

The Public Schools of Brookline FY2013 Budget Development Process Calendar

Monday, September 19, 2011	Finance Subcommittee Meeting: Review and Approve Budget Development Calendar
Thursday, September 22, 2011*	Presentation of Budget Development Calendar (1 st reading)
Friday, October 7, 2011	Finance Subcommittee Meeting: FY13 Budget Guidelines Framework development Finance Subcommittee FY13 Budget Guidelines Document development (react to First Draft) Subcommittee Agenda for the Year
October 20, 2011*	School Committee vote on Budget Development Calendar (2 nd reading)
Monday, November 7, 2011	Finance Subcommittee Meeting: Review and Revise FY13 Budget Guidelines (Second Draft) FY12 First Quarter Report
Monday, November 14, 2011	Finance Subcommittee Meeting: Budget Guidelines Final Draft - Vote
October - November, 2011	Prepare initial drafts of Financial Plan/Budget Guidelines/Directives
October - November, 2011	Reconciliation of Staffing
October 2011 - March, 2012	Ongoing review of the financial planning and budget development process for FY13 (2012-2013) and long range projections for FY2014-2017
November 7, 2011	Principals Budget Priorities and Options Review
November 21, 2011	Coordinators Priorities and Options Review
December 1, 2011*	Presentation of Budget Guidelines and Directives to School Committee (1st reading)
December 15, 2011*	School Committee vote on Budget Guidelines/Directives (2nd reading)
December, 2011 - February, 2012	Ongoing review of budget drafts
Monday, January 23, 2012 8:30 am – 11:00 am	Finance Subcommittee Meeting: FY13 Budget Development FY12 Second Quarter Report FY12 Budget Transfers Assessment of Ongoing Drivers and Allocation of Specialist Staffing
Monday, February 13, 2012	Finance Subcommittee Meeting: FY13 Budget Development

February 16, 2012*	Presentation of Superintendent's Budget Message to the School Committee. On or before February 15, 2011, submission to the Board of Selectmen and Advisory Committee.
March 1, 2012*	Submission of detailed Superintendent's Budget to the School Committee, with copies to the Board of Selectmen and Advisory Committee.
Monday, March 12, 2012	Finance Subcommittee Meeting: FY13 Budget Presentation
March 15, 2012*	Budget Presentation to the School Committee
March 29, 2012*	Public Hearing on the budget.
Monday, April 2, 2012	Finance Subcommittee Meeting: FY13 Budget Review
April 12, 2012*	School Committee vote on the budget
April - May, 2012	Advisory Committee review and comment
Monday, April 30, 2012	Finance Subcommittee Meeting: FY12 Third Quarter Report FY12 Budget Transfers
May, 2012	Spring Town Meeting
May - September, 2012	Ongoing discussion of long-term budget priorities.
May - September, 2012	In consultation with the Capital Projects Subcommittee, develop a priority list for capital; review CIP proposals for FY 2014-2019 Town CIP

*Dates with asterisk denote School Committee Meeting dates