

You must gather the following documents before you can begin the change of address application:

ONE (1) PROOF OF RESIDENCY ACCEPTABLE DOCUMENTS INCLUDE:



Mortgage Statement



Active Lease Agreement



HUD-1 Settlement Statement + Payment

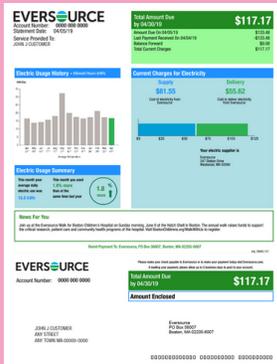


Quitclaim Deed

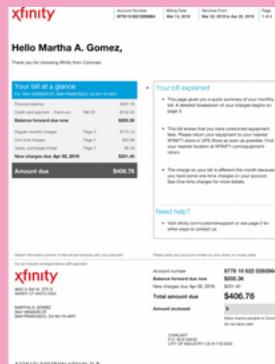


Purchase and Sale Agreement

ONE (1) PROOF OF OCCUPANCY* ACCEPTABLE DOCUMENTS INCLUDE:



Electric Bill



Internet Bill



Gas Bill



Renters Insurance



Work Orders and Statements of Utility Services

*Utility statements, Bills, and/or Work Orders dated within 45 days of when you submit your change of address form. Proofs of occupancy must show that service has been established at the residential address under the parent/guardian/caregiver's name.

If you are unable to provide these documents, please consult with ORE staff to determine suitable alternatives. Authorized translations must accompany documents if the original version is not in English.

READY TO BEGIN? VISIT WWW.BROOKLINE.K12.MA.US/ASPEN TO ACCESS THE CHANGE OF ADDRESS FORM!

