



## Public Schools of Brookline Superintendent Search Timeline and Process

Date		Time	Location
December 3 <sup>rd</sup>	Superintendent of Schools job posting released		
Week of December 7 <sup>th</sup>	National recruitment of candidates begins		
Monday, December 14, 2015	Community Forum #1 – All interested stakeholders welcome	7:00 p.m. – 8:30 p.m.	BHS Auditorium
Wednesday, December 16, 2015	Community Forum #2 – All interested stakeholders welcome	7:00 p.m. – 8:30 p.m.	Town Hall – 5 <sup>th</sup> Floor
Week of December 14 <sup>th</sup>	Focus Groups – School and Community Partner Organizations		Various Locations
Week of December 14 <sup>th</sup>	Focus Groups – School and School District Staff		Various Locations
Monday, January 4, 2016	Community Forum #3 – All interested stakeholders welcome	7:00 p.m. – 8:30 p.m.	Town Hall – 5 <sup>th</sup> Floor
Tuesday, January 5, 2016	Community Forum #4 – All interested stakeholders welcome	7:00 p.m. – 8:30 p.m.	Lincoln School Auditorium
Wednesday, January 6, 2016	Community Forum #5 – All interested stakeholders welcome	7:00 p.m. – 8:30 p.m.	Baker School Auditorium
Week of January 4 <sup>th</sup>	Focus Groups continue – School and Community Partner Organizations		Various Locations
Week of January 4 <sup>th</sup>	Focus Groups continue – School and School District Staff		Various Locations
January 15, 2016	Application Deadline for Candidates		
Late January <i>(exact dates TBD)</i>	School Committee reviews applicants' materials and selects candidates for first-round interviews. Review of materials done in executive session in accordance with state regulations and to maintain candidate confidentiality.		
Early February <i>(exact dates TBD)</i>	School Committee interviews candidates and decides on the finalists. Interviews conducted in executive session in accordance with state regulations and to maintain candidate confidentiality.		
Mid February <i>(exact dates TBD)</i>	Finalist Site Visits and Interviews led by Finalist Review Committee consisting of teachers, community members, parents, School Committee members, and district leaders. Site visits include school visits and public forums.		
Mid to end of March	Superintendent selected		