

The Public Schools of Brookline FY2012 Budget Development Process Calendar

October, 2010	Finance Subcommittee Meeting: Budget Development Calendar
October 7, 2010*	Presentation of Budget Development Calendar (1 st reading)
October 21, 2010*	School Committee vote on Budget Development Calendar (2 nd reading)
October - November, 2010	Prepare initial drafts of Financial Plan/Budget Guidelines/Directives
October - November, 2010	Reconciliation of Staffing
October - March, 2011	Ongoing review of the financial planning and budget development process for FY12 (2011-2012) and long range projections for FY2013-2016
November 8, 2010	Principals Budget Priorities and Options Review
November 22, 2010	Coordinators Priorities and Options Review
December 2, 2010*	Presentation of Budget Guidelines and Directives to School Committee (1st reading)
December 16, 2010*	School Committee vote on Budget Guidelines/Directives (2nd reading)
December, 2010 - February, 2011	Ongoing review of budget drafts
February 17, 2011*	Presentation of Superintendent's Budget Message to the School Committee. On or before February 15, 2011, submission to the Board of Selectmen and Advisory Committee.
March 1, 2011	Submission of detailed Superintendent's Budget to the School Committee, with copies to the Board of Selectmen and Advisory Committee.
March 10, 2011*	Budget Presentation to the School Committee
March 24, 2011*	Public Hearing on the budget.
April 7, 2011*	School Committee vote on the budget
April - May, 2011	Advisory Committee review and comment
May, 2011	Spring Town Meeting
May - September, 2011	Ongoing discussion of long-term budget priorities.
May - September, 2011	In consultation with the Capital Projects Subcommittee, develop a priority list for capital; review CIP proposals for FY 2013-2018 Town CIP

*Dates with asterisk denote School Committee Meeting dates