

## **COOLIDGE CORNER SCHOOL NAMING PROCESS**

### **Nominations Committee - Overview, Application, and Parent Acknowledgment**

As a result of listening closely to a wide variety of perspectives, the School Committee and Superintendent Bott have developed a Naming Process that will put Coolidge Corner students and graduates of Devotion School who now attend Brookline High School at the center of the nomination process, allow for adults to provide proper support and guidance to these students, and ensure that all perspectives are heard and valued.

There will be nine Coolidge Corner students and three Brookline High School students who graduated from Devotion School will be on the Nominations Committee. With adult support, these students will review the nominations for the new school name be responsible for selecting up to 10 names to be considered further by the School Committee.

Coolidge Corner students in grades 3-8 and Brookline High School students who graduated from the Devotion School are invited to apply to be leaders on the renaming process for the Coolidge Corner School. Students selected to be on the Nominations Committee will review all nominations for the new school name and decide which 10 names should be recommended to the School Committee.

#### **What are the characteristics we are looking for in the students on the Nominations Committee?**

The Coolidge Corner Naming Process needs students who:

- Work well with others
- Listen well and encourage others to participate
- Like to learn and are curious
- Represent the diverse perspectives and backgrounds of the Coolidge Corner School community
- Recognize when something is wrong and act to make it right
- Demonstrate an interest in social justice issues

#### **How does a student apply to be on the Nominations Committee?**

- Students can apply or they can be nominated by a Coolidge Corner or Brookline High School staff member to join the Nominations Committee
- Students complete the application form and answer three questions in writing or by creating a video.
- Students provide the name of one adult who knows them well and can act as a reference. This adult could be a teacher from any school, a coach, religious leader from your community, music instructor, community organization leader, etc).
- Applications are due on October 10th at 5:00 p.m.
- **Applications can be completed [online](#), are available in the Main Office of CCS, or can be downloaded [here](#).**

#### **When will the Nominations Committee meet?**

- The Nominations Committee will meet regularly from mid October to mid-December
- It will typically meet on Wednesdays either from 1:40 to 2:30 or after school.
- There may be some night meetings or community forums which will be optional
- When meetings happen during the school day students will be excused from class and we will work with teachers to address any missed work

## **Timeline for work students will do on the Nominations Committee**

### **October 10 - Deadline for Submitting Applications to be on the Nominations Committee**

#### **October 20 - November 15:**

The students on the Nominations Committee will work together with the Coolidge Corner School principal Buller, Vice Principal Ola, and other community members to learn about:

- Working together as a team;
- The history of Coolidge Corner School;
- How and why the Town has decided to change the school name; and
- The history of slavery and the anti-slavery movement in Brookline.
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#### **November 15 - December 15:**

- The Nominations Committee reviews all nominations, gets input from Coolidge Corner School Community students, families, alumni, and former staff members and decides up to 10 “semi-finalist” names that will be recommended.
- To review the nominations, the students will be supported by Principal Buller, vice principal Ola, members of the Town’s Ad Hoc Task Force on School Names and others who will be researching the nominations.

#### **December 15 - January 15**

A few members of the Nominations Committee will work with members of the School Committee and the Ad Hoc Task Force on School Names to lead the process to select a few finalist names that will be recommended to the full School Committee.

### **Parent/Guardian Permission**

Each student will need a parent or guardian’s permission to participate. Please have a parent or guardian review and sign the Parent Acknowledgement Form below.



4. What adult would you like us to talk to to learn more about you? This person could be a teacher or adult who worked in a school, a coach, religious leader from your community, music instructor, community organization leader, etc).

**Adult's Name** \_\_\_\_\_

**Phone number or email address** \_\_\_\_\_

**Organization where this person works** \_\_\_\_\_

5. Please have a parent or guardian sign the attached Parent/Guardian Acknowledgement Form that explains that you are applying to be on the Nominations Committee and the commitment necessary if you are selected.

## Coolidge Corner Naming Process

### Parent/Guardian Acknowledgement Form

Name of Student applying to be on the Nominations Committee \_\_\_\_\_

I, \_\_\_\_\_ (name of parent/guardian) support my child's application for and interest in becoming a member of the Coolidge Corner School Nominations Committee. I understand that the Nominations Committee will be responsible for selecting up to 10 names from the submitted nominations and that these names will be recommended to the School Committee.

I understand that there will be meetings that require my child to miss class time no more than once per week and that some meetings of the committee may happen after school. These meetings will typically happen on Wednesdays between October 20 and December 20 at the Coolidge Corner School.

I also understand that there will be a limited number of night meetings that will be optional for my child to attend. If I can't provide transportation to these meetings, then the school will work with me to arrange transportation that is appropriate and acceptable to me.

I understand that there will be adult supervision and guidance during all meeting times and that the students on the Nominations Committee will be supported by Coolidge Corner School Principal Jennifer Buller and Vice Principal Saeed Ola.

I understand that if my student becomes a member of the Nominations Committee that they will learn about how and why Brookline is changing the school name including, how Town Meeting works and history related to slavery and the anti-slavery movement in Brookline.

#### **If you have any questions, please contact the appropriate person.**

Coolidge Corner Students - please contact Principal Jen Buller at [jennifer\\_buller@psbma.org](mailto:jennifer_buller@psbma.org) or Vice Principal Saeed Ola at [saeed\\_ola@psbma.org](mailto:saeed_ola@psbma.org) or by calling them at (617) 879-4400

BHS students - please contact Head of School Anthony Meyer at [anthony\\_meyer@psbma.org](mailto:anthony_meyer@psbma.org) or Malcolm Cawthorne at [malcolm\\_cawthorne@psbma.org](mailto:malcolm_cawthorne@psbma.org) or by calling them at (617) 713-5000

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian email and phone number \_\_\_\_\_