

FY 2010 BUDGET DEVELOPMENT PROCESS CALENDAR

October 15, 2008	Finance Subcommittee Meeting: Budget Development Calendar
November 6, 2008	School Committee vote on Budget Development Calendar
October - November, 2008	Prepare initial drafts of Financial Plan/Budget Guidelines/Directives
October - November, 2008	Reconciliation of Staffing
October 2008 - March, 2009	Ongoing review of the financial planning and budget development process for FY10 (2009-2010) and long range projections for 2011 - 2014.
November 7, 2008	Principals Budget Priorities and Options Review
December 4, 2008	Presentation of Budget Guidelines and Directives to School Committee (1st reading)
December 18, 2008	School Committee vote on Budget Guidelines/Directives (2nd reading)
December, 2008 - February, 2009	Ongoing review of budget drafts
February 12, 2009	Presentation of Superintendent's Budget Message to the School Committee. On or before February 14, 2009, submission to the Board of Selectmen and Advisory Committee.
March 2, 2009	Submission of detailed Superintendent's Budget to the School Committee, with copies to the Board of Selectmen and Advisory Committee.
March 5, 2009	Budget Presentation to the School Committee
March 19, 2009	Public Hearing on the budget.
April 2, 2009	School Committee vote on the budget
April - May, 2009	Advisory Committee review and comment
May, 2009	Spring Town Meeting
May - September, 2009	Ongoing discussion of long-term budget priorities.
May - September, 2009	In consultation with the Capital Projects Subcommittee, develop a priority list for capital; review CIP proposals for FY 2010-2015 Town CIP

*Effective November 6, 2008 thru April 2, 2009 Finance Sub-Committee meetings will be scheduled at 5:45 pm prior to each School Committee meeting.

Approved by Finance Subcommittee and School Committee on 11/6/2008