee ranked the firms. Consigli Construction was deemed the highest-rated firm and the Town is pursuing a contract with Consigli. This contract is being presented to the Building Commission for approval.

The Project's target is to submit the SD report to the MSBA no later than June 27, 2022, to ensure a spot on the August 31, 2022 BOD meeting agenda. After the SD submission is approved by the MSBA, the project will need to secure funding through a Town Vote in September 2022. See attached Preliminary Project Schedule for more information.

Discussions have begun with the Town to explore the possibility of bidding the project in two bid packages – the first for abatement, demo, and site enabling work, and the second for the main package. More discussion is needed once the CM is on board for the Town to make a decision.

## **V. CONTRACT AMENDMENTS/BUDGET TRANSFERS**

No Contract Amendments or Budget Revision Requests were required for the month of April 2022.

## **VI. MBE / WBE PARTICIPATION**

The Minority Business Enterprise (MBE) participation goal is 5.1% and for Women Business Enterprise (WBE) participation, the goal is 10%. Based on the Designer subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 8.4% and WBE is 35.9% for a combined total MBE/WBE participation of 44.3%. The percentages will be updated for the Design Development through Closeout Phases of the project.

Total Workforce Hours:	11,391		
Total Minority Hours:	1,510	Percentage of Total:	13.3%
Total Women Hours:	8,131	Percentage of Total:	71.4%

Please refer to the attached minority report to learn more about workforce participation.

## **VII. COMMUNITY OUTREACH**

The Pierce School Building Project Website will be used throughout the project to keep the community up to date with the latest information. Approved meeting minutes and presentation materials will be posted to the website as well. To subscribe to project updates, please visit the website: <https://www.brookline.k12.ma.us/Page/2453>.

## **VIII. ATTACHMENTS**

Monthly Invoice Summary, dated April 30, 2022  
Total Project Budget Status Report, dated April 30, 2022  
Monthly and Cumulative Cash Flow Reports, dated April 30, 2022  
Preliminary Project Schedule, dated April 30, 2022  
Workforce Hours Minority Report, dated April 30, 2022

## MEMORANDUM

To: Brookline Building Commission  
 From: Lynn Stapleton, LeftField, LLC  
 Date: May 10, 2022  
 Re: John R. Pierce School – April 2022 Invoice Summary  
 Cc: Jim Rogers, Jennifer Carlson, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES						
ProPay Code	Vendor	Invoice #	Budget Category	Invoice Date	Description of Services	Invoice \$
0001-0000	LeftField, LLC	18	OPM –Feasibility Study/ Schematic Design	04/30/2022	OPM Feasibility Study Services: April 1 – 30, 2022	\$15,395.00
0002-0000	Miller Dyer Spears Inc.	0068457	A/E – Feasibility Study/Schematic Design	04/29/2022	A/E feasibility Study Services: April 1 – 30, 2022	\$105,436.00
0002-0000	Miller Dyer Spears Inc.	0068458	A/E – Feasibility Study/Schematic Design	04/29/2022	Amendment No. 3 – Traffic Study (Vanasse)	\$20,608.50
					Total MDS Invoices: (For Reference Only)	\$126,044.50
					<b>TOTAL:</b>	<b>\$141,439.50</b>

The invoices listed above are consistent with the approved Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. LeftField, LLC recommends that the invoices be approved and paid.

The April 2022 OPM Monthly Report will be electronically submitted to the MSBA and to the Pierce School Building Committee, Building Commission, School Committee and Select Board by the required May 12, 2022 deadline. All invoices above will be included in the April 2022 Project Budget Report unless rejected by the Committees.

If you have any questions, please feel free to contact the Lynn Stapleton, Owner's Project Manager, LeftField, LLC.

Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
<b>FEASIBILITY STUDY AGREEMENT</b>										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 100,000	\$ 245,884	\$ 345,884	\$ 345,884	100%	\$ 303,694	88%	\$ 42,190	*FSA 1, 4, 5
0002-0000	A&E Feasibility Study/Schematic Design	\$ 950,000	\$ 507,266	\$ 1,457,266	\$ 1,457,266	100%	\$ 1,052,200	72%	\$ 405,066	*FSA 1, 2, 3, 5
0003-0000	Environmental & Site	\$ 150,000		\$ 150,000	\$ 65,592	44%	\$ 8,192	5%	\$ 141,808	*CCC PC SD
0004-0000	Other	\$ 800,000	\$ (753,150)	\$ 46,850	\$ -	0%	\$ -	0%	\$ 46,850	*FSA 1, 2, 3, 4, 5
	<b>SUB-TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 2,000,000</b>	<b>\$ 1,868,742</b>	<b>93%</b>	<b>\$ 1,364,086</b>	<b>68%</b>	<b>\$ 635,914</b>	
<b>ADMINISTRATION</b>										
0101-0000	Legal Fees	\$ -	\$ -	\$ -	\$ -				\$ -	
	Owner's Project Manager	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0400	Design Development	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0500	Construction Documents	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0600	Bidding	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0700	Construction Administration	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0800	Closeout	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-0900	Extra Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0102-1000	Reimbursable Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-1100	Cost Estimates	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0103-0000	Advertising & Printing	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0104-0000	Permitting	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0105-0000	Owner's Insurance	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0199-0000	Other Administrative Costs	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	
<b>Architectural &amp; Engineering</b>										
	A/E Basic Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-0400	Design Development	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-0500	Construction Documents	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-0600	Bidding	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-0700	Construction Administration	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-0800	Closeout	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0201-9900	Other Basic Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	Extra/Reimbursable Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0203-9900	Other Reimbursables	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0204-0200	HazMat (incl. monitoring)	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0204-0300	Geotechnical/Geo-Environmental	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0204-0400	Site Survey & Site Requirements	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0204-0500	Wetlands	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0204-1200	Traffic Studies	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	
<b>SITE ACQUISITION</b>										
0301-0000	Land/Bldg. Purchase/Associated Services	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	

**Total Project Budget Status Report**

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
<b>PRE CONSTRUCTION COSTS</b>										
0501-0000	CMR Pre-Con Services	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
<b>CONSTRUCTION COSTS</b>										
0502-0001	Construction Budget	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0508-0000	Change Orders	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
<b>ALTERNATES</b>										
0506-0000				\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
<b>OTHER PROJECT COSTS</b>										
0507-0000	Construction Contingency	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
	Miscellaneous Project Costs	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0601-0000	Utility Company Fees	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
0602-0000	Testing Services	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
0699-0000	Other Project Costs	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>Furnishings and Equipment</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
0701-0000	Furnishings	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
0702-0000	Equipment	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
0703-0000	Technology Equipment	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
0801-0000	Owner's Contingency	\$ -		\$ -	\$ -	0%	\$ -	0%	\$ -	
	<b>SUB-TOTAL</b>	\$ -	\$ -	\$ -	\$ -	0%	\$ -	0%	\$ -	
<b>TOTAL PROJECT BUDGET</b>		\$ 2,000,000	\$ -	\$ 2,000,000	\$ 1,868,742	93%	\$ 1,364,086	68%	\$ 635,914	

FUNDING SOURCES	Max w/ Contingency	Max w/o Contingency	Project Budget	Scope Items Excluded	Contingencies	Basis of Total Facilities Grant	Reimbursement Rate
Maximum State Share	\$ 645,200	\$ 645,200					
Local Share	\$ 1,354,800	\$ 1,354,800					
<b>SUB-TOTAL</b>	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000	32.26%

CONSTRUCTION COST ESTIMATES	Date	Estimator	Amount	SF	Cost Per SF
PSR Cost Estimate	09/17/21	AM Fogarty	\$146,388,307	305,740	\$478.80
CM SD Cost Estimate					#DIV/0!

**Feasibility Study Agreement Budget Transfers:**

FSA BRR 01	11/30/2020	Transfer \$225,000 from Other Contingency to OPM Feasibility Study/Schematic Design to fund OPM Base Contract for Feasibility Study/Schematic Design.
FSA BRR 01	2/9/2021	Transfer \$344,466 from Other Contingency to A/E Feasibility Study/Schematic Design to fund A/E Base Contract for Feasibility Study/Schematic Design.
FSA BRR 02	8/10/2021	Transfer \$1,650 from Other Contingency to A/E Feasibility Study/Schematic Design to fund survey of interior slab deflection.
FSA BRR 03	9/14/2021	Transfer \$26,400 from Other Contingency to A/E Feasibility Study/Schematic Design to fund surveys of Garages A, B, D and E.
FSA BRR 04	10/12/2021	Transfer \$19,800 from Other Contingency to OPM Feasibility Study/Schematic Design to fund cost estimating services for PSR and SD.

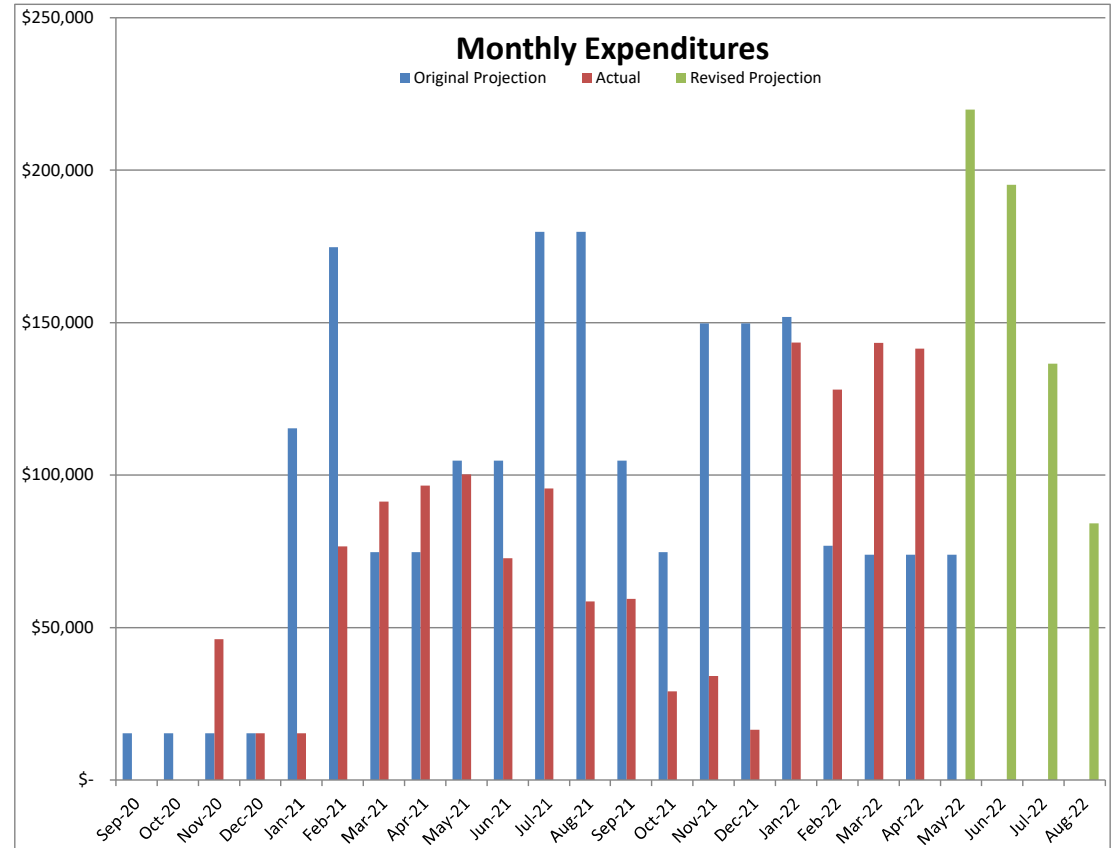


Total Project Budget Status Report

ProPay Code	Description	Total Project Budget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
<i>Feasibility Study Agreement Budget Transfers (Continued):</i>										
FSA BRR 05	1/11/2022									Transfer \$1134,750.00 from Other Contingency to A/E Feasibility Study/Schematic Design to fund Traffic Analysis and Geothermal Due Diligence and \$1,084.04 to OPM Feasibility Study/Schematic Design to printing costs for the PSR Submission.

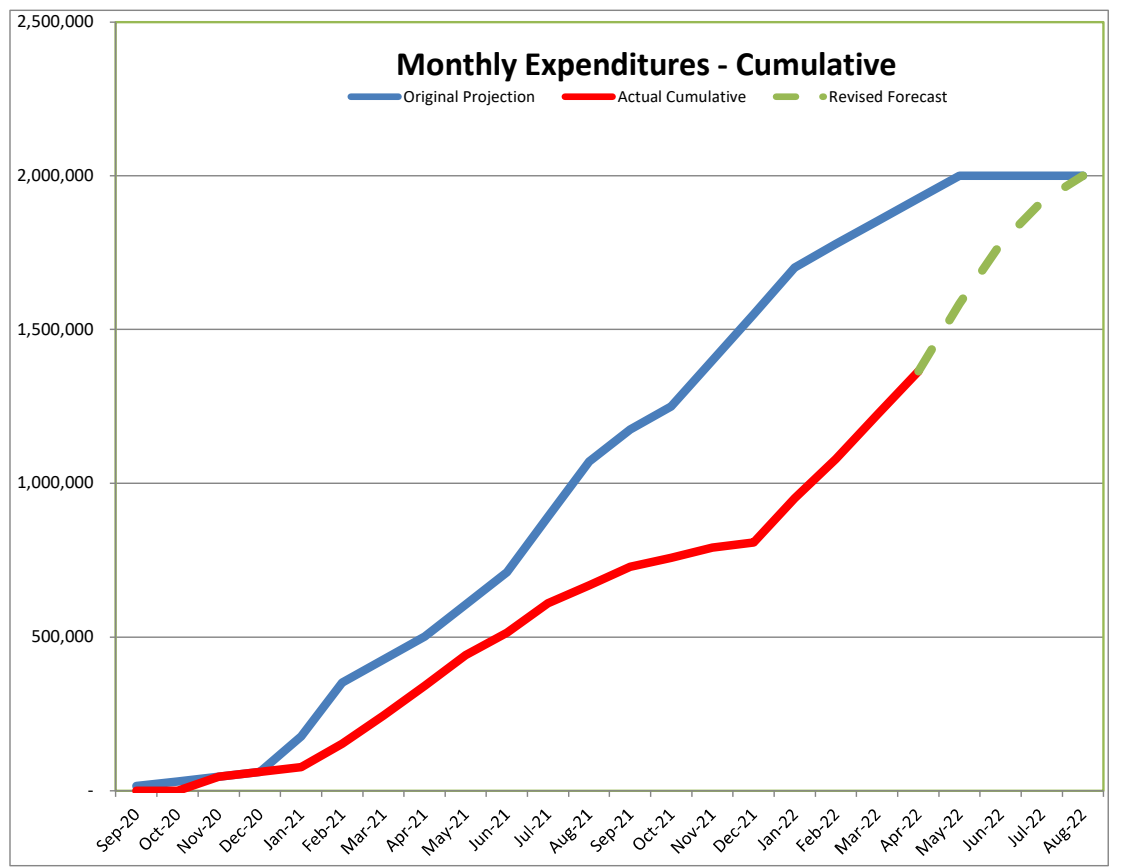
Monthly Cash Flow

Date	Original Projection	Actual	Revised Projection
Sep-20	\$ 15,395	\$ -	
Oct-20	\$ 15,395	\$ -	
Nov-20	\$ 15,395	\$ 46,185	
Dec-20	\$ 15,395	\$ 15,395	
Jan-21	\$ 115,395	\$ 15,395	
Feb-21	\$ 174,770	\$ 76,627	
Mar-21	\$ 74,770	\$ 91,349	
Apr-21	\$ 74,770	\$ 96,521	
May-21	\$ 104,770	\$ 100,208	
Jun-21	\$ 104,770	\$ 72,736	
Jul-21	\$ 179,770	\$ 95,641	
Aug-21	\$ 179,770	\$ 58,536	
Sep-21	\$ 104,770	\$ 59,452	
Oct-21	\$ 74,770	\$ 29,059	
Nov-21	\$ 149,770	\$ 34,155	
Dec-21	\$ 149,770	\$ 16,479	
Jan-22	\$ 151,875	\$ 143,486	
Feb-22	\$ 76,875	\$ 128,004	
Mar-22	\$ 73,935	\$ 143,420	
Apr-22	\$ 73,935	\$ 141,440	
May-22	\$ 73,935		\$ 219,892
Jun-22	\$ -		\$ 195,220
Jul-22	\$ -		\$ 136,569
Aug-22	\$ -		\$ 84,233
<b>Total:</b>	<b>\$ 2,000,000</b>	<b>\$ 1,364,086</b>	<b>\$ 635,914</b>



**Cumulative Cash Flow**

Date	Original Projection	Actual Cumulative	Revised Forecast
Sep-20	15,395	\$ -	
Oct-20	30,790	\$ -	
Nov-20	46,185	\$ 46,185	
Dec-20	61,580	\$ 61,580	
Jan-21	176,975	\$ 76,975	
Feb-21	351,745	\$ 153,602	
Mar-21	426,515	\$ 244,951	
Apr-21	501,285	\$ 341,472	
May-21	606,055	\$ 441,680	
Jun-21	710,825	\$ 514,416	
Jul-21	890,595	\$ 610,056	
Aug-21	1,070,365	\$ 668,593	
Sep-21	1,175,135	\$ 728,044	
Oct-21	1,249,905	\$ 757,103	
Nov-21	1,399,675	\$ 791,258	
Dec-21	1,549,445	\$ 807,737	
Jan-22	1,701,320	\$ 951,223	
Feb-22	1,778,195	\$ 1,079,227	
Mar-22	1,852,130	\$ 1,222,647	
Apr-22	1,926,065	\$ 1,364,086	\$ 1,364,086
May-22	2,000,000		\$ 1,583,978
Jun-22	2,000,000		\$ 1,779,198
Jul-22	2,000,000		\$ 1,915,767
Aug-22	2,000,000		\$ 2,000,000
<b>Total:</b>	<b>\$ 2,000,000</b>	<b>\$ 1,364,086</b>	<b>\$ 2,000,000</b>



**JOHN R. PIERCE SCHOOL  
PRELIMINARY PROJECT SCHEDULE  
Preferred Schematic Report/Schematic Design Phase  
April 30, 2022**

ID	Task Name	Start	Finish	2019				2020				2021				2022				2023				2024				2025				2026				2027				2028
				Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1	<b>Eligibility Period</b>	<b>Mon 6/3/19</b>	<b>Wed 8/12/20</b>	Eligibility Period																																				
2	MSBA Invitation to Eligibility Period	Mon 6/3/19	Mon 6/3/19	◆ MSBA Invitation to Eligibility Period																																				
3	Initial Compliance Certification	Thu 12/12/19	Thu 12/12/19	▼ Initial Compliance Certification																																				
4	Study Enrollment Certification	Fri 12/13/19	Wed 3/25/20	▼ Study Enrollment Certification																																				
5	MSBA Invitation to Conduct Feasibility Study	Wed 4/15/20	Wed 4/15/20	◆ MSBA Invitation to Conduct Feasibility Study																																				
6	City Appropriation of Funds for Feasibility Study	Mon 5/11/20	Mon 5/11/20	▼ City Appropriation of Funds for Feasibility Study																																				
7	Execution of Feasibility Study Agreement	Tue 5/12/20	Wed 8/12/20	▼ Execution of Feasibility Study Agreement																																				
8	<b>OPM Selection</b>	<b>Thu 4/16/20</b>	<b>Tue 11/10/20</b>	OPM Selection																																				
9	OPM RFS Process	Thu 4/16/20	Thu 5/28/20	▼ OPM RFS Process																																				
10	OPM RFS Advertisement (Submit - Appears)	Fri 5/29/20	Thu 6/4/20	▼ OPM RFS Advertisement (Submit - Appears)																																				
11	OPM Proposals Due	Thu 6/18/20	Thu 6/18/20	▼ OPM Proposals Due																																				
12	OPM Proposals Review, Interviews, Ranking, Submittal to MSBA & Negotiations with OPM	Thu 6/18/20	Wed 7/8/20	▼ OPM Proposals Review, Interviews, Ranking, Submittal to MSBA & Negotiations with OPM																																				
13	OPM Fee Proposal & Contract Submitted	Thu 7/9/20	Fri 7/17/20	▼ OPM Fee Proposal & Contract Submitted																																				
14	MSBA OPM Panel Presentation	Mon 9/14/20	Mon 9/14/20	▼ MSBA OPM Panel Presentation																																				
15	MSBA OPM Approval Letter	Tue 9/15/20	Tue 9/15/20	◆ MSBA OPM Approval Letter																																				
16	Execute OPM Contract	Tue 11/10/20	Tue 11/10/20	▼ Execute OPM Contract																																				
17	<b>Designer Selection</b>	<b>Wed 9/16/20</b>	<b>Wed 3/10/21</b>	Designer Selection																																				
18	Prepare & Submit Draft Designer RFS to MSBA	Wed 9/16/20	Thu 9/24/20	▼ Prepare & Submit Draft Designer RFS to MSBA																																				
19	MSBA Designer RFS Review Period	Fri 9/25/20	Wed 9/30/20	▼ MSBA Designer RFS Review Period																																				
20	Final Designer RFS to MSBA	Thu 10/1/20	Thu 10/1/20	◆ Final Designer RFS to MSBA																																				
21	Designer RFS Advertisement (Submit - Appears)	Thu 10/1/20	Wed 10/7/20	▼ Designer RFS Advertisement (Submit - Appears)																																				
22	Select Local Representatives for DSP	Tue 10/6/20	Tue 10/6/20	◆ Select Local Representatives for DSP																																				
23	Designer Proposals Due	Wed 11/4/20	Wed 11/4/20	▼ Designer Proposals Due																																				
24	Review Designer Proposals and Check References	Thu 11/5/20	Wed 11/11/20	▼ Review Designer Proposals and Check References																																				
25	Submit DSP Materials to DSP	Thu 11/12/20	Thu 11/12/20	◆ Submit DSP Materials to DSP																																				
26	Designer Selection Panel (DSP) Meeting	Tue 12/1/20	Tue 12/1/20	▼ Designer Selection Panel (DSP) Meeting																																				
27	DSP Interview	Tue 12/15/20	Tue 12/15/20	▼ DSP Interview																																				
28	Negotiate and Approve Designer Contract/NTP	Wed 12/16/20	Tue 1/26/21	▼ Negotiate and Approve Designer Contract/NTP																																				
29	MSBA Project Kick-Off Meeting	Thu 2/4/21	Thu 2/4/21	▼ MSBA Project Kick-Off Meeting																																				
30	Send Contract and BRR to MSBA	Wed 3/10/21	Wed 3/10/21	▼ Send Contract and BRR to MSBA																																				
31	<b>Preliminary Design Program (PDP)</b>	<b>Mon 12/14/20</b>	<b>Tue 7/20/21</b>	Preliminary Design Program (PDP)																																				
32	Designer Work Plan/Existing Conditions Drawings/Files Research/Review	Mon 12/14/20	Mon 2/1/21	▼ Designer Work Plan/Existing Conditions Drawings/Files Research/Review																																				
33	Develop Preliminary Design Program	Tue 2/2/21	Mon 6/14/21	▼ Develop Preliminary Design Program																																				
34	SBC Vote to Submit PDP	Mon 6/14/21	Mon 6/14/21	◆ SBC Vote to Submit PDP																																				
35	Submit PDP Submission to MSBA (Min. 10 Weeks Prior to PSR)	Tue 6/15/21	Tue 6/15/21	◆ Submit PDP Submission to MSBA (Min. 10 Weeks Prior to PSR)																																				
36	MSBA PDP Review Period	Wed 6/16/21	Tue 7/6/21	▼ MSBA PDP Review Period																																				
37	Respond to MSBA PDP Review Comments	Wed 7/7/21	Tue 7/20/21	▼ Respond to MSBA PDP Review Comments																																				
38	<b>Preferred Schematic Report (PSR)</b>	<b>Wed 6/16/21</b>	<b>Wed 3/2/22</b>	Preferred Schematic Report (PSR)																																				
39	Develop Preferred Schematic Schematic Report	Wed 6/16/21	Wed 11/17/21	▼ Develop Preferred Schematic Schematic Report																																				
40	Prepare and Submit Project Notification to Mass Historical Commission and Receive MHC Response	Wed 12/8/21	Tue 1/4/22	▼ Prepare and Submit Project Notification to Mass Historical Commission and Receive MHC Response																																				
41	SBC Vote to Submit PSR	Mon 12/13/21	Mon 12/13/21	◆ SBC Vote to Submit PSR																																				
42	Submit PSR Submission to MSBA	Tue 12/28/21	Tue 12/28/21	▼ Submit PSR Submission to MSBA																																				
43	MSBA PSR Review Period	Tue 12/28/21	Mon 1/17/22	▼ MSBA PSR Review Period																																				
44	Respond to MSBA PSR Review Comments	Tue 1/18/22	Mon 1/31/22	▼ Respond to MSBA PSR Review Comments																																				
45	Facilities Assessment Subcommittee (FAS) Presentation	Wed 2/2/22	Wed 2/2/22	▼ Facilities Assessment Subcommittee (FAS) Presentation																																				
46	Address FAS Comments	Thu 2/3/22	Thu 2/10/22	▼ Address FAS Comments																																				
47	MSBA Board Vote on PSR & Approval to Move to Schematic Design	Wed 3/2/22	Wed 3/2/22	▼ MSBA Board Vote on PSR & Approval to Move to Schematic Design																																				
48	<b>Schematic Design (SD)</b>	<b>Thu 3/3/22</b>	<b>Wed 8/31/22</b>	Schematic Design (SD)																																				





**JOHN R. PIERCE SCHOOL  
PRELIMINARY PROJECT SCHEDULE  
Preferred Schematic Report/Schematic Design Phase  
April 30, 2022**

ID	Task Name	Start	Finish	2019				2020				2021				2022				2023				2024				2025				2026				2027				2028
				Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1			
96	<b>CM at Risk Procurement Process (Or GC Below)</b>	<b>Mon 1/24/22</b>	<b>Fri 6/14/24</b>	CM at Risk Procurement Process (Or GC Below)																																				
97	SBC Approves Use of CM at Risk Delivery & Selection Committee	Mon 1/24/22	Mon 1/24/22	◆ SBC Approves Use of CM at Risk Delivery & Selection Committee																																				
98	CM At Risk Application & submit to OIG (If Applicable)	Tue 1/25/22	Mon 1/31/22	■ CM At Risk Application & submit to OIG (If Applicable)																																				
99	Office of Inspector General Review & Approval	Fri 3/4/22	Thu 3/31/22	■ Office of Inspector General Review & Approval																																				
100	CM at Risk RFQ Process	Thu 2/24/22	Thu 3/17/22	■ CM at Risk RFQ Process																																				
101	CM at Risk SOQs Due	Thu 3/17/22	Thu 3/17/22	◆ CM at Risk SOQs Due																																				
102	CM at Risk RFP Process (If Applicable)	Fri 3/18/22	Fri 4/1/22	■ CM at Risk RFP Process (If Applicable)																																				
103	CM at Risk Proposals Due	Fri 4/1/22	Fri 4/1/22	◆ CM at Risk Proposals Due																																				
104	CM Interviews (Notify CMs that all will be interviewed on this date in RFP)	Fri 4/8/22	Fri 4/8/22	◆ CM Interviews (Notify CMs that all will be interviewed on this date in RFP)																																				
105	CM Award/Notice to Proceed (*Contract Follows)	Tue 4/12/22	Tue 4/19/22	■ CM Award/Notice to Proceed (*Contract Follows)																																				
106	Preconstruction	Wed 4/20/22	Fri 6/14/24	■ Preconstruction																																				
107	<b>Trade Contractor Prequalifications</b>	<b>Thu 2/1/24</b>	<b>Mon 4/22/24</b>	■ Trade Contractor Prequalifications																																				
108	Advertise Trade Contractors RFQ	Thu 2/1/24	Wed 2/7/24	■ Advertise Trade Contractors RFQ																																				
109	Trade Contractor RFQ Advertisement & Response Time	Thu 2/8/24	Wed 3/6/24	■ Trade Contractor RFQ Advertisement & Response Time																																				
110	Trade Contractors SOQ Due	Wed 3/6/24	Wed 3/6/24	◆ Trade Contractors SOQ Due																																				
111	Review Trade Contractor SOQ	Thu 3/7/24	Wed 4/17/24	■ Review Trade Contractor SOQ																																				
112	Prequalification Committee Review Meeting	Wed 4/17/24	Wed 4/17/24	◆ Prequalification Committee Review Meeting																																				
113	Notify Trade Contractors for Bidding	Mon 4/22/24	Mon 4/22/24	◆ Notify Trade Contractors for Bidding																																				
114	<b>Permitting and Regulatory Filing Requirement</b>	<b>Thu 11/16/23</b>	<b>Wed 5/1/24</b>	■ Permitting and Regulatory Filing Requirement																																				
115	Final Planning Board/ Zoning Board of Appeals	Thu 11/16/23	Wed 3/6/24	■ Final Planning Board/ Zoning Board of Appeals																																				
116	Notice of Intent to Conservation Commission (Review based on Preliminary Site Design w/ Final Site Design due at 60% CD)	Thu 11/16/23	Wed 3/6/24	■ Notice of Intent to Conservation Commission (Review based on Preliminary Site Design w/ Final Site Design due at 60% CD)																																				
117	Final Transportation Board Review	Thu 11/16/23	Wed 12/13/23	■ Final Transportation Board Review																																				
118	NPDS Construction General Permit	Thu 3/7/24	Wed 4/3/24	■ NPDS Construction General Permit																																				
119	Permits from City Engineering Department	Thu 12/14/23	Wed 12/27/23	■ Permits from City Engineering Department																																				
120	Special Permit to Planning Department (parking)	Wed 12/13/23	Tue 1/9/24	■ Special Permit to Planning Department (parking)																																				
121	EPA-NPDES/SWPPP	Thu 3/7/24	Wed 4/3/24	■ EPA-NPDES/SWPPP																																				
122	Building Permit	Thu 4/4/24	Wed 5/1/24	■ Building Permit																																				
123	<b>Bid Phase (Main Construction)</b>	<b>Thu 4/25/24</b>	<b>Mon 7/1/24</b>	■ Bid Phase (Main Construction)																																				
124	Main Bid Period	Thu 4/25/24	Thu 5/30/24	■ Main Bid Period																																				
125	Final GMP Contract	Fri 5/31/24	Mon 7/1/24	■ Final GMP Contract																																				
126	<b>Construction</b>	<b>Mon 6/17/24</b>	<b>Fri 8/27/27</b>	■ Construction																																				
127	Start Main Construction	Mon 6/17/24	Fri 5/28/27	■ Start Main Construction																																				
128	Substantial Completion	Mon 5/31/27	Mon 5/31/27	◆ Substantial Completion																																				
129	FFE Installation & Move	Tue 6/1/27	Fri 8/6/27	■ FFE Installation & Move																																				
130	Punchlist	Tue 6/1/27	Fri 8/6/27	■ Punchlist																																				
131	Final Completion of New School	Fri 8/6/27	Fri 8/6/27	◆ Final Completion of New School																																				
132	Teacher Move-In	Mon 8/9/27	Fri 8/27/27	◆ Teacher Move-In																																				
133	<b>School Opening</b>	<b>Wed 9/1/27</b>	<b>Wed 9/1/27</b>	■ School Opening																																				
134	<b>Project Closeout Phase</b>	<b>Wed 9/1/27</b>	<b>Mon 1/31/28</b>	■ Project Closeout Phase																																				
135	Prepare and Submit Closeout Documents	Wed 9/1/27	Fri 10/29/27	■ Prepare and Submit Closeout Documents																																				
136	Final Application for Payment	Fri 10/29/27	Fri 10/29/27	◆ Final Application for Payment																																				
137	Submit 100% DCAMM Contractor Evaluations	Mon 11/1/27	Fri 11/12/27	■ Submit 100% DCAMM Contractor Evaluations																																				
138	Final Reimbursement Request	Tue 11/30/27	Tue 11/30/27	◆ Final Reimbursement Request																																				
139	MSBA Closeout Documents Submitted	Tue 11/30/27	Mon 1/31/28	■ MSBA Closeout Documents Submitted																																				

Project Number: 2101

Project Name: Brookline Pierce School

Company Name: MDS-Sasaki (including Consultants)

Company Name	Workforce Participation				
	Minority Hours	Minority %	Women Hours	Women %	Total Hours
MDS	0	0.00%	3049	69.96%	4358
Sasaki	1322.5	22.96%	4891.5	84.93%	5759.5
A.M. Fogarty	0	0.00%	0	0.00%	56
Hastings	0	0.00%	0	0.00%	18
GGD	0	0.00%	4.75	3.43%	138.5
LGCI	57.3	55.10%	0	0.00%	104
Feldman Land Surveyors	16	4.01%	8	2.01%	399
PEER Consultants	0	0.00%	0.5	0.27%	186.25
Souza True & Partners Inc.	0	0.00%	59	65.74%	89.75
New Vista Design	15	12.50%	15	12.50%	120
Vanasse & Associates, Inc.	99	61.30%	103	63.78%	161.5
Total	1509.8	155.87%	8130.75	302.61%	11390.5