

## The Public Schools of Brookline FY2014 Budget Development Process Calendar

Monday, September 24, 2012	Finance Subcommittee Meeting: Review and Approve Budget Development Calendar
Thursday, September 27, 2012*	Presentation of Budget Development Calendar (1 <sup>st</sup> reading)
Wednesday, October 17, 2012	Finance Subcommittee Meeting: FY13 Budget Guidelines Framework development Finance Subcommittee FY13 Budget Guidelines Document development (react to First Draft) Subcommittee Agenda for the Year
October 25, 2012*	School Committee vote on Budget Development Calendar (2 <sup>nd</sup> reading)
Monday, November 5, 2012	Finance Subcommittee Meeting: Review and Revise FY14 Budget Guidelines (Second Draft) FY13 First Quarter Report
Monday, November 19, 2012	Finance Subcommittee Meeting: Budget Guidelines Final Draft - Vote Principals Budget Priorities and Options Review
October - November, 2012	Prepare initial drafts of Financial Plan/Budget Guidelines/Directives
October - November, 2012	Reconciliation of Staffing
October - March, 2013	Ongoing review of the financial planning and budget development process for FY14 (2013-2014) and long range projections for FY2015-2018
November 29, 2012*	Presentation of Budget Guidelines and Directives to School Committee (1 <sup>st</sup> reading)
December 3, 2012	Coordinators Priorities and Options Review
Monday, December 10, 2012	Finance Subcommittee - Final Budget Guidelines
December 13, 2012*	School Committee vote on Budget Guidelines/Directives (2 <sup>nd</sup> reading)
December, 2012 - February, 2013	Ongoing review of budget drafts
January 14, 2013	Finance Subcommittee
Tuesday, January 29, 2013	Finance Subcommittee Meeting: FY14 Budget Development FY13 Second Quarter Report FY13 Budget Transfers Assessment of Ongoing Drivers and Allocation of Specialist Staffing

Monday, February 11, 2013	Finance Subcommittee Meeting: FY14 Budget Development
February 14, 2013*	Presentation of Superintendent's Budget Message to the School Committee. On or before February 15, 2013, submission to the Board of Selectmen and Advisory Committee.
February 28, 2013*	Submission of detailed Superintendent's Budget to the School Committee, with copies to the Board of Selectmen and Advisory Committee.
Monday, March 11, 2013	Finance Subcommittee Meeting: FY14 Budget Presentation
March 14, 2013*	Budget Presentation to the School Committee
March 21, 2013*	Public Hearing on the budget.
Monday, April 1, 2013	Finance Subcommittee Meeting: FY14 Budget Review
April 11, 2013*	School Committee vote on the budget
April - May, 2013	Advisory Committee review and comment
Monday, April 29, 2013	Finance Subcommittee Meeting: FY13 Third Quarter Report FY13 Budget Transfers
Monday, May 13, 2013	Finance Subcommittee Meeting
May, 2013	Spring Town Meeting
Monday, June 3, 2013	Finance Subcommittee Meeting
May - September, 2013	Ongoing discussion of long-term budget priorities.
May - September, 2013	In consultation with the Capital Projects Subcommittee, develop a priority list for capital; review CIP proposals for FY 2015-2020 Town CIP

\*Dates with asterisk denote School Committee Meeting dates